Tulsa Legacy Charter School Board Meeting Minutes
February 15, 2024 at 5:00 PM | In-Person Meeting, Upper Academy
Yearly Board Attendance

Name	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
L. Oldham	x	x	x	x	x	x	x					
J. Rabinowitz	x	–	x	x	–	–	–					
J. Parker	x	x	x	–	x	x	x					
M. Campbell	x	x	–	x	–	x	x					
L. Blalock	x	x	–	x	x	x	x					
E. Hall	x	–	x	x	x	x	–					
J.D. Johnson	x	x	x	x	x	x	x					
B. Bailey	–	–	x	x	–	x	T					

- Lauren Oldham, Jeremy Rabinowitz, James Parker, Mikaele Campbell, LuShana Blalock, Erin Hall, JD Johnson, Berthaddeus Bailey

Attendance

- **Board Members Present:** Lauren Oldham, James Parker, Mikaele Campbell, LuShana Blalock, and JD Johnson,
- **Also in Attendance:** Carolyn Statum, Dionne Lewis, Unique Bramlett, Terese Foreman, Laquanda Zandbergen, Karolyn Gaines, Toni Woods, Michael Flaherty, Jessyca Williams, Malisa Rushing, Jamie Marshall, Toya Forbes, and additional attendees on zoom.
- Tardy: Berthaddeus Bailey
- Absent: Jeremy Rabinowitz, Elizabeth Hall

A) OPENING

A1) Call to Order- Lauren Oldham

Lauren Oldham called the meeting to order at **5:18 PM.**

A2) Agenda Adoption- Lauren Oldham

Lauren Oldham moved to adopt the agenda. Mikeale Campbell seconded. All were in favor and the motion passed. The following votes were cast:

- Yay (5): Lauren Oldham, James Parker, Mikaele Campbell, LuShana Blalock, and JD Johnson
- Nay- (0) - none
- Abstain- (0) - none

A3) January Board Minutes Adoption- Lauren Oldham

James Parker moved to approve the board meeting minutes from January 18, 2024. Lauren Oldham seconded the motion. All were in favor and the motion passed. The following votes were cast:

- Yay (5) - Lauren Oldham, James Parker, Mikaele Campbell, LuShana Blalock, and JD Johnson
- Nay- (0) - none
- Abstain- (0) - none

A4) Public Comments

Jamie Marshall shared comments about her experience as a parent at Tulsa Legacy Charter School.

Laquanda Zandbergen shared comments about her experience as a teacher at Tulsa Legacy Charter School.

Jessyca Williams shared comments about the proposed shift to the organization chart for the school year 2025 (SY25).

Teresa Foreman requested additional communication from the board to the site-level teams.

Michael Flaherty shared comments about his experience as a Scholar Support Services teacher.

Shaniqua Ray made comments to seek clarity on how the decision was made for the administrative re-application process for SY25.

B) OPERATIONS REPORTS

B5a) Executive Director Report- Kathleen Whigham

Kathleen Whigham shared several district updates regarding Academics, Operations, and Upcoming Events.

B5b) Executive Director Report- Attendance and Enrollment Summary
Kathleen Whigham reviewed the attendance data for January. The average attendance for Primary Academy was 86.2% and the average attendance at Upper Academy was 87.7%. The full attendance report can be found in Attachment 4.

B5c) Executive Director Report- Facilities and Child Nutrition
Updates about Child Nutrition can be found in the monthly newsletter, in Attachment 5.

B6) Policy: Student Pronouns
The district's policy for student pronouns can be found in Attachment 6

B7) Policy: Student Pronouns
The district's policy for the Parental Bill of Rights can be found in Attachment 7

B8) Policy: Conflict of Interest Assurance
This signed addendum can be found in Attachment 8. The present board members signed the assurance document.

B9) Personnel Updates- Kathleen Whigham
Kathleen Whigham shared the new hires since the previous board meeting in January. The list with names and positions can be found in Attachment 9.

