



# TULSA LEGACY CHARTER SCHOOL

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## Tulsa Legacy Charter School Board Meeting Minutes Wednesday, December 16<sup>th</sup>, 2020 at 4pm | Virtual Zoom Meeting *Yearly Board Attendance*

Name	Aug	Sept	Sept*	Oct	Nov	Dec					
C. Armstrong	x	x	x	x	--	--					
J. Dyer	x	x	x	--	--	x					
S. Liggins	x	x	x	x	--	x					
D. Murphy	x	x	x	x	x	x					
L. Oldham	x	x	x	x	x	x					
J. Rabinowitz	x	x	x	x	x	x					
A. Sims	x	x	x	--	x	x					
A. VanHanken	x	x	x	x	x	x					
D. Liggins	x	x	x	x	--	x					

### In Attendance

Jamaal Dyer, Shawn Liggins, Diane Murphy, Annie Van Hanken, Jeremy Rabinowitz,  
Lauren Oldham, Ashli Simms, Darla Liggins

### Call to Order

Diane Murphy called the meeting to order at 4:04 PM.

### Agenda Adoption

Annie Van Hanken moved to adopt the agenda. Jeremy Rabinowitz seconded.  
All in favor and the motion passed.

### Board Minutes Adoption

Diane Murphy moved to approve the Board meeting minutes from November 19,  
2020. Annie VanHanken seconded. All in favor and the motion passed.

### Public Comments:

None



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## **Executive Director Report- Kiana Smith**

Kiana Smith presented an update regarding the return to distance learning. K. Smith shared that the facilitation center is currently serving 12 Tulsa Legacy families, with up to 27 scholars each day, reporting to the building with social distancing, in order to receive support connecting to their distance learning classes via Zoom. K. Smith shared present efforts to reach chronically absentee scholars. Additionally, K. Smith is proposing to turn a professional development day in January and a day in February to be instructional days.

## **Principal Report- Carolyn Statum/Nicole Whiteside**

Nicole Whiteside shared an overview of the Upper Academy transition to distance learning, including an instructional focus on weekly assessments. Carolyn Statum shared an update regarding the facilitation center housed at the Primary Academy. N. Whiteside and C. Statum both shared statistics regarding the number of instructional minutes in the distance learning structure, including Tier III scholar supports and tutoring opportunities.

## **November Finance Report- Kiana Smith**

Kiana Smith reviewed our current budgets, including a full forgiveness of the PPP loan. Additionally, K. Smith shared that there is a forecast for decreased state aid in the near future, by an anticipated 2-3%. Our organizational finances are trending on par with Q2 of previous years, with the exception of a few areas that have not been used the same this year due to COVID-19, such as Tulsa Public Schools transportation.

## **Credit Card Statement- Kiana Smith**

Kiana Smith reviewed the credit card statement. The Centreli line item has been addressed and will no longer be a line item on future credit card statements.

## **Encumbrance Register- Kiana Smith**

Kiana Smith reviewed the encumbrance register.

## **Executive Session- Diane Murphy**

The board moved into Executive Session via private breakout room.

## **Action Items and Adjournment- Diane Murphy and Kiana Smith**

Diane Murphy moved to approve the adjustment for January 19<sup>th</sup> and February 16<sup>th</sup> to be instructional days. Annie van Hanken seconded. All in favor and the motion passed.

Diane Murphy moved to approve a communication plan whereby Tulsa Legacy families will receive an update on January 15<sup>th</sup> regarding whether or not Tulsa Legacy will return in person, with the intent of beginning the transition to in-person learning if the COVID-19 health situation allows. Lauren Oldham seconded. All in favor and the motion passed.



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Annie Van Hanken moved to approve the encumbrance register. Jeremy Rabinowitz seconded. All in favor and the motion passed.

Annie van Hanken moved to adjourn the meeting. Ashli Simms seconded. All in favor and the motion passed.

**Meeting adjourned at 4:53 PM.**