



Tulsa Legacy Charter School Board Meeting Minutes
May 24, 2023, at 5:00 PM | In-Person Meeting, Upper Academy
Yearly Board Attendance

Name	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
B. Bailey	x	x	x	x	—	x	x	x	—	x		
L. Oldham	x	x	x	—	—	—	x	x	x	x		
J. Rabinowitz	x	—	x	x	—	x	—	—	x	—		
J. Parker	x	—	x	—	—	x	x	x	—	x		
M. Campbell	x	x	x	x	—	x	x	x	x	x		
L. Blalock	x	x	x	x	—	x	—	—	x	x		
E. Hall	N/A- Will join Board in January 2023					—	x	x	—	x		
J.D. Johnson	N/A- Will join Board in March 2023					—	—	x	x	x		

In Attendance

BerThaddaeus Bailey, Lauren Oldham, Mikeale Campbell, Lashunna Blalock-Humphrey,
Elizabeth Hall, JD Johnson, James Parker (tardy)
(Karina Chung, Carolyn Statum, Staci Brown-Hegler, Dionne Lewis, Alberto Flores,
Adonius Lewis (zoom), Debbie Lister (zoom))

A) OPENING

A1) Call to Order

Lauren Oldham called the meeting to order at 5:05 PM.

A2) Agenda Adoption

Lauren Oldham moved to adopt the agenda. Mikaele Campbell seconded. All in favor
and the motion passed. The following votes were cast:

- Yay- (6) BerThaddaeus Bailey, Lauren Oldham, Mikeale Campbell, Lashunna Blalock-Humphrey, Elizabeth Hall, JD Johnson
- Nay- (0) N/A
- Abstain- (0) N/A



A3) Board Minutes Adoption

Mikaele Campbell moved to approve the board meeting minutes from April 27, 2023. JD seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (4) Lauren Oldham, Mikeale Campbell, Lashunna Blalock-Humphrey, JD Johnson
- Nay- (0) N/A
- Abstain- (2) BerThaddaeus Bailey, Elizabeth Hall (absent from previous board meeting)

A4) Public Comments:

Alberto Flores shared his experience and insight as a Teach for America Launch Fellow this school year.

B) OPERATIONS REPORTS

B5) Executive Director Report– Dr. Kiana Smith

Carolyn Statum, Primary Academy Principal, and Staci Brown-Hegler, Upper Academy Principal, shared the Principals' Report. Tulsa Legacy celebrated a series of staff awards. The staff awards include:

- Primary Academy Teacher of the Year: Areyell Scott, Kindergarten Literacy
- Primary Academy Rookie of the Year: Karolyn Gaines, 1st grade Math
- Primary Academy Support Staff of the Year: Esther Clark, District Nurse
- Primary Academy Unsung Leo: Shankia Floyd, Substitute Teacher
- Upper Academy Teacher of the Year: Oreon Leblanc, 6th grade Math
- Upper Academy Rookie of the Year: Rhane Davis, 7th grade Literacy
- Upper Academy Support Staff of the Year: Stacey Willis, Office Manager
- Upper Academy Unsung Leo: Angel Dixon, DS Bus Driver

Karina Chung shared an overview of the SY24-25 contracts that are ready for renewal. Contracts include: Adonius Lewis consulting services, OPAA! Child Nutrition, Wired! Technology Services, Teach for America Talent Pipeline, OCAS Contract, Greeley and Cherokee Leases, Jenkins Tax Filing, CRW e-rate services.

Updates involving the Tulsa Public Schools Partnership include a projected start date for both safe entry projects in early June.

B6) 23-24 TLCS Calendar– Dr. Kiana Smith

Kiana Smith shared the SY23-24 school calendar. Lauren moved to approve the SY23-24 school calendar. Lashusna Blalock-Humphrey seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) BerThaddaeus Bailey, Lauren Oldham, Mikeale Campbell, Lashunna Blalock-Humphrey, Elizabeth Hall, JD Johnson, James Parker
- Nay- (0) N/A



B7) Instructional State of the District

Adonius Lewis shared a presentation on the Instructional State of the District. The school board had the opportunity to ask questions and seek clarity from Dr. Lewis.

