



Tulsa Legacy Charter School Board Meeting Minutes
October 26, 2023, at 5:00 PM | In-Person Meeting, Upper Academy
Yearly Board Attendance

Name	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
L. Oldham	x	x	x									
J. Rabinowitz	x	—	x									
J. Parker	x	x	x									
M. Campbell	x	x	x									
L. Blalock	x	x	—									
E. Hall	x	—	x									
J.D. Johnson	x	x	x									
B. Bailey	—	—	x									

In Attendance

Lauren Oldham, Jeremy Rabinowitz, James Parker, Elizabeth Hall, JD Johnson,
BerThaddeaus Bailey, Mikaele Campbell (tardy)
Kathleen Whigham, Carolyn Statum, Karina Chung (zoom: Debbie Lister)

A) OPENING

A1) Call to Order- Lauren Oldham

Lauren Oldham called the meeting to order at 5:09 PM.

A2) Agenda Adoption- Lauren Oldham

JD Johnson moved to adopt the agenda. Mikeale Campbell seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, Jeremy Rabinowitz, James Parker, Elizabeth Hall, JD Johnson, BerThaddeaus Bailey
- Nay- (0) N/A
- Abstain- (0) N/A



A3) Board Minutes Adoption- Lauren Oldham

Lauren Oldham moved to approve the board meeting minutes from September 26, 2023. James Parker seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, Jeremy Rabinowitz, James Parker, Elizabeth Hall, JD Johnson, BerThaddeaus Bailey
- Nay- (0) N/A
- Abstain- (0) N/A

A4) Public Comments

No public comments

B) OPERATIONS REPORTS

B5) Executive Director Report- Kathleen Whigham

Kathleen Whigham shared several district updates. Tulsa Legacy Charter School Upper Academy is undergoing renovations to the roof, which is causing leaks in several areas of the building. Tulsa Legacy has been working closely with Tulsa Public Schools to ensure that facilities issues are being addressed in a timely manner. K. Whigham also shared several reports and updates, including the **annual drop out report**, upcoming events in November, as well as the most recent family night event that was combined with Q1 parent teacher conferences.

B6) Personnel Report- Kathleen Whigham

Kathleen Whigham shared the new hires that have occurred since the previous board meeting in September. The list with names and positions can be found on Attachment 6.

K. Whigham also shared the non-renewals, terminations, voluntary dismissals, and vacancies, that have occurred since the previous board meeting in September. The list with names and positions can be found on Attachment 6.

C) ACADEMIC REPORTS

C7) Excel Learning Report- Kathleen Whigham

Kathleen Whigham reviewed the Excel Learning Report for October 2023. Dr. Adonius Lewis' report included an update on September services, onsite implementation notes, District Instructional Leadership team strategy sessions, progress monitoring, and linked resources. Additional notes, detailed information, and staff-specific trackers can be found on Attachment 7.



D) FINANCE REPORTS

D8) Transfers & Stipends: Baseball, Drumline, Sunshine- Carolyn Statum

a) Carolyn Statum shared proposals for adding new stipends for a baseball team, a drumline team, and a sunshine committee. Board members had the opportunity to ask clarifying questions. Votes were conducted and are recorded below.

Lauren Oldham moved to approve the addition of three stipends, as listed for Transfers & Stipends: Baseball, Drumline, Sunshine. James Parker seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, Jeremy Rabinowitz, James Parker, Elizabeth Hall, JD Johnson, BerThaddeaus Bailey
- Nay- (0) N/A
- Abstain- (0) N/A

b) Carolyn Statum shared a proposal for SAF Intrafund Transfers. The proposal re-allocates funds to make sure all SAF subaccounts start the year with a positive balance, through transfers of funds between subaccounts. Board members had the opportunity to ask clarifying questions. Votes were conducted and are recorded below.

Lauren Oldham moved to approve Transfers & Stipends: SAF Intrafund Transfers. JD Johnson seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, Jeremy Rabinowitz, James Parker, Elizabeth Hall, JD Johnson, BerThaddeaus Bailey
- Nay- (0) N/A
- Abstain- (0) N/A

c) Carolyn Statum shared a proposal for the creation of SAF accounts for Baseball, Football, and Sunshine Committee subaccounts. Board members had the opportunity to ask clarifying questions. Votes were conducted and are recorded below.

