



Tulsa Legacy Charter School Board Meeting Minutes
April 18, 2024 | In-Person Meeting, Upper Academy
Yearly Board Attendance

Name	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Mar 2	Apr	May	June	Total
L. Oldham	x	x	x	x	x	x	x	x	x	x			
J. Rabinowitz	x	—	x	x	—	—	—	—	x	-			
J. Parker	x	x	x	—	x	x	x	x	x	-			
M. Campbell	x	x	—	x	—	x	x	x	—	x			
L. Blalock	x	x	—	x	x	x	x	x	x	x			
E. Hall	x	—	x	x	x	x	—	x	—	x			
J.D. Johnson	x	x	x	x	x	x	x	x	—	x			
B. Bailey	—	—	x	x	—	x	T	x	x	x			

Attendance

Board Members Present: Lauren Oldham, BerThaddaeus Bailey, Mikaele Campbell, Elizabeth Hall, and JD Johnson

- Tardy: Lushuna Blalock (arrived at 5:07)
- Absent: Jeremy Rabinowitz, James Parker

Also in Attendance in person: Kathleen Whigham and Carolyn Statum

A) OPENING

A1) Call to Order- Lauren Oldham

Lauren Oldham called the meeting to order at **5:01 PM.**

A2) Agenda Adoption- Lauren Oldham

Lauren Oldham moved to adopt the agenda. **Elizabeth Hall** seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (5) Lauren Oldham, BerThaddaeus Bailey, Mikaele Campbell, Elizabeth Hall, JD Johnson
- Nay- (0) none
- Abstain- (0) none



A3) Board Minutes Adoption, March 14 2024 - Lauren Oldham

Lauren Oldham moved to adopt the board meeting minutes from March 14, 2024.

Mikeale Campbell seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (5) Lauren Oldham, BerThaddaeus Bailey, Mikaele Campbell, Elizabeth Hall, JD Johnson
- Nay- (0) none
- Abstain- (0) none

A4) Board Minutes Adoption, March 28, 2024 - Lauren Oldham

Lauren Oldham moved to adopt the March 28, 2024 Board Minutes. **Berthaddeus Bailey** seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (5) Lauren Oldham, BerThaddaeus Bailey, Mikaele Campbell, Elizabeth Hall, and JD Johnson
- Nay- (0) none
- Abstain- (0) none

A5) Public Comments

- none

B) OPERATIONS

B6a) Executive Director Report - Kathleen Whigham

Kathleen Whigham shared several district updates regarding Academics, Operations, Recruitment & Hiring, Special Education Support, Facilities, and Upcoming Events. Highlights included TPS Renewal, OSTP Testing, New Staff orientation for 190 day employees and current staffing needs.

B6b) Executive Director Report- Attendance and Enrollment Summary

Kathleen Whigham reviewed the attendance data for February. The average attendance for Primary Academy was **87.04%** and the average attendance at Upper Academy was **84.07%**. The full attendance report can be found in **Attachment 5**.

B6c) Executive Director Report- Facilities & Child Nutrition

Kathleen Whigham introduced the new **cafeteria manager, Traci Lee**, to the board. The monthly child nutrition report from OPAA! can be found in **Attachment 6**.

B7) Personnel Updates- Kathleen Whigham

K. Whigham also shared the non-renewals, terminations, voluntary dismissals, and vacancies that have occurred since the previous board meeting. The list with names and positions can be found in **Attachment 7**.



B8) SY24-25 Calendar - Kathleen Whigham

Kathleen Whigham shared the district calendar for SY25. **Lauren Oldham** moved to approve the **SY25 District Calendar**. **Elizabeth Hall** seconded.

- Yay- (6) Lauren Oldham, BerThaddaeus Bailey, Mikaele Campbell, Elizabeth Hall, JD Johnson, and Lushuna Blalock
- Nay- (0) none
- Abstain- (0) none

C) ACADEMIC REPORTS

C9) Excel Learning Report- Adonius Lewis

Adonius Lewis reviewed this month's Excel Learning Report. Dr. Adonius Lewis' report included an update on success to build on from the second-semester shifts, areas of concern and challenges, and the plan for moving forward. The full report with links and resources can be found in **Attachment 9**.