B8) Adonius SY23-24 Contract Proposal

Adonius Lewis shared his proposed contract for Excel Learning's services with Tulsa Legacy in SY23-24. Lauren moved to approve Adonius SY23-24 proposed contract. JD Johnson seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) BerThaddaeus Bailey, Lauren Oldham, Mikeale Campbell, Lashunna Blalock-Humphrey, Elizabeth Hall, JD Johnson, James Parker
- Nay- (0) N/A
- Abstain- (0) N/A

B9) OPAA! SY23-24 Contract Proposal

Karina Chung shared the proposed contract for OPAA! in the upcoming 2023-2024 school year. Lauren moved to approve the proposed contract. Elizabeth Hall seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) BerThaddaeus Bailey, Lauren Oldham, Mikeale Campbell, Lashunna Blalock-Humphrey, Elizabeth Hall, JD Johnson, James Parker
- Abstain- (0) N/A

B10) Wired! SY23-24 Contract Proposal

Karina Chung shared the proposed contract for OPAA! in the upcoming 2023-2024 school year. Lauren moved to approve the proposed contract. Elizabeth Hall seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) BerThaddaeus Bailey, Lauren Oldham, Mikeale Campbell, Lashunna Blalock-Humphrey, Elizabeth Hall, JD Johnson, James Parker
- Nay- (0) N/A
- Abstain- (0) N/A

B11) Teach for America Talent Pipeline Contract Proposal

Karina Chung shared the proposed contract for Teach for America Talent Pipeline in the upcoming 2023-2024 school year. Lashunna moved to approve the proposed contract. Berthabitha Bailey seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) BerThaddaeus Bailey, Lauren Oldham, Mikeale Campbell, Lashunna Blalock-Humphrey, Elizabeth Hall, JD Johnson, James Parker
- Nay- (0) N/A
- Abstain- (0) N/A



B12) OCAS Contract Proposal

Karina Chung shared the proposed contract for OCAS in the upcoming 2023-2024 school year. Lauren Oldham moved to approve the proposed contract. JD Johnson seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) BerThaddaeus Bailey, Lauren Oldham, Mikeale Campbell, Lashunna Blalock-Humphrey, Elizabeth Hall, JD Johnson, James Parker
- Nay- (0) N/A
- Abstain- (0) N/A

B13) TPS Greeley and Cherokee Leases

Karina Chung shared the proposed leases for TPS Greeley and Cherokee Leases in the upcoming 2023-2024 school year. Lashunna Blalock-Humphrey moved to approve the proposed contract. JD Johnson seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) BerThaddaeus Bailey, Lauren Oldham, Mikeale Campbell, Lashunna Blalock-Humphrey, Elizabeth Hall, JD Johnson, James Parker
- Nay- (0) N/A
- Abstain- (0) N/A

B14) Jenkins Tax Filing

Karina Chung shared the proposal for Jenkins Tax Filing for the upcoming 2023-2024 school year. Lauren Oldham moved to approve the proposed contract. JD Johnson seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) BerThaddaeus Bailey, Lauren Oldham, Mikeale Campbell, Lashunna Blalock-Humphrey, Elizabeth Hall, JD Johnson, James Parker
- Nay- (0) N/A
- Abstain- (0) N/A

B15) CRW e-rate

Karina Chung shared the proposal for CRW e-rate for the upcoming 2023-2024 school year. Lauren Oldham moved to approve the proposed contract. BerThaddaeus Bailey seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) BerThaddaeus Bailey, Lauren Oldham, Mikeale Campbell, Lashunna Blalock-Humphrey, Elizabeth Hall, JD Johnson, James Parker
- Nay- (0) N/A
- Abstain- (0) N/A

C) PERSONNEL REPORTS

C16) Current Vacancies

Karina Chung shared a list of current vacancies.



