

National Diploma: Occupationally Directed Education, Training & Development Practices

Duration: 24 Months



COURSE OUTLINE

PROGRAM Title : National Diploma: Occupationally Directed Education, Training & Development Practices.

NQF Level : 5

SAQA ID : 50333

Minimum Credits : 240

Purpose : The qualification will also be valuable for those who may have been practising within the field, but without formal recognition.

MTA

IT'S ALL

POSSIBLE



SERVICES

- Training
- Learnerships
- Labour Consulting
- Leadership Programme
- WSP&ATR Submissions
- Mindset Programmes
- Business Soft Skills



COURSE OVERVIEW

National Diploma in Occupationally Directed Education, Training and Development Practices" course outline typically covers modules focused on designing and delivering training programs within a workplace setting, including skills in needs analysis, curriculum development, facilitation, assessment, learner support, quality management, and adherence to industry standards, all geared towards achieving specific occupational goals within an organization

COURSE OUTCOMES

- Communicate in a variety of ETD settings
- Design and develop learning programmes and processes
- Facilitate and evaluate learning
- Engage in and promote assessment practices
- Provide learning support to learners and organisations
- Conduct skills development facilitation
- Define standards and qualifications
- Manage and administer education training and development
- Engage in general management activities.

Accreditation status:

- NQF Level 5 – Accredited by the Quality Council for Trades and Occupations (QCTO)
- SAQA ID: 50333
- 240 Credits

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SUBJECTS

Module 1: Introduction to Education, Training, and Development:

- Understanding the principles of adult learning, different training methodologies, and the role of an ETD practitioner.

Module 2: Needs Analysis and Curriculum Design:

- Identifying training needs within an organization, developing learning objectives, and designing effective curriculum structures.

Module 3: Facilitation Skills:

- Effective delivery techniques like lecture, discussion, group work, case studies, and utilizing various instructional aids.

Module 4: Assessment and Moderation:

- Designing appropriate assessment tools, conducting evaluations, and ensuring consistency in assessment practices.

Module 5: Learner Support:

- Providing individual guidance, addressing learning barriers, and promoting learner engagement.

Module 6: Skills Development Facilitation:

- Facilitating skills-based training programs, including practical application and on-the-job training.

Module 7: Programme Design and Development:

- Creating comprehensive training programs aligned with organizational goals and considering budget constraints.

Module 8: Quality Management in ETD:

- Implementing quality assurance practices, monitoring training effectiveness, and adhering to relevant standards

Module 9: Workplace Learning:

- Integrating learning into the workplace through mentoring, coaching, and job-embedded training

Module 10: Workforce Development:

- Understanding the broader context of workforce development, including talent management and career progression planning

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Eligibility requirements for the external summative assessment:

- You will receive an **National Diploma: Occupationally Directed Education, Training & Development Practices** from the QCTO upon the completion of the External Integrated Summative Assessment.

Course duration:

- 24 months

Entry requirements:

- Grade 12 or equivalent at least NQF level 4



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