

Score Academy: Palm Beach Gardens

Beyond the Student Parent Handbook:

Welcome Packet & Forms

2022 – 2023

Dear Parents, Guardians, and Students:

Welcome to our 2022-2023 Score Family. We cannot wait to welcome you into the building on Wednesday, August 17, 2022 and develop great relationships with all our new family members while continuing to cultivate our relationships with existing family members! While our goals for each of you are as individualized as you are, our overarching theme for the year “*Peace, Love & Kindness*” embodies how our new programs, structure and teachers will strive to create the best YOU, you can be:

 **Peace:** We will continue to make social-emotional support a paramount component of our education; helping each of you discover tranquility and calmness within yourselves.

 **Love:** We promise to get to know each of you; gaining affection and admiration for who each of you is and who you are trying to become. We will work tirelessly to develop relationships with each of you that make you feel wanted and admired in our home (school).

 **Kindness:** We pledge to be generous, friendly, open and considerate of your needs and feelings, always. We also vow to help each of you honor each other’s diversity and learn to appreciate and support each other too.

As a faculty and staff, Score Academy believes that our students are unstoppable given the right support and skills. We hope to teach our students to ...

 Be **Whimsical**.

 Be **Positive**.

 Be **Brave**.

 Be **Open-minded**.

 Be **Genuine**; and always

 follow **Your own path!**

You will notice these targets throughout our school, even rooted in the paint colors on our walls! These “targets,” as we refer to them, will help guide our decisions as educators when we teach, mentor, coach, facilitate and guide our students towards their individual goals. We will always keep in mind:

-  Will this lesson teach my students to be **Whimsical** (*curious, free, creative, spontaneous, and playful*)?
-  Will this project teach my students to be **Positive** (*optimistic, supportive, enthusiastic, and encouraging*)?
-  Will this idea teach my mentee to be **Brave** (*resilient, fearless, bold, risky*)?
-  Will this encourage my students to be **Open-minded** (*tolerant, non-partisan, non-discriminatory*)?
-  Will this help my students understand what it means to be **Genuine** (*authentic, real, honest, and sincere*)?
-  Have I prepared my students to answer in the affirmative to the following question: *Do you have the courage to follow **Your own path**, rather than someone else’s?*

(Continued on the next page)

As you take some time to review the “Student & Parent Handbook” as well as the “Beyond the Student & Parent Handbook,” which is specific to Palm Beach Gardens. As you read, I hope that each of you can *feel* how our policies and procedures aim to keep our stakeholders healthy and connected, and to ensure that all students are receiving relationship-driven, high-quality instruction that meets their individual needs. Please review the entire handbook and familiarize yourself with our protocols as they will be enforced.

New this year is our **Dress Code**. *Students are asked to wear a Score Academy shirt to school, daily. A variety of approved shirts are available for purchase using this link:* <https://palmbeachuniforms.printavo.com/merch/score>. Students may continue to wear bottoms and shows that are conducive to our learning environment, as well as represent who he/she/they is and convey to others how he/she/they wants to be treated

I am excited about what we have in store for our students this year. Over the next few weeks you will learn more and more about the year ahead. Please take note of the 2022-2023 school calendars. Important dates are included, including a new initiative this year, “**Fun Fri-yay!**” “Fun Fri-yay!” will take place on most Fridays during the year. Fun events, seminars, community service, etc. will occur on these dates. In addition, we will use this time to embed additional tutoring in students’ schedules, as needed; allow students to complete make-up work with a teacher; receive personalized assistance on a project and/or even complete test corrections for higher scores! This will be a great day for all, especially our high school students, who will have the opportunity to earn early dismissal on “Fun Fri-yay!” for maintaining good grades, meeting deadlines and being an overall fabulous family member!

We will be hosting a “New Family” open house for our students starting with us for the first time on Monday, August 15th between 11:30a and 1:00p. **Families will be given a window of time to come in**, meet with teachers, and get comfortable with the class schedule. We will host a “Returning Family” open house on Tuesday, August 16th from 11:30a-1:00p. Returning students and families **may come anytime during that window** to get lockers, check in with teachers or administration, or even just say “hello”! You can expect your child’s schedule no later than August 15, 2022.

As we embark on this school year together, it is important to me that each of you know my door (and heart) is always open. You may call, text or email me day or night to share a concern, ask a question, vent, or even cry. I truly feel that we are a Score Academy-Palm Beach Gardens Family; if it is important to you, it is important to me. Please reach out and do not ever hesitate to contact me!

Sincerely,



Robin Kantor, M.Ed.
Head of School, Score Academy

Purpose

Score At The Top's purpose is to enhance the lives of each of its students through individualized teaching, tutoring, and educational planning in a challenging and supportive academic environment.

