



Diocese of Armidale

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Catholic Chancery Office
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PO Box 93
Armidale NSW 2350

This form should be filled out for all visiting clergy from other Dioceses **prior** to providing religious services within the Catholic Diocese of Armidale.

Visiting Clergy Form – within Australia

PART A: Details of Visiting Priest

Full name:

DOB:

Current Address:

Email address:

Current Diocese or Religious Congregation:

Church Authority – Name of Bishop/Vicar General/ Provincial:

PART B: Details of Visit

Parish(es) of the Diocese of Armidale to be visited:

Date(s) of visit:

Purpose of visit:



I have advised the parish priest of my intended visit and purpose of the visit

PART C: Confirmation of Good Standing

ACMR ID NO.

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If you do not have an ACMR ID number, please provide the following forms Statement by Visiting Priest and Statement by Church Authority form. These are available on the Diocese's website at <https://armidale.catholic.org.au/visiting-clergy-forms>

PART D: NSW Working With Children Check (WWCC)

NSW WWCC NO:

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NSW WWCC EXPIRY DATE:

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If you have applied for a NSW WWCC but have not yet received your number please provide your **WWCC application number**

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Priests visiting Armidale who do not hold a NSW WWCC please continue to PART E below.

PART E: Visiting Priests without a NSW Working With Children Check

1. At the end of your visit, how many days will you have spent providing religious services <u>in NSW this calendar year</u>?	☐ Less than 30 days. <i>Please proceed to question 2.</i> ☐ More than 30 days. WWCC number or WWCC application <u>is required</u>. For more information regarding applications go to: https://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check Note: the period of 30 days refers to the actual days spent providing religious services, eg celebrating Mass, hearing confession etc.
2. Do you hold a working with children clearance for the state or territory in which you reside?	☐ Yes. <i>Please provide details below.</i> State or Territory: _____ WWCC Number: _____ WWCC expiry date: _____ ☐ No, I am exempt from holding a working with children clearance in the state or territory in which I reside. <i>Please provide details of the reason for the exemption below:</i> ☐ No, I am not exempt from holding a working with children clearance in the state or territory in which I reside, however I do not have one. <i>(NSW WWCC number or WWCC application is required. For more information regarding NSW Govt requirements please go to:</i> https://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check/who-needs-the-check

Please send the completed form to: chancery@armidale.catholic.org.au or Post to: Bishop's Secretary, Catholic Chancery Office, PO Box 93, Armidale NSW 2350

FOR CHANCERY USE ONLY:

ACMR ID Verification	Result of Check: (Tick one) ☐ Approved. ☐ No current information available. <i>Refer back to applicant</i>
If no ACMR, please note the documents received: (both required)	☐ Towards Healing Declaration (completed by visiting priest) ☐ Statement of Good Standing by Church Authority declaration
NSW WWCC number verification	Result of Check: ☐ Cleared ☐ Barred ☐ Interim Bar ☐ Not found
Interstate WWCC number verification	

This form should be kept regardless of whether the visiting priest is cleared to work with children.