

Further Education and Training Certificate Leadership Development

Duration: 12 Months



COURSE OUTLINE

PROGRAM Title : Further Education and Training Certificate Leadership Development

NQF Level : 4

SAQA ID : 50081

Minimum Credits : 160

Purpose : The purpose of this qualification is to provide learners with the essential tools and knowledge needed to lead teams effectively, manage change, and drive organizational success.

MTA

IT'S ALL

POSSIBLE



SERVICES

- Training
- Learnerships
- Labour Consulting
- Leadership Programme
- WSP&ATR Submissions
- Mindset Programmes
- Business Soft Skills



COURSE OVERVIEW

This qualification offers a comprehensive foundation in leadership principles and practices, aimed at equipping learners with the skills necessary to excel in leadership positions. The course covers a wide range of topics, including leadership theories, strategic planning, team management, and communication skills. It is suitable for individuals who are currently in or aspiring to leadership roles within their organizations.

COURSE OUTCOMES

- **Apply Leadership Theories:** Understand and apply various leadership theories and models in real-world situations.
- **Develop Strategic Plans:** Formulate and implement strategic plans that align with organizational goals and objectives.
- **Manage Teams Effectively:** Lead and manage teams to achieve high performance and foster collaboration.
- **Communicate as a Leader:** Utilize effective communication techniques to inspire and guide others.
- **Facilitate Change Management:** Lead and manage organizational change processes to ensure smooth transitions and successful outcomes.
- **Enhance Organizational Culture:** Contribute to the development of a positive and productive organizational culture.

Accreditation status:

- NQF Level 4 – Accredited by the Quality Council for Trades and Occupations (QCTO)
- SAQA ID: 50081
- 160 Credits

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SUBJECTS

Knowledge Modules:

- **Introduction to Leadership:** Overview of leadership theories, styles, and their application in various contexts.
- **Strategic Leadership:** Understanding the role of leaders in strategic planning and decision-making.
- **Team Dynamics:** Study of team structures, roles, and the dynamics that influence team performance.
- **Organizational Behavior:** Exploration of how individuals and groups behave within organizations and how leaders can influence this behaviour.
- **Ethics in Leadership:** Understanding the ethical considerations and responsibilities of leadership.

Practical Skills Modules:

- **Strategic Planning and Implementation:** Hands-on experience in developing and executing strategic plans.
- **Team Leadership:** Practical exercises in leading teams, resolving conflicts, and fostering team collaboration.
- **Communication Skills for Leaders:** Techniques for effective communication, including public speaking and negotiation skills.
- **Change Management:** Application of change management principles in leading organizational change efforts.
- **Leadership Self-Assessment:** Tools and activities for assessing and improving personal leadership style and effectiveness.

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Work Experience Modules:

- **On-the-Job Leadership Training:** Gaining practical experience in leading teams and managing projects within an organizational setting.
- **Strategic Project Management:** Involvement in planning, executing, and evaluating strategic initiatives.
- **Leadership in Action:** Applying leadership skills in real-world scenarios, including decision-making, problem-solving, and team management.
- **Mentorship and Coaching:** Engaging in mentorship or coaching activities to develop leadership capabilities and support the growth of others.

Eligibility requirements for the external summative assessment:

- You will receive a **Further Education and Training Certificate Leadership Development** from the QCTO upon the completion of the External Integrated Summative Assessment.

Course duration:

- 12 months

Entry requirements:

- Grade 12 or equivalent at least NQF level 4
- Communication at NQF Level 4.
- Mathematical Literacy at NQF Level 4.