

# **Warren County Public Library / SOKY Center**

## **Summer Reading Farmer's Market 2026**

### **RULES & REGULATIONS**

#### **A. Market Dates and Hours**

- a. The market runs weekly at 636 Center St. (under the pavilion) every Saturday in June and July (except for July 4) and concludes August 1 . Hours are 8 a.m. to 12 noon.
- b. Vendors must be set up and ready to sell 15 minutes before the market opens and remain until the market ends.
- c. All unloading must be completed by 7:30 a.m., and all vehicles must exit the pavilion lot and SKYPAC lot by 7:45 a.m. Personal vehicles should be parked at the Stadium Park Plaza parking garage across the street.

#### **B. Vendor Responsibilities**

- a. Booth spaces must be kept clean and orderly.
- b. Vendors are responsible for their own setup (tables, tents, displays, etc.).
- c. No early teardown is allowed without prior approval from Léa Schenk ([leas@warrenpl.org](mailto:leas@warrenpl.org)).

#### **C. Product & Labeling Requirements**

- a. All vendors must comply with Kentucky state regulations regarding food safety and labeling.
- b. Vendors selling prepared foods must display required health permits.

#### **D. Licensing & Permits**

- a. Vendors must have all necessary permits and licenses required for their products.
- b. Those selling meat, dairy, eggs, or alcohol must follow Kentucky law and provide required documentation.
- c. Nonprofit partners must provide proof of nonprofit status if requested.

#### **E. Payment & Attendance**

- a. Farmers:
  - i. If you commit to 2-4 dates, a \$50 deposit will be required upon acceptance.
  - ii. If you commit to 5-8 dates, a \$100 deposit will be required upon acceptance.
- b. Craft / Art vendors / Flower vendors / Gardeners / Food:
  - i. If you commit to 2-4 dates, a \$25 deposit will be required upon acceptance.
  - ii. If you commit to 5-8 dates, a \$50 deposit will be required upon acceptance.

- c. \$10 booth fees will be collected weekly (cash or check).
- d. Vendors must attend committed dates to remain in good standing.
- e. Deposits are fully refundable with perfect attendance to all of your committed dates
  - i. The deposit will be refunded within 14 business days of the last market date if vendors meet attendance requirements.
- f. We require 72 hours notice if you are unable to attend a committed market date.

**F. Tent Safety & Setup**

- a. All tents, canopies, and umbrellas must be properly secured to prevent injury or property damage.
- b. Acceptable anchoring methods include:
  - i. Sandbags (minimum 24 lbs per leg)
  - ii. Weighted PVC pipes filled with concrete
  - iii. Tied-down cement buckets
- c. Concrete blocks, coffee cans, or other trip hazards at ground level are not permitted unless clearly marked.
- d. Market staff may require adjustments or removal of unsecured tents.

**G. Food Sampling Guidelines**

- a. Vendors offering food samples must comply with all regulations set by the Barren River Health Department.
- b. Sampling guidelines may include proper handling, temperature control, handwashing, and packaging requirements.
- c. Vendors should contact the Barren River Health Department in advance to confirm compliance with current guidelines.

**H. Pet Policy: Only Well-Behaved Pets Allowed**

- a. For the safety and comfort of all attendees, leashed, well-behaved dogs are welcome at the market.
- b. Service animals, as defined by the Americans with Disabilities Act (ADA), are always permitted.
- c. Any pet that is aggressive, disruptive, or not under control will be asked to leave.

**I. Market Conduct & Enforcement**

- a. All vendors must treat customers and fellow vendors with respect.
- b. Market management has the right to enforce rules and remove any vendor who does not comply.

**J. Hold Harmless Clause**

- a. Vendors assume all responsibility for their goods and personal property and agree not to hold the market or its organizers liable for loss or damages.