Lauren Oldham moved to approve the addition of three SAF subaccounts, as listed for Transfers & Stipends: creation of SAF subaccounts: Baseball, Football, and Sunshine Committee. Jeremy Rabinowitz seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, Jeremy Rabinowitz, James Parker, Elizabeth Hall, JD Johnson, BerThaddeaus Bailey
- Nay- (0) N/A
- Abstain- (0) N/A



d) Carolyn Statum shared a proposal for a Gifts Fund transfer for Baseball, so that the Baseball subaccount can start with \$300. Board members had the opportunity to ask clarifying questions. Votes were conducted and are recorded below.

Elizabeth Hall moved to approve Transfers & Stipends: \$300 Gifts Fund Transfer for Baseball. Jeremy Rabinowitz seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, Jeremy Rabinowitz, James Parker, Elizabeth Hall, JD Johnson, BerThaddeaus Bailey
- Nay- (0) N/A
- Abstain- (0) N/A

e) Carolyn Statum shared a proposal for a Gifts Fund transfer for the Sunshine Committee, so that the Sunshine Committee subaccount can start with \$5000. Board members had the opportunity to ask clarifying questions. Votes were conducted and are recorded below.

Elizabeth Hall moved to approve Transfers & Stipends: \$300 Gifts Fund Transfer for Baseball. Jeremy Rabinowitz seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, Jeremy Rabinowitz, James Parker, Elizabeth Hall, JD Johnson, BerThaddeaus Bailey
- Nay- (0) N/A
- Abstain- (0) N/A

D9) Budget Overview: Department, Instructional, SAF

Carolyn Statum reviewed the current spending summaries for FY24 department budgets, teacher instructional budgets, and Student Activities Fund budgets. Additional details can be found in Attachment 10.

D10) Encumbrance Register, Purchase Orders, and Consent Agenda- Lauren Oldham

All of the following items, which concern reports and terms of routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of the following items. The consent agenda consists of the discussion, consideration, and vote of each of the following items:

- Financial Report (September 2023, Attachment 11)
- Encumbrance Register (September 2023, Attachment 12b)
 - General Fund POs #35, 40, 43, 45, 46, 51, 58, 77, 79, 81, 93-95, 100, 107, 114, 115, 125, 129, 132, 135, 140, 143, 144-146, 148, 157, 158, 160, 161, 167-174, 176, in the amount of \$113,582.13



- SAF POs: N/A
- Purchase Order Register (September 2023, Attachment 13b)
 - POs #168-174, 176
- Credit Card Statement (October 2023, Attachments 14 & 15)

Mikeale Campbell moved to approve the September board meeting consent agenda, with a note that September Encumbrance Register- Attachment 12, and September Purchase Order Register- Attachment 13, were skipped, as Attachments 12 & 13 were for the wrong school. The September Encumbrance Register and September Purchase Order Register will be updated and uploaded as Attachments 12b and Attachment 13b, respectively, after the board meeting. The updated Attachments (12b & 13b) will then be added to the upcoming October board meeting, to be reviewed and voted. Lauren Oldham seconded the motion to approve the September board meeting consent agenda, with the exception of The September Encumbrance Register and September Purchase Order Register, which will both be included in the October board meeting. All in favor and the motion passed. The following votes were cast:

- Yay- (7) Lauren Oldham, Jeremy Rabinowitz, James Parker, Elizabeth Hall, JD Johnson, BerThaddeaus Bailey, Mikaele Campbell
- Nay- (0) N/A
- Abstain- (0) N/A

E) GOVERNANCE REPORTS

E11) Governance Report- Mikeale Campbell & Debbie Lister

There were no new updates.

E12) Board Training Update- JD Johnson

JD Johnson shared a summary of key highlights from the school board training she attended, hosted by OPSRC. A detailed copy of notes can be found in Attachment 16.

E13) Executive Director Hiring Update- Debbie Lister

Debbie Lister shared an update regarding the search for an Executive Director. D. Lister and the Executive Committee have begun interviewing candidates.

F) CLOSING

F14) ADJOURNMENT

JD Johnson moved to adjourn the board meeting at 6:28pm. Lauren Oldham seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) Lauren Oldham, Jeremy Rabinowitz, James Parker, Elizabeth Hall, JD Johnson, BerThaddeaus Bailey, Mikaele Campbell
- Nay- (0) N/A
- Abstain- (0) N/A

Meeting adjourned at 6:28 PM



October 26, 2023 Board Meeting Minutes Approval Signatures