Vision

To be the Learning Environment of Choice

Mission

To provide an individualized, relationship-driven education that inspires students to achieve their highest potential

Core Values that Inform our Mission

- Continually assess staff to ensure their professional growth and ability to motivate students
- Remain focused on the delivery and improvement of quality educational services
- Identify opportunities for students that enrich their extracurricular lives
- Create mentoring relationships with students that inspire learning
- Collaborate with parents in promoting their children's success
- Help students set and reach educational goals
- Provide expert teaching and tutoring

Expectations for Students' Success

- Improvement in students' academic motivation and performance
- Seizing opportunities for enrichment
- Achieving feelings of accomplishment
- Acceptances by students' top-choice schools and colleges

Our Targets @ Score Academy PBG

As a faculty we will continue to award students for demonstrating our "targets". Each one represents an important mindset that will help students develop the mental toughness and soft skills necessary to be successful in our new normal and thereafter:

- Be **Whimsical** (*curious, free, creative, spontaneous, playful*);
- Be **Positive** (*optimistic, supportive, enthusiastic, encouraging*);
- Be **Brave** (*resilient, fearless, bold, risky*);
- Be **Open-minded** (*tolerant, non-partisan, non-discriminatory*);
- Be **Genuine** (*authentic, real, honest, sincere*); and always
- Follow **Your own path** (*have the courage to find and follow your path, rather than someone else's*).

Required Forms & Documents

To complete your student's Score Academy file, we must have a copy of the following required documents. If you are a returning student, all forms need to be re-submitted each year with updated information and signatures. Please sign these forms and return them to the school by Wednesday, August 17, 2022.

- ✓ Student-Parent Handbook Sign Off Page
- ✓ Release and Waiver Forms
- ✓ Emergency Contact Form
- ✓ Authorization of Consent to Treatment of Minor
- ✓ Transportation Release (If Applicable)
- ✓ Authorization of Student Pick-Up
- ✓ Authorization for Administration of Non-Prescription Medication
- ✓ Authorization for Administration of Prescription Medication (If Necessary)
- ✓ School Entry Health Examination Records
- ✓ Allergy Form
- ✓ Lunch Ordering Procedure
- ✓ SSD/Accommodations for ACT & SAT Memorandum of Understanding
- ✓ School Communication for non-emergencies and emergencies

If you haven't already submitted the following, please do so before the first day of school:

- ✓ Transcripts from the prior school
- ✓ Neuropsychological evaluations
- ✓ Individualized Educational Plans (public school), 504 Plan (public school) and/or accommodation plan (private school)

As per the state of Florida: Students in grades kindergarten through twelfth grade who are making their initial entry into a Florida school must present a record of a physical examination completed within the past twelve months. The exam record should be taken to the child's school upon enrollment. Florida's standardized School Entry Exam form (DH 3040-CHP-07-2013) should be used to document completion of a physical examination. It must be completed by a health care provider licensed to perform physical examinations. For students transferring to a Florida school, a comparable form from another state would be acceptable, if completed within one year. All students entering Kindergarten, seventh grade and ninth grade must have a physical within one year of enrollment. Seventh graders must have a scoliosis check-up, as well.

School Immunization Requirements:

<http://www.floridahealth.gov/programs-and-services/immunization/children-and-adolescents/school-immunization-requirements/index.html>

Health Examination Forms:

<http://www.orchd.com/personalhealth/schoolHealth/enrollment/forms/SchoolEntryExam06-02.pdf>

2021 – 2022 Supply List

1. UNIFORM SHIRTS can be purchased at Palm Beach Uniforms: <https://palmbeachuniforms.printavo.com/merch/score>
2. A working Gmail account! (This will be necessary to access Google classroom and Google calendar.)



3. A single-subject notebook for each class (5-6).



4. Pocket folders (6)

5. Pencil/Pen pouch or box to store individual items inside (1, any brand)



6. 12 Pens, 24 Pencils, 12 colored pencils, 12 markers (any brand)

7. Lunch box, labeled with students' name (if bringing lunch)

8. Backpacks are not necessary. All students will be given a locker or cubbies to store items inside. If students want to bring a backpack, that is fine.

Beyond the Student Parent Handbook: TOP 10 SA-PBG Important Highlights

Every Score Academy – Palm Beach Gardens (SA-PBG) family will receive the Student and Parent Handbook at the beginning of each school year. Below are some highlights/changes to the handbook pertinent to Palm Beach Gardens. It is important to read and refer to the 27-page Student Parent Handbook for all information prior to signing the Parent Student Handbook Statement of Understanding, as all policies and procedures will be enforced, not just the ones below. The highlights are listed in alphabetical order, NOT in order of importance.

1. **Attendance:** Students must arrive on time. For most, that means **8:40 am** (students must arrive five minutes before his or her first period class) but refer to the individual daily schedule for start times. Communication is key when it comes to attendance. When there are extenuating circumstances preventing your child from being present, please let me know so we can develop a plan that works. If you have questions or concerns, please don't hesitate to let me know.

