



TULSA LEGACY CHARTER SCHOOL

CREATE YOUR LEGACY HERE

Tulsa Legacy Charter School Board Meeting Minutes Tuesday, August 30, 2022, at 4:30 PM | In-Person Meeting, Upper Academy *Yearly Board Attendance*

Name	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	July	Total
B. Bailey	x											
L. Oldham	x											
J. Rabinowitz	x											
J. Parker	x											
M. Campbell	x											
L. Blalock	x											
E. Hall	N/A- Will join Board in January 2023											

In Attendance

Lauren Oldham, James Parker, Lashunna Blalock (tardy), Jeremy Rabinowitz,
BerThaddaeus Bailey, Mikeale Campbell (tardy)
(Kiana Smith, Karina Chung, Carolyn Statum, Staci Hegler)

Call to Order

Lauren Oldham called the meeting to order at 4:41 PM.

Agenda Adoption

Lauren Oldham moved to adopt the agenda. Jeremy Rabinowitz seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (4) Lauren Oldham, James Parker, Jeremy Rabinowitz, BerThaddaeus Bailey
- Nay- (0) N/A
- Abstain- (0) N/A

Board Minutes Adoption

Lauren Oldham moved to approve the board meeting minutes from July 12. James Parker seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (4) Lauren Oldham, James Parker, Jeremy Rabinowitz, BerThaddaeus Bailey
- Nay- (0) N/A
- Abstain- (0)



OPERATIONS REPORTS

Executive Director Report– Kiana Smith

Kiana Smith presented an update regarding the start of the school year, including updates regarding Child Nutrition and Transportation. Additionally, K. Smith shared that Tulsa Legacy Charter School was awarded a Charter School Growth Fund grant for a two year culture fellowship member. K. Smith also shared an update regarding safe entry and swipe card entries.

Principal Report– Carolyn Statum and Staci Hegler

Carolyn Statum shared updates from Primary Academy. Primary Academy staff members attended professional development with OKA+ in August in Edmond, Oklahoma. Additionally, C. Statum shared that the campus will be focused on the instructional strategy of making student thinking visible. At Primary Academy, there are eight new teachers this school year, including a Visual Arts teacher, a Restore Coordinator, and a Scholar Support Services teacher for math. Additionally, Primary Academy received a Healthy Schools Oklahoma grant, which includes funding for a community garden, rock wall, and future active learning lab.

Staci Hegler shared updates from Upper Academy. There are seven new roles at Upper Academy, including Social Studies and Science, as well as local talent such as Eddy K Allen for Visual Art, and Kode Ransom for Music.

Both campuses completed Back to School Night Friday August 12th (Primary Academy) and Monday August 15th (Upper Academy). Scholar school supplies were provided for all PK-8th graders this year.

Keystone and RFP Process Fall 2022

Kiana Smith shared an update regarding Child Nutrition for the district. Tulsa Legacy and Keystone will be parting ways in December 2022. The district has begun the RFP Process for finding a new child nutrition program provider.

New Teacher Contracts

Kiana Smith shared an updated personnel report list. New Legacy Builders will not be receiving the \$2000 return bonus. *A vote was conducted and is detailed in the action items below.*

2022-2023 Budget

Kiana Smith shared an update around the projected budget, including Title 1 funds such as IDEA (Special Education), as well as Indian Funds (506 Native American funds). One item that is different for this school year is that Tulsa Legacy will be using ESSER II Funds this school year. *A vote was conducted and is detailed in the action items below.*



2022-2023 Estimate of Needs

Kiana Smith shared an update regarding the Tulsa Legacy Charter School Approved Appropriations- 2022-2023 Fiscal Year document. *A vote was conducted and is detailed in the action items below.*

Clear View Vending Machine

Kiana Smith presented a proposal for Clear View Vending Machines to be placed at Tulsa Legacy Charter School- Upper Academy. The vending machine is in compliance with Child Nutrition healthy food requirements, and 3% of the revenue comes back to the school. *A vote was conducted and is detailed in the action items below.*

FINANCE REPORTS

July Finance Report- Kiana Smith

Kiana Smith provided an update on the June Financial Report. *A vote was conducted and is detailed in the action items below.*

Credit Card Statement- Karina Chung

Karina Chung shared the credit card statement for June and July. *A vote was conducted and is detailed in the action items below.*

Encumbrance Register- Karina Chung

Karina Chung reviewed the June encumbrance register. *A vote was conducted and is detailed in the action items below.*

Purchase Orders- Karina Chung

Karina Chung reviewed the June purchase orders.

