



TULSA LEGACY CHARTER SCHOOL

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Tulsa Legacy Charter School Board Meeting Minutes
Wednesday, April 21st, 2021 at 4:30pm | Virtual Zoom Meeting
Yearly Board Attendance

Name	Aug	Sept	Sept*	Oct	Nov	Dec	Jan	Feb	Mar	Apr	
C. Armstrong	x	x	x	x	--	--	--	x	x	x	
J. Dyer	x	x	x	--	--	x	--	--	x	--	
S. Liggins	x	x	x	x	--	x	--	x	x	--	
D. Murphy	x	x	x	x	x	x	--	x	x	x	
L. Oldham	x	x	x	x	x	x	--	x	x	x	
J. Rabinowitz	x	x	x	x	x	x	--	x	x	x	
A. Sims	x	x	x	--	x	x	--	x	x	--	
A. VanHanken	x	x	x	x	x	x	--	x	x	x	
D. Liggins	x	x	x	x	--	x	--	x	x	x	

In Attendance

Christina Armstrong, Diane Murphy, Annie Van Hanken, Jeremy Rabinowitz, Lauren Oldham, Darla Liggins

Call to Order

Diane Murphy called the meeting to order at 4:04 PM.

Agenda Adoption

Annie Van Hanken moved to adopt the agenda. Diane Murphy seconded. All in favor and the motion passed. The following votes were cast:

- Yay (6)- Christina Armstrong, Diane Murphy, Annie Van Hanken, Jeremy Rabinowitz, Lauren Oldham, Darla Liggins
- Nay- (0) N/A
- Abstain (0)- N/A

Board Minutes Adoption

Annie Van Hanken moved to approve the board meeting minutes from March 24, 2021. Diane Murphy seconded. All in favor and the motion passed. The following votes were cast:



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- Yay (6)- Christina Armstrong, Diane Murphy, Annie Van Hanken, Jeremy Rabinowitz, Lauren Oldham, Darla Liggins
- Nay (0)- N/A
- Abstain (0)- N/A

Public Comments:

None

Executive Director Report– Kiana Smith

Kiana Smith presented an update regarding recent Tulsa Legacy events. Distance Learners 3rd-8th grade came to campus to complete state testing on a Friday. The turnout was excellent. K. Smith also provided an update regarding the 2021-2022 school year calendar, including a staggered start by grade. The board voted on approval of the 2021-2022 school year. *A vote was conducted and is detailed in the action items below.*

Audit Report- Jeff Hewett

Jeff Hewett from Bledsoe, Hewett, and Gullekson reviewed the findings for the 2019-2020 school year. *A vote was conducted and is detailed in the action items below.*

Principal Report– Carolyn Statum/Nicole Whiteside

No comments

March Finance Report– Kiana Smith

Kiana Smith provided an update on the March Financial Report. K. Smith also shared an update regarding the impact of the building fund for charter schools in the anticipated Senate bill. *A vote was conducted and is detailed in the action items below.*

Credit Card Statement- Kiana Smith

No comments

Encumbrance Register– Kiana Smith

Kiana Smith reviewed the April encumbrance register. *A vote was conducted and is detailed in the action items below.*

Action Items and Adjournment- Diane Murphy and Kiana Smith

Jeremy Rabinowitz moved to approve the March Finance Report. Diane Murphy seconded. All in favor and the motion passed. The following votes were cast:

- Yay (6)- Christina Armstrong, Diane Murphy, Annie VanHanken, Jeremy Rabinowitz, Lauren Oldham, Darla Liggins
- Nay (0)- N/A
- Abstain (0)- N/A

Diane Murphy moved to approve the April encumbrance register. Lauren Oldham seconded. All in favor and the motion passed. The following votes were cast:

- Yay (6)- Christina Armstrong, Diane Murphy, Annie VanHanken, Jeremy Rabinowitz, Lauren Oldham, Darla Liggins



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- Nay (0)- N/A
- Abstain (0)- N/A

Diane Murphy moved to approve the automatic enrollment of 403b for Tulsa Legacy full time staff, at a 3% contribution and 3% match with an option for staff to opt out at designated times if the staff member chooses. Jeremy Rabinowitz seconded. All in favor and the motion passed. The following votes were cast:

- Yay (6)- Christina Armstrong, Diane Murphy, Annie Van Hanken, Jeremy Rabinowitz, Lauren Oldham, Darla Liggins
- Nay (0)- N/A
- Abstain (0)- N/A

Annie Van Hanken moved to approve the blanket purchase orders #51-100 for the 2020-2021 school year. Jeremy Rabinowitz seconded. All in favor and the motion passed. The following votes were cast:

- Yay (6)- Christina Armstrong, Diane Murphy, Annie Van Hanken, Jeremy Rabinowitz, Lauren Oldham, Darla Liggins
- Nay (0)- N/A
- Abstain (0)- N/A

Diane Murphy moved to approve the 2021-2022 academic calendar. Darla Liggins seconded. All in favor and the motion passed. The following votes were cast:

- Yay (6)- Christina Armstrong, Diane Murphy, Annie Van Hanken, Jeremy Rabinowitz, Lauren Oldham, Darla Liggins
- Nay (0)- N/A
- Abstain (0)- N/A

Jeremy Rabinowitz moved to approve audit findings for the 2019-2020 school year. Diane Murphy seconded. All in favor and the motion passed. The following votes were cast:

- Yay (6)- Christina Armstrong, Diane Murphy, Annie Van Hanken, Jeremy Rabinowitz, Lauren Oldham, Darla Liggins
- Nay (0)- N/A
- Abstain (0)- N/A

Diane Murphy moved to adjourn the meeting. Annie Van Hanken seconded. All in favor and the motion passed. The following votes were cast:

- Yay (6)- Christina Armstrong, Diane Murphy, Annie Van Hanken, Jeremy Rabinowitz, Lauren Oldham, Darla Liggins
- Nay (0)- N/A
- Abstain (0)- N/A

Meeting adjourned at 5:02 PM.