Keep in mind:

- Students are considered to be late at the teacher's discretion. (*Think about it, missing five minutes of a class every day is equivalent to missing 14 hours of school.*)
- When your child is out sick please send an email or text as notification.
- When your child is out sick you MUST contact Robin or Angel for further instructions.
- If arriving late or leaving early becomes excessive, i.e. more than five (5) unexcused tardies or absences per semester, students may be assigned an additional day of school and/or detention for each tardy or absence over the fifth.
- Students and parents/guardians will receive warnings prior to the five-day period. Warnings will include emails, phone calls, and/or daily attendance reports. Consequences will be administered as needed. If a detention afterschool is warranted, it will be at the expense of the parent or guardian; extra days will be the parents' or guardian's expense, as well as have their grades notated until the work is made up. Tutoring rates are regularly \$65/hr but we are able to discount the rate for Academy students to \$65/hr.

PS: Does your teen need added incentive to come to school?

Check out: *Driving Privileges and School Attendance*

The Florida Legislature enacted requirements (Section 322.091, F.S.) that students who attain the age of 14 and accumulate 15 unexcused absences in a period of 90 calendar days be ineligible to receive or maintain driving privileges. For more information regarding truancy suspensions, please call 850-617-3811. The department will also accept the needed reinstatement documents via fax at 850/617-5158. <http://www.flhsmv.gov/ddl/teendriv.html>

2. **Backpacks:** All bags are subject to random checks by the Head of School.
3. **Cell Phones and Personal Electronics:** Our campus is cell phone free zone. All personal electronics (ear buds, headphones, cell phones, iPods and computers) **will be collected and locked away or stored in the students' locker at the beginning of the school day.** No one will have access to a personal phone or other device, unless approved by the Head of School (*and written in the Individual Accommodation Plan*). If a student requires use of his/her phone as determined by a teacher or administrator, he/she will be given access to it for a period of time and then it will be stored again until the end of the day. **Students and Parents may call 561-626-2662 to communicate with each other.** We strongly suggest you add this number to your contacts, so you know when we are calling.

If a student is caught using a cell phone during any class period for any reason, the cell phone will be confiscated, and **a parent must pick it up from the school. Phones that are confiscated will not be returned to the student, even if a parent or guardian asks, and even if it is on a Friday afternoon.** There is no reason for students to have their phones during class. If there is an emergency, please call the office.

Personal laptops, with video capability, are NOT required for class. We will provide a chrome book to those that need it. However, if you choose to bring a computer to school, it will be stored for you until it is needed in class. Additionally, proper use is mandatory. Students will receive disciplinary action if he/she is using the computer inappropriately. Students are allowed to utilize programs as indicated by the teacher. Use of outside programs or websites may also result in disciplinary action.

4. **Communication:** If a parent or student needs to communicate to the school that the student is running late for class or is going to be absent, call Score Academy directly at 561.626.2662.
 - Please do not contact your child directly, as they should not have access to a phone or device to communicate with you. Then, speak to a staff member or leave a message.
 - If a parent is requesting a phone call from the teacher, either call Score Academy to request a return phone call or send an email to to the Head of School, Assistant Head of School, or the teacher directly.
 - Parents may reply to session notes. The Head of School receives all responses and will forward or respond as appropriate. Parents may also use MySchoolWorx to communicate with teachers.
 - Please refer to the Contact Information list for a directory of all staff.
 - Please check your email frequently! We rely heavily on electronic communication.

5. **Discipline:** Any student who fails to meet Score Academy standards or expectations is subject to disciplinary action. (List beginning on page 22 of the handbook) Major infractions include, but are not limited to, those listed as “Major Concerns” in the Student Conduct section, as well as:
 1. Vandalism, misuse, or damage of school or building property. Students will be charged for any removal, repair or replacement of damaged school property.
 2. Tampering or interfering with fire alarms, security system, lock boxes or school computers
 3. Leaving school without permission
 4. Disrespect toward faculty, staff, or other student(s), especially in the form of cursing or yelling.

6. **Dress Code:** NEW THIS YEAR – ON THE TOP: Students are asked to wear a Score Academy shirt to school, daily. A variety of approved shirts are available for purchase using this link: <https://palmbeachuniforms.printavo.com/merch/score>
ON THE BOTTOM: Students should wear comfortable clothes to school that represent who he/she/they is and convey to others how he/she/they wants to be treated. Students must also follow these guidelines:
 - Clothing which is sexually revealing (think length too) or promotes illegal substances, profanity, sexual content, discrimination, violence or gore is prohibited.
 - No midriffs should be showing (front or back).
 - Sneakers MUST be worn for PE for safety (students may leave a pair in their locker).
 - Shorts/pants: All shorts should be worn at the waist and should be at least 2.5” in length (that’s the length of Lulu running shorts)
 - Dress code violations may result in students wearing clothing we provide to him/her for the day or detention.

