



Tulsa Legacy Charter School Board Meeting Minutes
July 30, 2024 | In-Person Meeting, Upper Academy
Yearly Board Attendance

Name	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Mar 2	Apr	May	June	July 30
L. Oldham	x	x	x	x	x	x	x	x	x	x	T	x	x
J. Rabinowitz	x	—	x	x	—	—	—	—	x	-	x	x	—
J. Parker	x	x	x	—	x	x	x	x	x	-	x	—	x
M. Campbell	x	x	—	x	—	x	x	x	—	x	x	x	x
L. Blalock	x	x	—	x	x	x	x	x	x	x	—	—	x
E. Hall	x	—	x	x	x	x	—	x	—	x	x	—	x
J.D. Johnson	x	x	x	x	x	x	x	x	—	x	x	x	x
B. Bailey	—	—	x	x	—	x	T	x	x	x	T	x	—

Attendance

Board Members Present: Lauren Oldham, James Parker, Mikaele Campbell, Lashunna Blalock-Humphrey, Elizabeth Hall

- Tardy: JD Johnson
- Absent:

Also in Attendance in person: Jennifer Greene, Karina Chung, Carolyn Statum

A) OPENING

A1) Call to Order- Lauren Oldham

Lauren Oldham called the meeting to order at 5:08pm

A2) Agenda Adoption- Lauren Oldham

Elizabeth Hall moved to adopt the agenda. Lauren Oldham seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (5) Lauren Oldham, James Parker, Mikaele Campbell, Lashunna Blalock-Humphrey, Elizabeth Hall
- Nay- (0) none
- Abstain- (0) none



A3) Board Minutes Adoption- Lauren Oldham

Mikaele Campbell moved to adopt the board meeting minutes from May 16, 2024. JD Johnson seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (5) Lauren Oldham, Jeremy Rabinowitz, Mikaele Campbell, JD Johnson, BerThaddaeus Bailey
- Nay- (0) none
- Abstain- (0) none

A4) Public Comments

- none

B) OPERATIONS

B5) Executive Director Report- Dr. Jennifer Greene

Dr. Jennifer Greene shared several district updates regarding Academics, Operations, and Upcoming Events. Andy Evans, the Finance Director at OPSRC, along with Dr. Jennifer Greene, co-led an informational overview on the current budget.

Additional highlights of the Executive Director report included role updates

The Attendance Enrollment Summary can be found in Attachment 4. The monthly child nutrition report from OPAA! can be found in Attachment 5.

B6) Personnel Updates- Dr. Jennifer Greene

Dr. Jennifer Greene shared the non-renewals, terminations, voluntary dismissals, and vacancies that have occurred since the previous board meeting. The list with names and positions can be found in Attachment 6.

B7) Contracts- Carolyn Statum

Carolyn Statum shared several contracts for discussion and review by the board, including: DS Bus Lines (Transportation), OPAA! (Child Nutrition), and Wired! (Technology Support)

Lauren moved to approve contract for DS Bus, Elizabeth Hall seconded. All in favor.

JD Johnson moved to approve contract for OPAA. Mikaele seconded.

Wired - Lauren moved, JD seconded. All in favor.

Lauren Oldham moved to approve contracts 7a) DS Bus Lines, 7b) OPAA!, and 7c) Wired! BerThaddaeus Bailey seconded. All were in favor and the motion passed. The following votes were cast:



- Yay- (5) Lauren Oldham, Jeremy Rabinowitz, Mikaele Campbell, JD Johnson, BerThaddaeus Bailey
- Nay- (0) none
- Abstain- (0) none

C8) Intrafund transfer SAF 838 Sunshine -> SAF 811 Yearbook- Carolyn Statum

Carolyn Statum shared the request for an intrafund transfer of \$1655.50 from SAF 838 (Sunshine) to SAF 811 (Yearbook).

