

Safeguarding NEWSLETTER

Diocesan Safeguarding News and Updates

June 2026

KEY DATES THIS MONTH

World Elder Abuse Awareness Day

15 June 2026

*How does your Parish
support the elderly?*

Check out: The referral
services accessible on our
website

Safe Ministry Workshops

17 June 2026 in Walgett

18 June 2026 in Warialda

21 June 2026 in Quirindi

28 June 2026 in Walcha



WE WANT TO HEAR FROM YOU

As we begin preparing for the
audit and updating our
safeguarding,
we would really appreciate your
feedback at:
[safeguarding@armidale.catholic.
org.au](mailto:safeguarding@armidale.catholic.org.au)

Annual Parish Self-audit is coming up! Are you ready?



Do you have a Parish Personnel Register which includes?

☐

Full name and DOB of all
Parish employees and
volunteers

☐

Position/ role within the Parish

☐

Record of who signed the
Code of Conduct

☐

WWCC details (including
verification details)

☐

Police Check/ declaration
details (if applicable - refer to
screening requirement matrix
on the website)

☐

Safeguarding training
attendance

The Parish Self Audit
will prepare you for the
formal audit in
September

Other Parish records you require are:

- Complaints register
- Register for those
taking Holy
Communion to the sick
/ all other home visits
- Altar Server record
register

Who needs a WWCC?
Who needs a police
check? Who needs to do
safeguarding training?
Refer to the 'screening
requirement matrix' on our
website

Risk Assessments

What is a Risk Assessment?

Risk Assessments are a specific approach used by the Diocese to identify and reduce risks that may affect the safeguarding of children and adults at risk within any form of ministry and/or services in the Diocese.

Areas of risks that are assessed include but are not limited to:

- Personnel and Persons of Concern
- Participants
- Physical environment
- Online communication
- First Aid
- Work, Health and Safety
- Hospitality/Kitchen
- Venue Risks
- Activity Content

What events need a Risk Assessment?

To know which event requires a Risk Assessment, go to our website and check out the document *‘What Parish Activities need a Risk Assessment?’*

Most Parish events and ministries are already covered by the *‘Risk Assessment Register’*.

However, a specific Risk Assessment must be completed for any event or activity organised by Parishes or Agencies in the Diocese **involving children and/or youth that are not supervised by their parents**. This can be completed by using the *Risk Assessment Template*.

Do you have on file the following?

- All completed Risk Assessments for Parish events
- A copy of the [Risk Assessment Register](#)
- A copy of the [Risk Assessment Template](#)
- A copy of the [Risk Assessment Factsheet: What Parish activities need a Risk Assessment?](#)

Click on the links to access the documents. All of these can also be found on the Diocesan Website.

For all your safeguarding needs, resources or questions check out the website:

<https://armidale.catholic.org.au/safeguarding>