7. **Lunch:** We are a closed-campus, thus all students eat on the premises unless their schedule ends prior to lunch. Lunch and club are combined in a 45-minute period. With that said, everyone needs to have lunch and/or snacks every day. No matter what they say at home, your child **does** get hungry and becomes “hangry” if he or she is without food. We know from research that when our blood sugar is low our brains cannot focus as clearly. Please, please, please ensure that your child has a lunch every day either from home or by ordering through our weekly lunch program and having your card on file with the lunch provider. A lunch form for the local restaurant, deli-licious is included. Lunch will be ordered via MySchoolWorx, daily, by 10am. *Please note: if your child does not have a lunch you will be billed \$15.00 so we can provide a lunch.*

8. **Pick-up & Drop-off:** Due to construction in our plaza, the drop off and pick-up areas are designated to ensure traffic flow. Please refer to the pictures provided.

9. **Vaping:** “Vaping” and the use and possession of vape pens or e-cigarettes in school is strictly prohibited and against the law. “Vaping is the act of inhaling and exhaling the aerosol, often referred to as vapor, which is produced by an e-cigarette or similar device. The term is used because e-cigarettes do not produce tobacco smoke, but rather an aerosol, often mistaken for water vapor, that actually consists of fine particles. Many of these particles contain varying amounts of toxic chemicals, which have been linked to cancer, as well as respiratory and heart disease. The e-liquid in vaporizer products usually contains a propylene glycol or vegetable glycerin-based liquid with nicotine, flavoring and other chemicals and metals, but not tobacco. Some people use these devices to vape THC, the chemical responsible for most of marijuana’s mind-altering effects, or even synthetic drugs like flakka, instead of nicotine.” (source: <https://www.centeronaddiction.org/e-cigarettes/recreational-vaping/what-vaping>)

Beyond the health risks of vaping, it is illegal for minors (under 18) to buy or possess electronic cigarettes in Florida. As of the 2018 referendum, **it is now illegal in the State of Florida to smoke and/or vape indoors**. Of course, in accordance with the law it is also against school policy for a student of any age to have one at school: “The school does not allow possession or use of e-cigarettes or tobacco products in any form on campus or at any school-sponsored function by students of any age. This includes, but is not limited to, hookahs and vapor pens. Such use will result in suspension and/or expulsion from school. Legal authorities will be notified when appropriate.”

Score Academy Palm Beach Gardens services students from ages 5 to 18. In regards for everyone’s health **and the law**, this is now a **zero-tolerance policy**:

- Any student found in possession of a vape pen will receive an automatic 5-day suspension
- If the vape contains THC, it will be an automatic 10-day suspension.
- The suspension will become a part of the student’s permanent school record and students **will** need to self-report on all college applications.

10. **WE LOVE YOUR CHILD!!!!** Please remember that you chose Score Academy because of our genuine, caring, family-feel. If you have a question, problem or concern, please reach out anytime! We can only help/solve problems if we know how you are feeling and what is going on with your child. ♥

NWEA/MAP Growth and Skills Assessments

In order to provide an individualized, rigorous, meaningful education to each student, it is important that we understand each student's areas of strengths and areas for improvement. The MAP® Growth™ measures what students know and informs what they're ready to learn next. By dynamically adjusting to each student's responses, MAP Growth creates a personalized assessment experience that accurately measures performance. Timely, easy-to-use reports help teachers teach, students learn, and administrators lead. Additionally, MAP Skills builds on MAP Growth results by drilling down to pinpoint specific gaps. Because MAP Skills arranges the skills in logical learning progressions, teachers can clearly see what a student needs to learn next.¹All Score Academy students are required to take the MAP Growth assessment at minimum, twice a year (students enrolled from August to December will take three assessments).

¹<https://www.nwea.org/>

Field Trips & Fundraising

There are many Score Academy field trips planned throughout the year. Dates are subject to change and there may be additions or cancellations as necessary. All school field trips that do not incur an additional fee are mandatory. Class participation grades for that day will be determined by attendance and participation. Unexcused absences on field trip days will result in Saturday school at the family's expense.

We will have a variety of fundraisers throughout the year to either offset or completely pay for these field trips. Any extra money we may collect through fundraising will go towards additional trips, covering additional teachers who would like to participate, or expanding the scope of the activities initially planned.

Social Media Policy

Social media is an online publication or presence that allows for interactive communication including social networks, blogs, photo sharing platforms, Internet websites, Internet forums, wikis, and more. Examples include, but are not limited to Facebook, Instagram, You Tube, Skype, SnapChat, Vine, AskFM, and more. Digital communication mechanisms include email, texts, and iMessage.

The school recognizes that learning to be thoughtful and responsible users of social media and other forms of digital communication is vital to our students' success in college and beyond. We also recognize that with the additional advantages of access to information and ease of communication comes new responsibilities of which students should be aware. Students should note that personal use of social media and digital communication may have an effect on school, even if the communication takes place off-campus or after hours. While the school does not seek to regulate the free speech of its students, if the use of social media or messaging results in disruption to the school learning environment or threatens or reveals a threat to the safety or well-being of students, physical or psychological, the school may need to get involved. This could include disciplinary action or other interventions, including parent conference, mandatory counseling, detention, suspension, and in extreme or repeat cases, expulsion. Students are asked to remember that they must follow the Code of Conduct at all times and in all venues, including digital ones. This includes prohibitions on disrespectful or disparaging speech. The school will not tolerate bullying, harassment, hazing or discrimination against individuals based on race, color, religion, national origin, gender, sexual orientation, age, or disability, whether this takes place in face-to-face or digital communication. It also includes the use of proper language, decorum, and respect for one another and the adults in the community.