C17) Returning staff salary increase

Karina Chung shared the proposal for CRW e-rate for the upcoming 2023-2024 school year. Lauren Oldham moved to approve the proposed contract. Lashunna Blalock-Humphrey seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) BerThaddaeus Bailey, Lauren Oldham, Mikeale Campbell, Lashunna Blalock-Humphrey, Elizabeth Hall, JD Johnson, James Parker
- Nay- (0) N/A
- Abstain- (0) N/A

C18) Update on the Executive Director Search Process

Debbie Lister shared an update on the Executive Director search process. There are three candidates, whose interviews will be scheduled in the near future. The goal is to bring the finalist candidates to the Tulsa Legacy community in the week of June 20th. The search process is anticipated to conclude in July.

C19) Board Committee Update

Debbie Lister shared a reminder for the upcoming board retreat. She also shared a proposal for committees and the anticipated members for each committee. Committees will include finance, school performance, and governance.

C20) PA Principal Search Process

K. Smith shared a status update regarding the PA Principal search process

D) FINANCE REPORTS

D21) ESSER spending snapshot

Carolyn Statum shared an update regarding current ESSERs spending.

D22) Fundraising Deposits

Karina Chung asked the board to decide where box tops and other miscellaneous donations should be deposited (Gen Fund vs. Gifts Fund vs. a specific SAF subaccount.) Board members asked for a recommendation. K. Chung recommended that the deposit location for miscellaneous donations should be at the discretion of the Executive Director or Director of Operations (or the School Leader, if the Executive Director or Director of Operations determines that the site-level leader is a more appropriate decider.), and that a new SAF subaccount is created as an option to house miscellaneous donations. Lauren Oldham moved to approve the recommendation outlined by K. Chung to create a new SAF subaccount, and grant the Executive Director or Director of Operations the decision-making power to determine which account (Gen Fund, Gifts Fund, or specific SAF subaccount) the miscellaneous donation goes. BerThaddaeus Bailey seconded. All in favor and the motion passed. The following votes were cast:



TULSA LEGACY CHARTER SCHOOL

- Yay- (7) BerThaddaeus Bailey, Lauren Oldham, Mikeale Campbell, Lashunna Blalock-Humphrey, Elizabeth Hall, JD Johnson, James Parker
- Nay- (0) N/A
- Abstain- (0) N/A

D23) SY23-24 Budget

Dr. Kiana Smith presented a draft of the proposed budget for the upcoming 2023-2024 school year.

D24) Consent Agenda

All of the following items, which concern reports and terms of routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of the following items. The consent agenda consists of the discussion, consideration, and vote of each of the following items:

- Financial Report (April 2023)
- Credit Card Statement (May 2023)
- Encumbrance Register (April 2023)
 - General Fund POs #3, 6, 18, 19, 28, 32, 43, 70, 79, 81, 89, 102, 112, 125, 172-186, 188, in the amount of \$130,234.79 (non-payroll total)
 - SAF POs: N/A
- Purchase Orders (April 2023)
 - POs #172-188

Lauren Oldham moved to approve the May board meeting consent agenda. JD Johnson seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) BerThaddaeus Bailey, Lauren Oldham, Mikeale Campbell, Lashunna Blalock-Humphrey, Elizabeth Hall, JD Johnson, James Parker
- Nay- (0) N/A
- Abstain- (0) N/A

D25) ADJOURNMENT

JD Johnson moved to adjourn the meeting. Elizabeth Hall seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) BerThaddaeus Bailey, Lauren Oldham, Mikeale Campbell, Lashunna Blalock-Humphrey, Elizabeth Hall, JD Johnson, James Parker
- Nay- (0) N/A
- Abstain- (0) N/A

Meeting adjourned at 7:28 PM



May 24, 2023 Board Meeting Minutes Approval Signatures

