



Tulsa Legacy Charter School Board Meeting Minutes
January 18, 2024 at 5:00 PM | In-Person Meeting, Upper Academy
Yearly Board Attendance

Name	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Total
L. Oldham	x	x	x	x	x	x						
J. Rabinowitz	x	—	x	x	—	—						
J. Parker	x	x	x	—	x	x						
M. Campbell	x	x	—	x	—	x						
L. Blalock	x	x	—	x	x	x						
E. Hall	x	—	x	x	x	x						
J.D. Johnson	x	x	x	x	x	x						
B. Bailey	—	—	x	x	—	x						

Attendance

- Board Members Present (5): Lauren Oldham, James Parker, Mikaele Campbell, Elizabeth Hall, JD Johnson
- Also in Attendance (9): Kathleen Whigham, Carolyn Statum, Karina Chung, Toni Woods, Adonius Lewis, Karolyn Gaines, Laquanda Zandbergen (zoom: Debbie Lister, Reshad Jordan)
- Tardy (2): Lashunna Blalock, Bertrick Bailey
- Absent (1): Jeremy Rabinowitz

A) OPENING

A1) Call to Order- Lauren Oldham

Lauren Oldham called the meeting to order at 5:13 PM.



A2) Agenda Adoption- Lauren Oldham

Mikaele Campbell moved to adopt the agenda. JD Johnson seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (5) Lauren Oldham, James Parker, Mikaele Campbell, Elizabeth Hall, JD Johnson
- Nay- (0) N/A
- Abstain- (0) N/A

A3) December Board Minutes Adoption- Lauren Oldham

Lauren Oldham moved to approve the board meeting minutes from December 14, 2023, with the edit that James Parker was *not* present on zoom. Mikaele Campbell seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (5) Lauren Oldham, James Parker, Mikaele Campbell, Elizabeth Hall, JD Johnson
- Nay- (0) N/A
- Abstain- (0) N/A

A4) November Board Minutes Adoption- Lauren Oldham

Lauren Oldham moved to approve the board meeting minutes from November 16, 2023, with the edit that the November board meeting adjournment time was 6:29pm, not 6:07pm, as originally listed. JD Johnson seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (5) Lauren Oldham, James Parker, Mikaele Campbell, Elizabeth Hall, JD Johnson
- Nay- (0) N/A
- Abstain- (0) N/A

A5) Public Comments

No public comments

B) OPERATIONS REPORTS

B6a) Executive Director Report- Kathleen Whigham

Kathleen Whigham shared several district updates regarding Academics, Operations, and Upcoming Events.

B6b) Executive Director Report- Attendance and Enrollment Summary

Kathleen Whigham reviewed the attendance data for December. The average attendance for Primary Academy is 90.19% and the average attendance at Upper Academy is 81.33%. The full attendance report can be found in Attachment 5.



B6c) Executive Director Report- Facilities and Child Nutrition

Updates pertaining to Child Nutrition can be found on the monthly newsletter, in Attachment 6.

B7) Excel Learning Proposal- Kathleen Whigham

Kathleen Whigham shared a proposal for additional support by Dr. Adonius Lewis of Excel Learning LLC., via onsite visits and stepping in as an instructional coach for specific teachers, and in instances where the instructional coach is now teaching in the classroom. A detailed listing of additional proposed services can be found in Attachment 7.

Lauren Oldham moved to approve the Excel Learning Proposal for additional support in Spring 2024. James Parker seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (5) Lauren Oldham, James Parker, Mikaele Campbell, Elizabeth Hall, JD Johnson
- Nay- (0) N/A
- Abstain- (0) N/A

B8) Personnel Updates- Kathleen Whigham

Kathleen Whigham shared the new hires since the previous board meeting in December. The list with names and positions can be found in Attachment 8.

K. Whigham also shared the non-renewals, terminations, voluntary dismissals, and vacancies, that have occurred since the previous board meeting. The list with names and positions can be found in Attachment 8.

C) ACADEMIC REPORTS

C9) Excel Learning Report- Adonius Lewis

Adonius Lewis reviewed this month's Excel Learning Report. Dr. Adonius Lewis' report included an update on winter MAP data results, onsite implementation notes, District Instructional Leadership team strategy sessions, progress monitoring, and instructional coaching. Dr. Lewis also provided an update regarding the January professional development sessions, and the shifts that must take place swiftly in order to rectify scholar academic results. The full report with links and resources can be found in Attachment 9.



D) FINANCE REPORTS

D10) Consent Agenda- Lauren Oldham

All of the following items, which concern reports and terms of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of the following items. The consent agenda consists of the discussion, consideration, and vote of each of the following items:

- a) Financial Report (November 2023, Attachment 10)
- b) Encumbrance Register (November 2023, Attachment 11)
 - Gen Fund: PO #s 38, 43, 45, 58-60, 64, 71, 93, 107, 114-115, 132-134, 140, 143-146, 148, 154, 155, 157, 162, 163, 166, 169, 174, 180, 182-186
 - SAF: PO #s 7-9
- c) Purchase Orders (November 2023, Attachment 12)
 - SAF: PO #s 7-9
- d) Credit Card Statement (December 2023, Attachments 13 & 14)
- e) Financial Report (December 2023, Attachment 15)
- f) Encumbrance Register (December 2023, Attachment 16)
 - Gen Fund: PO #s 43, 60, 79, 140, 155, 163, 167, 184, 187-193
 - SAF: PO #s 11-12
- g) Purchase Orders (December 2023)
 - Gen Fund: PO #s 187-193 (Attachment 17)
 - SAF: PO #s 11-12 (Attachment 18)
- h) Credit Card Statement (January 2024, Attachments 19 & 20)

Lauren Oldham moved to approve the combined December and January consent agendas as listed above. Mikaele Campbell seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) Lauren Oldham, James Parker, Mikaele Campbell, Elizabeth Hall, JD Johnson, Lashunna Blalock, Bertrick Bailey
- Nay- (0) N/A
- Abstain- (0) N/A

E) GOVERNANCE REPORTS

E11) Governance Report- Mikaele Campbell

There were no new updates at this time.

E12) Executive Director Hiring Update- Debbie Lister

Debbie Lister shared that Tulsa Legacy hosted final interviews with two candidates last week. Different combinations of teachers, leaders, community members, and board members attended different portions of the final interview.



F) EXECUTIVE SESSION

See notes at the end of this January 18, 2024 Board Meeting Minutes document

G) CLOSING

G14) ADJOURNMENT - Lauren Oldham

Lauren Oldham moved to adjourn the board meeting at 6:57pm. Elizabeth Hall seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) Lauren Oldham, James Parker, Mikaele Campbell, Elizabeth Hall, JD Johnson, Lashunna Blalock, Bertrick Bailey
- Abstain- (0) N/A

The meeting ended at 6:57PM



F) EXECUTIVE SESSION

F13) Executive Director Hiring Discussion- Debbie Lister

On this day, Thursday, January 18, 2024, the school board entered Executive Session to discuss the Executive Director Hiring candidates and progress towards hiring.



January 18, 2024 Board Meeting Minutes Approval Signatures