



**Tulsa Legacy Charter School Board Meeting Minutes**  
**Wednesday, December 15 , 2021, at 4:45 PM | In-Person Meeting, Upper Academy**  
*Yearly Board Attendance*

| Name          | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | Total |
|---------------|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|------|-------|
| C. Armstrong  | X   | X    | X   | X   | X   |     |     |     |     |     |      | 100%  |
| J. Dyer       | X   | --   | X   | --  | -   |     |     |     |     |     |      | 40%   |
| D. Murphy     | X   | X    | X   | X   | X   |     |     |     |     |     |      | 100%  |
| L. Oldham     | X   | X    | X   | --  | -   |     |     |     |     |     |      | 60%   |
| J. Rabinowitz | X   | --   | X   | X   | -   |     |     |     |     |     |      | 60%   |
| A. VanHanken  | X   | X    | X   | X   | X   |     |     |     |     |     |      | 100%  |
| C. Taylor     | N/A | N/A  | X   | X   | X   |     |     |     |     |     |      | 100%  |
| J. Parker     | N/A | N/A  | X   | X   | X   |     |     |     |     |     |      | 100%  |
| M. Campbell   | N/A | N/A  | X   | X   | X   |     |     |     |     |     |      | 100%  |

**In Attendance**

Diane Murphy, Annie VanHanken, Ciore Taylor, James Parker, Mikeale Campbell,  
Christina Armstrong (tardy),  
(Kiana Smith, Nicole West, Carolyn Statum, Karina Chung)

**Call to Order**

Diane Murphy called the meeting to order at 4:58 PM.

**Agenda Adoption**

Annie VanHanken moved to adopt the agenda. Mikeale Campbell seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (5) Diane Murphy, Ciore Taylor, James Parker, Mikeale Campbell, Annie Van Hanken
- Nay- (0) N/A
- Abstain- (0) N/A



# TULSA LEGACY CHARTER SCHOOL

CREATE YOUR LEGACY HERE

## **Board Minutes Adoption**

Mikale Campbell moved to approve the board meeting minutes from November 17, 2021. James Parker seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (5) Diane Murphy, Cioe Taylor, James Parker, Mikeale Campbell, Annie Van Hanken
- Nay- (0) N/A
- Abstain (0)

## **Public Comments:**

None

## **Executive Director Report– Kiana Smith**

Kiana Smith presented an update regarding COVID-19 numbers for the district and other district updates, as well as how the CDC Grant funds will be allocated. Tulsa Legacy will be maintaining masks, social distancing, and batching procedures. K. Smith shared an update regarding the Culture Team Semester Step Back and the Instructional Team Stepback and how district leaders will support the implementation of initiatives and foci with school teams around Quarter 3 priorities. K. Smith also introduced Lushuna Blalock-Humphrey, the parent representative, to the board. K. Smith provided an update on how the National Association of Charter Schools will assess charter performance. K. Smith shared that Tulsa Public Schools will allow students to enroll in charters that are considered out-of-district transfers. Additionally, K. Smith shared that the Upper Academy Robotics team was selected as the state winner for the 12th year of Samsung Solve for Tomorrow. Tulsa Legacy will also host the Annual Christian Ministers Alliance Toy and Food Drive. K. Smith also announced that the Board Meetings will continue to be held on the 3rd Wednesday of the month at 5:00 PM.

## **Principal Report– Carolyn Statum/Nicole West**

Carolyn Statum and Nicole West shared instructional updates for both Primary and Upper Academy campuses at Tulsa Legacy. Carolyn Statum shared an update for MAP testing at the Primary Academy. Nicole West shared an update for MAP testing at Upper Academy. Nicole West provided an update for the incentives scholars received for meeting or exceeding their MAP goals. Carolyn Statum shared about the first field trip the district has taken since reopening.

## **November Finance Report– Kiana Smith**

Kiana Smith provided an update on the November Financial Report K. Smith also shared a status update on our board giving statistics.

## **Credit Card Statement- Kiana Smith**

Kiana Smith shared the credit card statement for November. *A vote was conducted and is detailed in the action items below.*



## **Encumbrance Register– Kiana Smith**

Kiana Smith reviewed the November encumbrance register. *A vote was conducted and is detailed in the action items below.*

## **Action Items and Adjournment- Diane Murphy and Kiana Smith**

Diane Murphy moved to approve the finance report for November 2021. Christina Armstrong seconded. All in favor and the motion passed. The following votes were cast:

- Yay (7)- Annie VanHanken, Ciore Taylor, Christina Armstrong, Diane Murphy, James Parker, Mikeale Campbell
- Nay (0)- N/A
- Abstain (0)- N/A

Diane Murphy moved to approve the credit card statement for November. Annie VanHanken, seconded. All in favor and the motion passed. The following votes were cast:

- Yay (7)- Annie VanHanken, Ciore Taylor, Christina Armstrong, Diane Murphy, James Parker, Mikeale Campbell
- Nay (0)- N/A
- Abstain (0)- N/A

Annie VanHanken moved to approve the encumbrance register for November. Mikeale Campbell seconded. All in favor and the motion passed. The following votes were cast:

- Yay (7)- Annie VanHanken, Ciore Taylor, Christina Armstrong, Diane Murphy, James Parker, Mikeale Campbell
- Nay (0)- N/A
- Abstain (0)- N/A

Annie VanHanken moved to approve the blanket order purchase orders #1-100. Mikeale Campbell seconded. All in favor and the motion passed. The following votes were cast:

- Yay (7)- Annie VanHanken, Ciore Taylor, Christina Armstrong, Diane Murphy, James Parker, Mikeale Campbell
- Nay (0)- N/A
- Abstain (0)- N/A

Diane Murphy moved to adjourn the meeting. Ciore Taylor seconded. All in favor and the motion passed. The following votes were cast:

- Yay (7)- Annie VanHanken, Ciore Taylor, Christina Armstrong, Diane Murphy, James Parker, Mikeale Campbell
- Nay (0)- N/A
- Abstain (0)- N/A

**Meeting adjourned at 6:08 PM.**