If off-campus behaviors of concern documented on social media are brought to a school representative or administrator, such as underage drinking or drug use, it is our policy to alert the family and counsel them to appropriate interventions. The school reserves the right to pursue disciplinary action or mandate interventions when appropriate.

Tentative Mid-Term & Final Exam Calendar (9th to 12th Grade)

All Score Academy students in grades 9-12 take mid-term and final examinations for all classes in grades 9-12. Students who have an official accommodations plan will receive his or her accommodations. Final exams may include projects, essays, or tests. Tests will be developed so that a student without accommodations can complete the test in 45 minutes. Thus, 100% extended time students, with breaks, may complete the tests over two school days.

Please note that regardless of the time of day your student attends, mid-term and final examination dates and times are consistent school-wide and arrangements should be made to accommodate the following schedules:

Mid-Term Exams

Day 1	Day 2	Test Corrections
Tuesday, December 13, 2022 Day 1 of testing will take place during students' regularly scheduled class time.	Wednesday, December 14, 2022 Day 2 of testing will take place during students' regularly scheduled class time.	Thursday, December 15, 2022 TEST CORRECTIONS will take place during students' regularly scheduled class time.

Final Exams

Day 1	Day 2	Test Corrections
Tuesday, May 23, 2023 Day 1 of testing will take place during students' regularly scheduled class time.	Wednesday, May 24, 2023 Day 2 of testing will take place during students' regularly scheduled class time.	Thursday, May 25, 2023 TEST CORRECTIONS will take place during students' regularly scheduled class time.



ACT and SAT SCHOOL DAY Testing Schedule 2022-2023

- ACT Testing for Seniors ONLY: Will be scheduled as needed.
- SAT Testing for Seniors ONLY: October 12, 2022
- PSAT Testing for 8th-11th grade: October 12, 2022
- ACT Testing for Seniors/Juniors ONLY: Will be scheduled as needed.
- SAT Testing for Seniors/Juniors ONLY: April 12, 2023

AP Testing Schedule 2023

The 2023 AP Exams will be administered in schools over two weeks in May: May 1–5 and May 8–12. AP coordinators are responsible for notifying students when and where to report for the exams. Early testing or testing at times other than those published by College Board is not permitted under any circumstances. Late-testing dates are available if students cannot test during the first two weeks of May. [See the late-testing schedule.](#)

Week 1	Morning 8 a.m. Local Time	Afternoon 12 p.m. Local Time
Monday, May 1, 2023	United States Government and Politics	Chemistry Spanish Literature and Culture
Tuesday, May 2, 2023	Chinese Language and Culture Environmental Science	Psychology
Wednesday, May 3, 2023	English Literature and Composition	Comparative Government and Politics Computer Science A
Thursday, May 4, 2023	Human Geography Macroeconomics	Seminar Statistics
Friday, May 5, 2023	European History United States History	Art History Microeconomics

Art and Design: Friday, May 5, 2023 (8 p.m. ET), is the deadline for AP Art and Design digital portfolios to be submitted to the AP Program. May 5 is also the last day to gather 2-D Art and Design and Drawing students to assemble physical portfolios.

Week 2	Morning 8 a.m. Local Time	Afternoon 12 p.m. Local Time	Afternoon 2 p.m. Local Time
Monday, May 8, 2023	Calculus AB Calculus BC	Computer Science Principles Italian Language and Culture	
Tuesday, May 9, 2023	English Language and Composition Japanese Language and Culture	Physics C: Mechanics	Physics C: Electricity and Magnetism
Wednesday, May 10, 2023	Spanish Language and Culture	Biology	
Thursday, May 11, 2023	French Language and Culture World History: Modern	Physics 1: Algebra-Based	