Mikaele Campbell moved to approve an intrafund transfer of \$1655.50 from SAF 838 (Sunshine) to SAF 811 (Yearbook). Lashunna Blalock seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (5) Lauren Oldham, Jeremy Rabinowitz, Mikaele Campbell, JD Johnson, BerThaddaeus Bailey
- Nay- (0) none
- Abstain- (0) none

C9) Transfer Gen Fund 114 (UA Resources) -> SAF 826 (8th grade)- Carolyn Statum

Carolyn Statum shared the request for a transfer of \$3428.10 from Gen Fund 114 (UA Resources) to SAF 826 (8th grade).

Lauren Oldham moved to approve an intrafund transfer of \$3428.10 from Gen Fund 114 (UA Resources) to SAF 826 (8th grade). James Parker seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (5) Lauren Oldham, Jeremy Rabinowitz, Mikaele Campbell, JD Johnson, BerThaddaeus Bailey
- Nay- (0) none
- Abstain- (0) none

C10) Consent Agenda- Lauren Oldham

All of the following items, which concern reports and terms of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of the following items. The consent agenda consists of the discussion, consideration, and vote of each of the following items:

- a) Financial Report (April 2024, Attachment 9)
- b) Encumbrance Register (April 2024, Attachment 10)
 - Gen Fund PO #s: 21, 41, 60, 71, 81, 102, 107, 134-135, 140, 150, 202, 208, 212-215
 - SAF #32-41
- c) Purchase Orders (April 2024)
 - Gen Fund: PO #s 212-215 (Attachment 11)
 - SAF Fund PO #s 23-29 (Attachment 12)
 - Gifts Fund: N/A
 - Building Fund: N/A
- d) Credit Card Statement (April 2024, Attachments 13 & 14)



Lauren Oldham moved to approve the May consent agenda as listed above. JD Johnson seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (7) Jeremy Rabinowitz, James Parker, Mikaele Campbell, Elizabeth Hall, JD Johnson, BerThaddaeus Bailey, Lauren Oldham
- Nay- (0) none
- Abstain- (0) none

E) FINANCE REPORTS

E11) PCard Policy- Carolyn Statum

Carolyn Statum shared the PCard Policy.

James Parker moved to approve the PCard Policy (Attachment 8). Elizabeth Hall seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (7) Jeremy Rabinowitz, James Parker, Mikaele Campbell, Elizabeth Hall, JD Johnson, BerThaddaeus Bailey, Lauren Oldham
- Nay- (0) none
- Abstain- (0) none

E12) SY25 District Budget- Carolyn Statum

Carolyn Statum shared a proposed estimated district budget for SY24-25.

E13) Transfer from SAF 815 to Operating- Carolyn Statum

Carolyn Statum shared the request for a transfer from SAF 815 to the General Fund, to correct a clerical error.

Lauren Oldham moved to approve a transfer of \$728 from SAF 815 (PreK) to the Operating Account/General Fund. James Parker seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (7) Jeremy Rabinowitz, James Parker, Mikaele Campbell, Elizabeth Hall, JD Johnson, BerThaddaeus Bailey, Lauren Oldham
- Nay- (0) none
- Abstain- (0) none

E14) Creation of SAF Operations subaccount- Karina Chung

Karina Chung shared a request to open a new SAF subaccount for Operations department use. Donations and funds from programs such as the Clothes Bin (textile recycling) will be deposited into this account.



JD Johnson moved to approve the creation of a new SAF subaccount for Operations department use. James Parker seconded. All were in favor and the motion passed. The following votes were cast:

- Yay- (7) Jeremy Rabinowitz, James Parker, Mikaele Campbell, Elizabeth Hall, JD Johnson, BerThaddaeus Bailey, Lauren Oldham
- Nay- (0) none
- Abstain- (0) none
-

F) GOVERNANCE

F16) Governance Report - Mikaele Campbell

N/A

G17) ADJOURNMENT - Lauren Oldham

Lauren Oldham moved to adjourn the meeting at 6:38PM. JD Johnson seconded. All in favor and the motion passed. The following votes were cast:

- Yay- (7) Jeremy Rabinowitz, James Parker, Mikaele Campbell, Elizabeth Hall, JD Johnson, BerThaddaeus Bailey, Lauren Oldham
- Nay- (0) none
- Abstain- (0) none

The meeting ended at 5:54PM



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May 16, 2024 Board Meeting Minutes Approval Signatures