

Tulsa Legacy Charter School Board Meeting Minutes
Wednesday, March 24th, 2021 at 4:30pm | Virtual Zoom Meeting
Yearly Board Attendance

Name	Aug	Sept	Sept*	Oct	Nov	Dec	Jan	Feb	Mar		
C. Armstrong	x	x	x	x	--	--	--	x	x		
J. Dyer	x	x	x	--	--	x	--	--	x		
S. Liggins	x	x	x	x	--	x	--	x	x		
D. Murphy	x	x	x	x	x	x	--	x	x		
L. Oldham	x	x	x	x	x	x	--	x	x		
J. Rabinowitz	x	x	x	x	x	x	--	x	x		
A. Sims	x	x	x	--	x	x	--	x	x		
A. VanHanken	x	x	x	x	x	x	--	x	x		
D. Liggins	x	x	x	x	--	x	--	x	x		

In Attendance

Christina Armstrong, Jamaal Dyer, Shawn Liggins, Diane Murphy, Annie Van Hanken,
Jeremy Rabinowitz, Lauren Oldham, Ashli Simms, Darla Liggins

Call to Order

Diane Murphy called the meeting to order at 4:34 PM.

Agenda Adoption

Lauren Oldham moved to adopt the agenda. Annie Van Hanken seconded. All in favor and the motion passed. The following votes were cast:

- Yay (8)- Christina Armstrong, Shawn Liggins, Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Ashli Simms, Annie Van Hanken, Darla Liggins
- Nay- (0) N/A
- Abstain (0)- N/A

Board Minutes Adoption

Annie Van Hanken moved to approve the board meeting minutes from February 17, 2020. Diane Murphy seconded. All in favor and the motion passed. The following votes were cast:

- Yay (9)- Christina Armstrong, Jamaal Dyer, Shawn Liggins, Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Ashli Simms, Annie Van Hanken, Darla Liggins
- Nay (0)- N/A
- Abstain (0)- N/A

Public Comments:

None

Executive Director Report– Kiana Smith

Kiana Smith presented an update regarding Tulsa Legacy leadership team professional development. K. Smith and Nicole Whiteside shared more about the professional development programs they have been selected to participate in.

K. Smith provided an update regarding the 2020-2021 accreditation. There were zero findings. K. Smith and Jeremy Rabinowitz opened a discussion regarding the potential for an automatic 403b enrollment in the upcoming 2021-2022 school year, with an option for staff members to opt out at any time.

Principal Report– Carolyn Statum/Nicole Whiteside

No comments

February Finance Report– Kiana Smith

Kiana Smith provided an update regarding preliminary feedback from the financial audit for the 2019-2020 school year. Updates include: listing the location of postings on the board meeting agendas, board members voting on the monthly finance report, and board members approving for child nutrition balances to be zeroed out at the end of the school year. *A vote was conducted and is detailed in the action items below.*

Credit Card Statement- Kiana Smith

No comments

Encumbrance Register– Kiana Smith

Kiana Smith reviewed the February/March encumbrance register. There were two items- one is professional development for nurses, and one is a health insurance line item for a staff member on leave. *A vote was conducted and is detailed in the action items below.*

Executive Session- Diane Murphy

The board moved into Executive Session for twenty-nine minutes, from 5:31-6:00pm, to discuss personnel matters.

Action Items and Adjournment- Diane Murphy and Kiana Smith

Jeremy Rabinowitz moved to approve the February Finance Report. Shawn Liggins seconded. All in favor and the motion passed. The following votes were cast:

- Yay (9)- Christina Armstrong, Jamaal Dyer, Shawn Liggins, Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Ashli Simms, Annie Van Hanken, Darla Liggins
- Nay (0)- N/A
- Abstain (0)- N/A

Diane Murphy moved to approve the February/March encumbrance register. Jeremy Rabinowitz seconded. All in favor and the motion passed. The following votes were cast:

- Yay (9)- Christina Armstrong, Jamaal Dyer, Shawn Liggins, Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Ashli Simms, Annie Van Hanken, Darla Liggins
- Nay (0)- N/A
- Abstain (0)- N/A

Diane Murphy moved to approve the blanket purchase orders #1-50 for the 2020-2021 school year. Jeremy Rabinowitz seconded. All in favor and the motion passed. The following votes were cast:

- Yay (9)- Christina Armstrong, Jamaal Dyer, Shawn Liggins, Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Ashli Simms, Annie Van Hanken, Darla Liggins
- Nay (0)- N/A
- Abstain (0)- N/A

Diane Murphy moved to approve the return of the \$150,000 interest free Charter School Growth Fund loan. Annie Van Hanken seconded. All in favor and the motion passed. The following votes were cast:

- Yay (9)- Christina Armstrong, Jamaal Dyer, Shawn Liggins, Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Ashli Simms, Annie Van Hanken, Darla Liggins
- Nay (0)- N/A
- Abstain (0)- N/A

K. Smith proposed an adjustment to the 2020-2021 school year, with an earlier end date of May 28, 2021. Diane Murphy moved to approve adjusting the 2020-2021 school year end date to May 28, 2021, to match Tulsa Public Schools. Ashli Simms seconded. All in favor and the motion passed. The following votes were cast:

- Yay (9)- Christina Armstrong, Jamaal Dyer, Shawn Liggins, Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Ashli Simms, Annie Van Hanken, Darla Liggins
- Nay (0)- N/A
- Abstain (0)- N/A

Diane Murphy moved to adjourn the meeting. Annie Van Hanken seconded. All in favor and the motion passed. The following votes were cast:

- Yay (9)- Christina Armstrong, Jamaal Dyer, Shawn Liggins, Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Ashli Simms, Annie Van Hanken, Darla Liggins
- Nay (0)- N/A
- Abstain (0)- N/A

Meeting adjourned at 6:01 PM.