General Contact Information

SCORE ACADEMY PALM BEACH GARDENS (561) 626-2662 • (561) 626-2756 (fax)				
Robin Kantor	Head of School	Call for all matters pertaining to the school and/or student questions or concerns	(561) 626- 2662(School) (561) 907-8650 (Cell)	robin@score-academy.com
Kathy Rogers	Learning Center Director	Call for SAT, ACT Prep or College Essay assistance	(561) 626- 2662 (Office) (561) 319-2403 (Cell)	kathy@scoreatthetop.com
Natalina Maiorino	Controller	Call for all billing & invoice questions	(561) 241-1610 (Office)	natalina@scoreatthetop.com
TBD	Assistant Head of School	Call for all matters pertaining to the school and/or student questions or concerns	(561) 626-2662 (School) (561) 907-8692 (Direct)	
Patty Vitale	Assistant to Kathy	Call for SAT, ACT Prep or College Essay assistance	(561) 626- 2662 (Office)	patty@scoreatthetop.com
Kathy Hart	College Counselor	Call regarding Common Application, Essays & College Counseling	(561) 626- 2662 (Office)	hart@scoreatthetop.com
OUR FACULTY				
1	Alex	Bazalevskiy	satt.bazalevskiy@gmail.com	561-843-7521
2	Barbara	Carlson	satt.carlson@gmail.com	760-846-4223
3	Dana	Drinkwater	drinkwatersatt@gmail.com	561-602-7482
4	Kimberli	Harrington	satt.harrington@gmail.com	561-371-3922
5	Lexi	Harrington	satt.lharrington@gmail.com	508-367-2607
6	Ilene	Kent	satt.kent@gmail.com	561-818-1945
7	Susan	Libowitz	satt.libowitz@gmail.com	914-582-2076
8	Melissa	Malo	satt.malo@gmail.com	561-401-7891
9	Leslie	Nelson	satt.l.nelson@gmail.com	561-253-5906
10	Gina	Proscia	satt.gproscia@gmail.com	561- 603-9674
11	Tanya	Ramos	satt.tanya.ramos@gmail.com	561-702-8765
12	Renee	Rasha	satt.rasha@gmail.com	561-632-3252
13	Ryan	Reger	satt.reger@gmail.com	561-406-3408
14	Matthew	Satar	satt.msatar@gmail.com	954-254-4972
15	Alex	Stohlman	satt.stohlman@gmail.com	561-676-5807
16	Arley	Tucker	satt.tucker@gmail.com	561-951-5817
17	Sherri	Valentino	satt.valentino@gmail.com	561-601-5833
18	Rebecca	Vars-Key	satt.varskey@gmail.com	401-855-9547
19	Charles	Zito	sattzito@gmail.com	954-540-2329



AUTHORIZATION OF CONSENT TO TREATMENT OF MINOR

We the Undersigned, parents/guardian of _____, a minor, authorize the employees of Score At The Top as agent(s) for the Undersigned to consent to any X-ray examination, anesthetic, medical or surgical diagnosis or treatment and hospital care which is deemed advisable by, and is to be rendered under the general or special supervision of any physician or surgeon licensed in the state of Florida on the medical staff of any hospital, clinic, or urgent-care center, whether such diagnosis or treatment is rendered at the office of said physician or at said hospital, clinic, or urgent-care center. It is understood that this authorization is given in advance of any specific diagnosis, treatment or hospital care being required but is given to provide authority and power on the part of our aforesaid agent(s) to give specific consent to any and all such diagnosis, treatment or hospital care which aforementioned physician in the exercise of her/her best judgment may deem advisable.

We, the Undersigned, authorize any hospital, clinic, urgent-care center or physician which has provided treatment to the above-named minor to surrender physical custody of such minor to the above-named agent(s) upon the completion treatment.

Insurance Carrier	Policy Number

These authorizations shall remain effective until revoked in writing and delivered to said agents(s).

Parent

Date





EMERGENCY CONTACTS

In case of unexpected illness or emergency, it is extremely important for the health and welfare of the student to be able to immediately contact the parents or guardian.

Emergency Contact	Relation	Home	Work	Cell

Please list the name and telephone number of a medical doctor or other health advisor who is located reasonably near the SCORE, and who, by virtue of the parent or guardian's signature below, will have full authority to render any and all necessary emergency medical or surgical aid to the student at the parent's expense.

Heath Care Provider	Phone	Address





RELEASE AND WAIVER

We (hereafter called "Undersigned") have full custody of _____ (hereafter called "Student"), a minor. As his/her guardians, we hereby give our permission and consent for Student to leave the premises during school hours (hereafter called "Activity") during the duration of his/her enrollment at Score Academy. Student must obtain permission from the Head of School or designated substitute, sign out, and remain in the company of a Score Academy staff member.

The Undersigned voluntarily release, discharge, waiver, relinquish all claims, and covenant not to sue Score Academy (hereafter called SCORE), its respective directors, officers, agents, affiliates, related companies, independent contractors, and employees, from all liability to the Undersigned or the Student and all his/her personal representatives, assigns, heirs, and next of kin for any loss or damage, and any claim or demands therefore on account of injury to the person or property or resulting in death of the Undersigned or the Student whether caused by the negligence of the SCORE or otherwise while the Student or the Undersigned are engaged in the above-named Activity.

The Student and the Undersigned hereby assume full responsibility for and risk of bodily injury, death or property damage to the Student and the Undersigned due to negligence of the SCORE, its directors, officers, agents and employees while the Student and the Undersigned are engaged in the above-named Activity. The Undersigned further expressly agrees that the foregoing Release and Waiver is intended to be as broad and inclusive as is permitted by the law of the State of Florida and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

The Undersigned has read and voluntarily signs the Release and Waiver of Liability, and further agrees that no oral representations, statements or inducement apart from the foregoing written agreement have been made.