EXECUTIVE SESSION

Board to consider to enter into executive session, Title 25 § 307 B(1), to discuss the salary and contract of UA Principal 2022-2023 and UA Executive Director 2022-2023. *A vote was conducted and is detailed in the action items below.*

The Tulsa Legacy Charter School board entered Executive Session at 6:02pm.

The Tulsa Legacy Charter School board exited Executive Session at 6:15pm. *A vote for items discussed in the executive session was conducted and is detailed in the action items below.*

Action Items and Adjournment- Lauren Oldham and Kiana Smith

Lashunna Blalock moved to approve action item #5- New Teacher Contracts. James Parker seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, James Parker, Lashunna Blalock, Jeremy Rabinowitz, BerThaddaeus Bailey, Mikeale Campbell



- Nay- (0) N/A
- Abstain (0) N/A

Mikaele Campbell moved to approve action item #6- 2022-2023 Budget as presented. Lashunna Blalock seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, James Parker, Lashunna Blalock, Jeremy Rabinowitz, BerThaddaeus Bailey, Mikeale Campbell
- Nay- (0) N/A
- Abstain (0) N/A

Lauren Oldham moved to approve action item #7- 2022-2023 Estimate of Needs. Mikaele Campbell seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, James Parker, Lashunna Blalock, Jeremy Rabinowitz, BerThaddaeus Bailey, Mikeale Campbell
- Nay- (0) N/A
- Abstain- (0) N/A

BerThaddaeus Bailey moved to approve action item #8- Clear View Vending Machine. James Parker seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, James Parker, Lashunna Blalock, Jeremy Rabinowitz, BerThaddaeus Bailey, Mikeale Campbell
- Nay- (0) N/A
- Abstain- (0) N/A

Lauren Oldham moved to approve action item #9- June Finance Report. Lashunna Blalock seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, James Parker, Lashunna Blalock, Jeremy Rabinowitz, BerThaddaeus Bailey, Mikeale Campbell
- Nay- (0) N/A
- Abstain- (0) N/A

Mikeale Campbell moved to approve action item #10a- June credit card statement. Lauren Oldham seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, James Parker, Lashunna Blalock, Jeremy Rabinowitz, BerThaddaeus Bailey, Mikeale Campbell
- Nay- (0) N/A
- Abstain- (0) N/A

Mikeale Campbell moved to approve action item #10b- July credit card statement. BerThaddaeus Bailey seconded. All in favor and the motion passed. The following votes were cast:



- CREATE YOUR LEGACY HERE*
- Yay- (6) Diane Murphy, Lauren Oldham, James Parker, Annie Van Hanken, Cioe Taylor, Jeremy Rabinowitz
 - Nay- (0) N/A
 - Abstain- (0) N/A

Lauren Oldham moved to approve action item #11- June Encumbrance Register and Purchase Orders #131-135. James Parker seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, James Parker, Lashunna Blalock, Jeremy Rabinowitz, BerThaddaeus Bailey, Mikeale Campbell
- Nay- (0) N/A
- Abstain- (0) N/A

Lauren Oldham moved to enter into executive session, Title 25 § 307 B(1), to discuss the salary and contract of UA Principal 2022-2023 and UA Executive Director 2022-2023 (action item #12a). Lashunna Blalock seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, James Parker, Lashunna Blalock, Jeremy Rabinowitz, BerThaddaeus Bailey, Mikeale Campbell
- Nay- (0) N/A
- Abstain- (0) N/A

Mikaele Campbell moved to approve the two items discussed in executive session. (Action Item #12b.) James Parker seconded. All in favor and the motion passed. The following votes were cast:

need to add Executive Session votes/tallies here

- Yay- (6) Lauren Oldham, James Parker, Lashunna Blalock, Jeremy Rabinowitz, BerThaddaeus Bailey, Mikeale Campbell
- Nay- (0) N/A
- Abstain- (0) N/A

Lauren Oldham moved to adjourn the meeting (action item #12c). Blalock seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, James Parker, Lashunna Blalock, Jeremy Rabinowitz, BerThaddaeus Bailey, Mikeale Campbell
- Nay (0)- N/A
- Abstain (0)- N/A

Meeting adjourned at 6:18 PM.



August 30th, 2022 Board Meeting Minutes Approval Signatures