D) FINANCE

D10) New Staff Orientation Stipend- Carolyn Statum

The language was changed to compensation instead of stipend. The total proposed was \$500.00 per new 190-day employee. **Lauren Oldham** moved to approve compensation for New Teacher Orientation. **Mikaele Campbell** seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, BerThaddaeus Bailey, Mikaele Campbell, Elizabeth Hall, JD Johnson, and Lushuna Blalock
- Nay- (0) none
- Abstain- (0) none

D11) SAF Account Creation - Track 838 - Carolyn Statum

Carolyn Statum proposed creating a SAF account for the track team. **Lauren Oldham**, moved to approve the **creation of the SAF account (838) for the track teams**, as listed above. **J.D. Johnson** seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, BerThaddaeus Bailey, Mikaele Campbell, Elizabeth Hall, JD Johnson, and Lushuna Blalock
- Nay- (0) none
- Abstain- (0) none

D12) SAF Transfer from Sunshine to Track - Carolyn Statum -

Carolyn Statum requested for a transfer to be made from the SAF Sunshine Committee Account to the SAF Track account. **Lauren Oldham** moved to approve the **transfer of \$300.00 from the SAF Sunshine Account to the SAF Track Account**.



Mikeale Campbell seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, BerThaddaeus Bailey, Mikaele Campbell, Elizabeth Hall, JD Johnson, and Lushuna Blalock
- Nay- (0) none

D13) Withdrawal from Activity Fund- Carolyn Statum

Vote not needed, converted to review on the agenda

D14) PCard Pilot, RAMP - Carolyn Statum

Carolyn Statum proposed implementing PCards from the vendor RAMP to support more efficient resource acquisition for staff and minimize reimbursement timelines. Users will go through training before use that goes over benefits and consequences. **Mikeale Campbell** moved to approve the **use of PCards** as listed above. **Lauren Oldham**

seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, BerThaddaeus Bailey, Mikaele Campbell, Elizabeth Hall, JD Johnson, and Lushuna Blalock
- Nay- (0) none
- Abstain- (0) none

D15) Parent Square Store - Carolyn Statum

Carolyn Statum proposed a plan to implement the invoicing and payment add-on from Parent Square. This add-on would reduce the manual lift in acquiring payments from families for activities and account resolution. **Mikeale Campbell** moved to approve the **use of payments and invoices add-on in Parent Square**. **Lauren Oldham** seconded. All

were in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, BerThaddaeus Bailey, Mikaele Campbell, Elizabeth Hall, JD Johnson, and Lushuna Blalock
- Nay- (0) none
- Abstain- (0) none

D16) SY25 Temporary Appropriations- Carolyn Statum

Carolyn Statum shared the temporary appropriations for SY25. Lauren Oldham moved to accept the temporary appropriations for SY25. Mikeale Campbell seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, BerThaddaeus Bailey, Mikaele Campbell, Elizabeth Hall, JD Johnson, and Lushuna Blalock
- Nay- (0) none
- Abstain- (0) none



D17) Barlow Contract - Carolyn Statum LO, MC

Carolyn Staum shared the Barlow Contract for SY25. **Lauren Oldham** moved to approve the **SY25 Barlow Contract** as listed above. **Mikeale Campbell** seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, BerThaddaeus Bailey, Mikaele Campbell, Elizabeth Hall, JD Johnson, and Lushuna Blalock
- Nay- (0) none
- Abstain- (0) none

D18) Consent Agenda- Lauren Oldham

All of the following items, which concern reports and terms of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of the following items. The consent agenda consists of the discussion, consideration, and vote of each of the following items:

- a) Financial Report (March 2024, Attachment 14)
- b) Encumbrance Register (March 2024, Attachment 15)
 - Gen Fund: 4, 20, 22, 25, 33, 37, 38, 40, 48, 56, 60, 63-64, 69-71, 81, 94, 98, 106-107, 113, 128, 130-131, 137-138, 140-142, 147, 157-158, 162, 186, 189, 194-200, 204, 208-209, 211
 - SAF #23-31
- c) Purchase Orders (March 2024, Attachment 16)
 - Gen Fund: PO #s 208 - 209
- d)) Purchase Orders (March 2024, Attachment 21)
 - SAF Fund PO #s 23-29
- e)) Purchase Orders (March 2024)
 - Gifts Fund: none
- f)) Purchase Orders (March 2024)
 - Building Fund: none
- d) Credit Card Statement (March 2024, Attachments 18 & 19)

Lauren Oldham moved to approve the March consent agendas as listed above. **J.D. Johnson** seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, BerThaddaeus Bailey, Mikaele Campbell, Elizabeth Hall, JD Johnson, and Lushuna Blalock
- Nay- (0) none
- Abstain- (0) none

E) GOVERNANCE REPORTS

E19) Governance Report- Mikaele Campbell

There were no new updates at this time.



F20) ADJOURNMENT - Lauren Oldham

Lauren Oldham moved to adjourn the meeting at 6:20PM JD Johnson seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (6) Lauren Oldham, BerThaddaeus Bailey, Mikaele Campbell, Elizabeth Hall, JD Johnson, and Lushuna Blalock
- Nay- (0) none
- Abstain- (0) none

The meeting ended at 6:20PM



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March 28, 2024 Special Board Meeting Minutes Approval Signatures