Parent

Date

Student

Date





PARENTAL PERMISSION FOR STUDENT PICKUP 2022 – 2023

Score Academy requires your consent for your child to be picked up from school by anyone other than parents or guardians. This is for the safety of your child. This form will never supersede your parental authority or your denied permission on any specific situation. All individuals picking up children will be required to show photo identification.

Student Name: _____ Grade: _____

I hereby give my consent for my child to be picked up from school by the following person(s) – who must show picture ID when picking up my child:

Name	Relationship to Student	Phone

APPROVED BY:

Father/Guardian

Date

Mother/Guardian

Date





Class and Transportation Permission/Release

Permission is requested for your child (student) to be transported to an off-site location for class. To give permission for your child to participate in this class, complete the information in Section II. Return the completed *Class and Transportation Permission/Release* to the teacher named below. If this *Class and Transportation Permission/Release* is not returned, your child will not be permitted to attend. This form must be signed by the parent(s) and student, if over 18 years of age. Both parents should sign if feasible.

SECTION I - TRIP INFORMATION

NAME OF SCHOOL Score At The Top, PBG		SCHOOL CONTACT Robin Kantor, Head of School		TELEPHONE NUMBER 561.626.2662
TEACHER Score Academy teacher or staff		GRADE Varies	CLASS DURATION 2022 – 2023 School Year	
CLASS DAYS AND TIMES As scheduled				
DESTINATION All field trip locations - Location varies per field tip <input checked="" type="checkbox"/> In-county <input type="checkbox"/> Out-of-county				NUMBER OF STUDENTS Varies
METHODS OF TRAVEL (check all that apply) <input type="checkbox"/> School Bus <input checked="" type="checkbox"/> Private Charter Bus <input type="checkbox"/> Walking <input checked="" type="checkbox"/> Private vehicle ***PARENT ONLY*** Other (specify)				
DRIVER <input checked="" type="checkbox"/> Adult <input type="checkbox"/> Student	PURPOSE OF CLASS TRANSPORTATION PERMISSION AND RELEASE Off-Site Field Trip			

Attach any additional pages, if needed, including any relevant provisions in the student's IEP or 504 plan.

* Each person transporting the student(s) in a private vehicle must show proof of current automobile liability insurance to the school supervisor and to the parents/ guardians of the student traveling in the vehicle, upon request.

SECTION II - PARENT/ LEGAL GUARDIAN APPROVAL

NAME OF STUDENT (last, first, middle initial)			
HOME TELEPHONE NUMBER	BUSINESS TELEPHONE NUMBER	CELL NUMBER	EMERGENCY TELEPHONE NUMBER
PHYSICIAN NAME	TELEPHONE NUMBER	STUDENT SWIMMING SKILL LEVEL (if applicable) <input type="checkbox"/> Non-swimmer <input type="checkbox"/> Beginning <input type="checkbox"/> Skilled	
OTHER STUDENT INFORMATION (allergies, medications, etc..., be specific)			

I agree, and my child agrees, to abide by all rules and safety precautions relating to this class. I am aware that during this class/field trip certain risks are inherent. I understand that this class/field trip may involve certain conditions, hazards and potential dangers, including those associated with traveling in the above chosen method of travel; or those associated with the facilities or property where the class will occur; or whether the dangers are open and obvious or concealed. Any questions which have occurred to me have been answered to my satisfaction. I am allowing my student to participate in this class/field trip of my own free choice. My signature acknowledges that I have been informed of the reasonably expected hazards associated with the class/field trip in which my child will be participating. I agree to accept responsibility for any negligent, willful, or intentional act of my child and as a result will indemnify and hold harmless Score At The Top for all costs, damages and attorneys' fees. Further, I hereby release, discharge, waive, relinquish all claims, and covenant not to sue Score At The Top, Inc. ("SATT"), its respective directors, officers, agents, independent contractors, and employees, from all liability to the undersigned or my student and all his/her personal representatives, assigns, heirs, and next of kin for any loss or damage, and any claim or demands there for on account of injury to the person or property or resulting in death of the undersigned or my student whether caused by the negligence of SATT or otherwise while my student or I are engaged in the above-named class/field trip. In the event of an emergency, reasonable attempts will be made to contact the parent. This would not prevent the emergency health care provider from acting in the best interests of the child. I **authorize emergency medical treatment for my child in the event of accident or illness during this class/field trip.**

Check here if the student wears a medical alert

Signature of Emancipated Student

Date

Signature of Parent/Guardian

Date

Signature of Parent/Guardian

Date



MEDICATION PROTOCOL AT SCHOOL PARENT RESPONSIBILITIES

Prescription Medication

1. An Authorization for Administration of Prescription Medication form must be filled out by the physician, and signed by the parent.
2. A separate authorization form must be filled out for **EACH** medication administered.
3. Changes in medication require a **new** authorization form signed by the physician and parent.
4. Medication must be in the original pharmacy-labeled container.
5. No more than a 30-day supply of medication may be accepted.
6. A responsible adult must deliver and pick-up the medications in the school clinic.
7. Notify Robin and Angel, directly, of any medication changes, including discontinued medications.
8. If your child is authorized to receive an early morning medication at school, do not give this dose at home.
9. Discontinued medication must be picked up by parent within one week of the stop date. Unclaimed medication will be destroyed one week after the stop date.
10. During the last month of the current school year, bring only enough medication to be used by the last day of school. Unclaimed medication will be destroyed at the close of the last day of school.

