



Tulsa Legacy Charter School Board Meeting Minutes
Thursday, May 19, 2022, at 5:00 PM | In-Person Meeting, Upper Academy
Yearly Board Attendance

Name	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
C. Armstrong	X	X	X	X	X	N/A						100%
J. Dyer	X	--	X	--	–	–	X	X	–	–		57%
D. Murphy	X	X	X	X	X	X	X	X	X	X		100%
L. Oldham	X	X	X	--	–	X	X	X	X	X		71%
J. Rabinowitz	X	--	X	X	–	X	X	X	X	X		71%
A. VanHanken	X	X	X	X	X	X	–	X	X	X		85%
C. Taylor	N/A	N/A	X	X	X	X	X	–	X	X		100%
J. Parker	N/A	N/A	X	X	X	X	X	–	X	–		100%
M. Campbell	N/A	N/A	X	X	X	X	X	X	X	X		100%
L. Blalock	N/A	N/A	N/A	N/A	N/A	X	X	X	X	X		100%

In Attendance

Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Mikeale Campbell, Lashunna Blalock, Annie Van Hanken, Ciore Taylor
(Kiana Smith, Karina Chung)

Call to Order

Lauren Oldham called the meeting to order at 5:15 PM.

Agenda Adoption

Lauren Oldham moved to adopt the agenda. Annie Van Hanken seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Mikeale Campbell, Lashunna Blalock, Annie Van Hanken, Ciore Taylor
- Nay- (0) N/A
- Abstain- (0) N/A



Board Minutes Adoption

Lauren Oldham moved to approve the board meeting minutes from April 20, 2022. Annie Van Hanken seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Mikeale Campbell, Lashunna Blalock, Annie Van Hanken, Cioire Taylor
- Nay- (0) N/A
- Abstain- (0)

Public Comments:

None

OPERATIONS REPORTS

Executive Director Report– Kiana Smith

Kiana Smith presented an update regarding the following topics: Testing Boot Camp for 3rd grade, Lit.Org coaching, and Excel Consulting.

Principal Report– Kiana Smith on behalf of Carolyn Statum & Nicole West

Kiana Smith shared an update on behalf of Carolyn Statum and Nicole West with updates from each campus. Kiana Smith shared updates regarding staff and scholar attendance, as well as scholar behavior (ISS and OSS). OSTP State Testing and MAP testing is almost complete for both campuses.

Teachers of the year are Shampale Williams (6th grade literacy) and Amaris Powell (3rd grade math). Rookies of the year are Alex Meeks (5th grade literacy) and Toni Woods (Primary Academy PE). Support Staff of the year are Patrice Manns (Upper Academy Custodial) and Gregory Thomas (Primary Academy Custodial)

Parent Meeting Review– Kiana Smith

Kiana Smith met with 40 Tulsa Legacy parents/families over the course of four meetings. K. Smith focused on four questions- 1) What is going well 2) What would you like to improve? 3) How would you invest \$1,000,000 in your scholar's learning? 4) What qualities would you like to see in a school leader? Some of the suggestions that came up in the space included: mental health services for teachers and scholars, financial support with school supplies, afterschool programming, teacher salary increases, Night of the Shining Stars, etc.

2022-2023 Appropriations– Kiana Smith

Kiana Smith shared an update for our application of temporary appropriations for the upcoming school year.

Cherokee and Greeley 2022-2023 Lease Agreement– Kiana Smith



Kiana Smith shared the documentation for the lease agreement for the upcoming school year. The fees will be increasing in the upcoming school year due to an increase in custodial services.

Contract Days and PTO– Kiana Smith

Kiana Smith shared a proposal for PTO payout for teachers. The proposed updates include specifying the paid time off allocations for 220 day contracts and 210 day contracts. K. Smith also shared a proposal for employee paid time off pay out for staff members for up to three days per school year.

FINANCE REPORTS

April Finance Report- Kiana Smith

Kiana Smith provided an update on the April Financial Report. *A vote was conducted and is detailed in the action items below.*

Credit Card Statement- Karina Chung

Karina Chung shared the credit card statement for April. *A vote was conducted and is detailed in the action items below.*

Encumbrance Register– Karina Chung

Karina Chung did not review the April encumbrance register. *A vote was not conducted and will be voted on in the upcoming board meeting.*

Purchase Order- Karina Chung

Karina Chung did not review the April purchase orders. *A vote was not conducted and will be voted on in the upcoming board meeting.*

Sub-Account for SAF- Karina Chung

Karina Chung proposed the addition of an SAF subaccount to house Grand Bank interest. *A vote was conducted and is detailed in the action items below.*

Hiring Fund- Kiana Smith

Kiana Smith proposed the addition of a \$1000 hiring fund, with the intention of being able to provide housing and airfare for candidates that need to be flown out

Action Items and Adjournment- Lauren Oldham and Kiana Smith

Lauren Oldham moved to approve action item #5- 2022-2023 Appropriations. Jeremy Rabinowitz seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Mikeale Campbell, Lashunna Blalock, Annie Van Hanken, Ciore Taylor
- Nay- (0) N/A
- Abstain- (0) N/A



Lauren Oldham moved to approve action item #6- Cherokee and Greeley leases. Ciore Taylor seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Mikeale Campbell, Lashunna Blalock, Annie Van Hanken, Ciore Taylor
- Nay- (0) N/A
- Abstain- (0) N/A

Lauren Oldham moved to approve action item #7- Contract Days and PTO, with the proposal to solidify 220 and 210 day contract time off allotments, as well as PTO payout of up to three days per teacher. Ciore Taylor seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Mikeale Campbell, Lashunna Blalock, Annie Van Hanken, Ciore Taylor
- Nay- (0) N/A
- Abstain- (0) N/A

Annie Van Hanken moved to approve action item #8- April Finance Report. Mikeale Campbell seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Mikeale Campbell, Lashunna Blalock, Annie Van Hanken, Ciore Taylor
- Nay- (0) N/A
- Abstain- (0) N/A

Lauren Oldham moved to approve action item #9- Credit Card Statement. Annie Van Hanken seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Mikeale Campbell, Lashunna Blalock, Annie Van Hanken, Ciore Taylor
- Nay- (0) N/A
- Abstain- (0) N/A

Lauren Oldham moved to approve action item #10- Add subaccount in SAF to house Grand Bank interest. Annie Van Hanken seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Mikeale Campbell, Lashunna Blalock, Annie Van Hanken, Ciore Taylor
- Nay- (0) N/A
- Abstain- (0) N/A

Lauren Oldham moved to adjourn the meeting. Mikeale Campbell seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) Diane Murphy, Lauren Oldham, Jeremy Rabinowitz, Mikeale Campbell, Lashunna Blalock, Annie Van Hanken, Ciore Taylor
- Nay (0)- N/A
- Abstain (0)- N/A

Meeting adjourned at 6:19 PM.