



**TULSA LEGACY
CHARTER SCHOOL**
CREATE YOUR LEGACY HERE



8:43 am, May 16, 2025

Tulsa Legacy Charter School

TLCS Special Board Meeting - May 20, 2025

Date and Time

Tuesday May 20, 2025 at 5:00 PM CDT

Location

Tulsa Legacy Charter School
Upper Academy
6001 N. Peoria Avenue
Tulsa, OK 74126

TLCS Mission

TLCS exists to provide a safe, inclusive environment with equal access to high-quality education, fostering academic excellence, curiosity, and choice-filled lives for every scholar and family.

TLCS Vision

Tulsa Legacy Charter School (TLCS) aims to fundamentally change public education by setting a standard of instructional excellence in the Tulsa community, transforming educational outcomes and becoming a beacon of holistic development for every scholar and family we serve.

Agenda

	Purpose	Presenter	Time
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I.	Opening Items		5:00 PM
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	Purpose	Presenter	Time
A. Record Attendance		Lauren Oldham	
B. Call the Meeting to Order		Lauren Oldham	
C. Motion to Approve April Board Meeting Minutes/Agenda	Approve Minutes	Mikeale Campbell	1 m
Motion to approve the amended April Board Meeting Minutes			

II. Motions for Vote

5:01 PM

A. Therapy Works Contract for 25-26 SY	Vote	Lauren Oldham	
Motion to approve contracted services with Therapy Works for PT, OT, and Speech Therapy for the 2025-2026 School year at \$73/Hour, including services and administrative work associated.			
B. Monthly Consent Agenda	Vote	Lauren Oldham	1 m
Motion to accept the Monthly Consent Agenda for April 2025, which includes the Monthly Financial Statement, Credit Card Statement, Ramp Statement, and General Fund Purchase orders 151-153.			
C. Grant Non District Admin Access to Barlow Education representative Bryan McNutt	Vote	Lauren Oldham	1 m
Motion to authorize Non-District Administrative rights within GMS to Barlow Educational Services representative Bryan McNutt, granting full access to enter and submit forms/claims on behalf of the district in consultation with the District Superintendent.			
D. Office Express for New Custodial Contract	Vote	Lauren	1 m
Motion to approve TLCS to use Office Express to offer custodial services to Primary and Upper Academy for the 25-26 SY			
E. 25-26 OCAS Contract	Vote	Lauren Oldham	1 m
Motion to accept the OCAS services contract for the 2025-2026 school year.			
F. Associate Teacher Role	Vote	Lauren Oldham	1 m
Motion to adopt an associate teacher role starting in the 2025-2026 school year.			
G. Academic Policy Adoption	Vote	Lauren Oldham	1 m

	Purpose	Presenter	Time
Motion to adopt the listed Academic Policies with an effective date of July 1, 2025: 1.1_504 Policy, 1.3_Acceleration, Promotion, and Retention Policy, 1.4_Admissions, Enrollment, and Open Transfer Policy, 1.6_English Learners Policy, 1.8_Grading Policy, 1.11_Scholar Records and Privacy, and 1.12_Special Education Policy.			
H.	Community Engagement Policy Adoption	Vote	Lauren Oldham
	Motion to adopt the listed Community Engagement Policies with an effective date of July 1, 2025: 2.1_Parental Involvement, 2.2_Board Communication Policy, and 2.3_Volunteer Policy.		1 m
I.	Financial Policies Adoption		1 m
	Motion to adopt the listed financial policies to become effective July 1, 2025: 3.101_AP_Approval Limits, 3.102_AP_Checks and Warrants, 3.103_AP_Credit Card Policy, 3.104_AP_Expense Claims Submission Policy, 3.106_AP_Payments to Employees for Contracted Services, 3.107_AP_Payment Methods, 3.108_AP_Procurement Card Policy, 3.203_Budget_Fund Purposes and Restrictions, 3.205_Budget_Fund Transfers and Reconciliation, 3.301_CDFM_Activity Funds, 3.302_CDFM_Deposit Procedures, 3.305_CDFM_Travel and Reimbursement Policy, 3.401_FSA_Asset Management, 3.402_FSA_Donations, Debt, and Local Funding, 3.403_FSA_Financial Coding and Chart of Accounts, 3.404_FSA_Financial Reporting, 3.405_FSA_Internal Controls, 3.501_Payroll_Disbursement of Direct Deposit, 3.507_Payroll_PTO Policy, 3.509_Payroll_Stipends, 3.601_Procurement_Competitive Bidding Policy, 3.603_Procurement_Purchase Order Approval, 3.602_Procurement_Purchasing Thresholds, and 3.604_Procurement_Unauthorized Expenses.		
J.	Human Resource Policies Adoption	Vote	Lauren Oldham
	Motion to adopt the listed Human Resource policies with an effective date of July 1, 2025: 5.1_Compensation Philosophy and Hold Harmless Policy, 5.2_Comprehensive Group Insurance Policy, 5.5_Employment Security and Unemployment Policy, 5.7_Flexible Benefits Allowance Policy, and 5.10_Personnel Policies and Qualifications		1 m
K.	Legal and Compliance Policies Adoption	Vote	Lauren Oldham
	Motion to adopt the listed Legal and Compliance policies with an effective date of July 1, 2025: 6.1_Compliance with State and Federal Laws, 6.2_Non-Discrimination Policy, 6.3_Student Records and FERPA Compliance, 6.5_Whistleblower Policy, and 6.6_Drug and Substance Free Policy.		

	Purpose	Presenter	Time
L. Scholar Policies Adoption Motion to adopt the listed Scholar policies with an effective date of July 1, 2025: 9.2_Educational Services for Suspended and Expelled Scholars, 9.3_FERPA, and 9.4_Informal removal.	Vote	Lauren Oldham	1 m
M. Compensation for the 2025-2026 School Year Motion to approve the proposed compensation adjustments for the 2025-2026 school year.	Vote	Lauren Oldham	1 m
III. Closing Items			5:13 PM
A. Adjourn Meeting	Vote	Lauren Oldham	

Posted: [Tulsalegacy.org](https://tulsalegacy.org)

Posted: 105 East 63rd Street, Tulsa, Oklahoma 74126 posted on Tuesday, May 13th at 12:00 PM

Posted: 6001 North Peoria Avenue, Tulsa, Oklahoma, 74126 posted on Tuesday, May 13th at 12:00 PM