K. Whigham also shared the non-renewals, terminations, voluntary dismissals, and vacancies, that have occurred since the previous board meeting. The list with names and positions can be found in Attachment 9.

C) ACADEMIC REPORTS

C9) Excel Learning Report- Adonius Lewis
Adonius Lewis reviewed this month's Excel Learning Report. Dr. Adonius Lewis' report included an update on success to build on from the second-semester shifts, areas of concern and challenges, and the plan for moving forward. The full report with links and resources can be found in Attachment 10.

D) FINANCE REPORTS

D11a) Transfer to Gifts - Carolyn Statum
Carolyn Statum Requested a $350,000 transfer from the gifts fund to support initiatives for the remainder of the semester

- a) $20,000 transfer from the Gift Fund to SAF 807 - Staff Engagement
- b) $80,000 transfer from Gifts to General Fund local project code 101 (Contracts and Consultants)

- c) $90,000 transfer from Gifts to General Fund local project code 109 (Operations)
- d) $160K transfer from Gifts to General Fund 105 (District Needs)

Lauren Oldham moved to approve the transfer from the Gifts Fund as outlined above. JD Johnson seconded. All were in favor and the motion passed. The following votes were cast:

- Yay (6) - Lauren Oldham, James Parker, Mikaele Campbell, LuShana Blalock, JD Johnson and Berthadeus Bailey
- Nay- (0) - none
- Abstain- (0) - none

D10) Consent Agenda- Lauren Oldham

All of the following items, which concern reports and terms of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of the following items. The consent agenda consists of the discussion, consideration, and vote of each of the following items:

- a) Financial Report (January 2024, Attachment 12)
- b) Encumbrance Register (January 2024, Attachment 13)
  - Gen Fund: #40, 43, 50, 57, 64, 71, 76, 79, 97, 102, 107, 120, 123, 135, 140, 144-145, 148-150, 158, 178-179, 191, 194-206.
  - SAF #13-15
- c) Purchase Orders (January 2024, Attachment 14)
  - Gen Fund: PO #s 194-206
- d)) Purchase Orders (January 2024, Attachment 15)
  - SAF Fund: none
- e)) Purchase Orders (January 2024, Attachment 16)
  - Gifts Fund: none
- f) Purchase Orders (January 2024, Attachment 17)
  - Building Fund: none
- d) Credit Card Statement (January 2024, Attachments 18 & 19)

Mikaele Campbell moved to approve the February consent agendas as listed above. Lauren Oldham seconded. All were in favor and the motion passed. The following votes were cast:

- Yay (6) - Lauren Oldham, James Parker, Mikaele Campbell, LuShana Blalock, JD Johnson and Berthadeus Bailey
- Nay- (0) - none
- Abstain- (0) - none

E) GOVERNANCE REPORTS

E13) Governance Report- Mikaele Campbell
There were no new updates at this time.

F13) Executive Director Hiring Discussion- Lauren Oldham
On this day, Thursday, February 15, 2024, the school board entered an Executive Session to discuss the transitional contract for the incoming executive director.

G) CLOSING

G16) TRANSITION CONTRACT - Lauren Oldham
Lauren Oldham moved to accept the transition contract (attm 20). JD Johnson seconded. All in favor and the motion passed. The following votes were cast:

- Yay (6) - Lauren Oldham, James Parker, Mikaele Campbell, LuShana Blalock, JD Johnson and Berthadeus Bailey
- Nay- (0) - none
- Abstain- (0) - none

G17) ADJOURNMENT - Lauren Oldham
Mikeale Campbell moved to adjourn the meeting at 7:57. Lauren Oldham seconded. All in favor and the motion passed. The following votes were cast:

- Yay (6) - Lauren Oldham, James Parker, Mikaele Campbell, LuShana Blalock, JD Johnson and Berthadeus Bailey
- Nay- (0) - none
- Abstain- (0) - none

The meeting ended at **7:57 PM**

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January 18, 2024 Board Meeting Minutes Approval Signatures