Non-Prescription Medication

1. The **ONLY** non-prescription medications/over-the-counter medications that will be administered at school are:
 - a. Acetaminophen (Tylenol®)
 - b. Calcium Carbonate (Tums®)
 - c. Diphenhydramine (Benadryl®)
 - d. Ibuprofen (Advil®, Motrin®)
 - e. Sting Relief Pad (2% Lidocaine; external use only)
 - d. Any medically required exception to the above non-prescription medication requires an Authorization of Prescription Medication form from the student's physician.
2. Authorization for Administration of Over-the-Counter Medication (OTC) form is available from the Head of School for parent to indicate which of these OTC medications can, or cannot, be administered to the student each school year.
3. Over-the-counter medications as listed above are provided and maintained by the Head of School in the original containers with the manufacturer's label.
4. Notify Robin and Angel, directly, of any medication changes, including withdrawal of parental consent.
5. Over-the-counter medications provided by the school will not be administered to pregnant or breast feeding students unless there is an Authorization of Prescription Medication form from the student's physician.

AUTHORIZATION FOR ADMINISTRATION OF PRESCRIPTION MEDICATION**THIS FORM IS VOID IF ALTERED IN ANY WAY**

INSTRUCTIONS: Each of the three sections must be completed by the appropriate person as follows: Parts I and III by Parent/Guardian, Part II by Physician. Please return the completed form to the Head of School.

I. STUDENT INFORMATION (To Be Completed By Parent/Guardian).

Student's Name (Last, First, Middle)		Birth Date	Medicaid #	Grade/Homeroom Teacher
Parent/Guardian		Address		
Home Phone	Work Phone		Other Phone (Cellular, WhatsApp, etc.)	

II. ACTION PLAN (To Be Completed By Physician). Please complete all spaces.

THIS REQUEST IS TO BE EFFECTIVE FOR THE SCHOOL YEAR 2021 – 2022 OR EARLIER STOP DATE: _____

CONDITION FOR WHICH DRUG IS TO BE GIVEN: _____

If diagnosis is **ASTHMA**, please check NIH classification of student's asthma severity as follows:

_____ Intermittent or _____ Persistent: _____ Mild _____ Moderate _____ Severe

NOTE ANY OUTWARD SIDE EFFECTS: _____

FL law only allows students with asthma, life-threatening allergic reactions, pancreatic insufficiency or cystic fibrosis, **with parent and physician authorization**, to carry and self-administer the prescribed type of medication as below. **Circle only ONE that is applicable to the student.**

s. 1002.20(3)(h), FS
Inhalant

s. 1002.20(3)(i), FS Epinephrine Auto-Injector

s. 1002.20(3), FS Prescribed Pancreatic Enzyme

This student is both capable and responsible for self-administering this medication: No Yes - Supervised Yes -

Print Physician's Name	Physician's Address	Phone
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Physician's Signature: _____

Date: _____

III. PARENTAL PERMISSION (To Be Completed By Parent/Guardian). Form is void if this section is incomplete.

I request the designated school personnel or its agents to assist my child in the administration of the above prescribed medication. I give permission for my child to take this medication while in school or while participating in school activities away from the school site. I understand that: (1) there is no liability on the part of the school, its personnel, or agents, including Score at the Top, Palm Beach, LLC. personnel, for civil damages as a result of the administration of this medication to my child when the person administering the medication acts as an ordinarily reasonable prudent person would have acted under the same or similar circumstances; (2) this medication must be brought to the school only by a responsible adult; (3) this medication must be in its original labeled container; (4) this medication will be destroyed if it is not picked up within one week following the above stop date or by the close of the current school year, whichever occurs first. I hereby authorize the exchange of medical information regarding my child's treatment plan between the physician and Head of School of Score at the Top, Palm Beach, LLC. I assume all risk and liability with respect to my child's use of epinephrine, including any related injection device, and prescribed pancreatic enzyme when authorizing my child to self-administer and/or carry the prescribed medication.

Parent/Guardian Signature: _____ Date: _____

Pursuant to Section 1006.062, Florida Statute



Return

AUTHORIZATION FOR ADMINISTRATION OF NON-PRESCRIPTION/

OVER-THE-COUNTER MEDICATION (OTC)

THIS FORM IS VOID IF ALTERED IN ANY WAY

INSTRUCTIONS: Each of the three sections must be completed by parent/guardian for student to receive an over-the-counter (OTC), medication below. **Parents will be notified when student receives an OTC medication.**

I. STUDENT INFORMATION (To Be Completed By Parent/Guardian).

Student's Name (Last, First, Middle)		Birth Date	Medicaid #	Medication Allergy	Grade
Parent/Guardian		Address			
Home Phone	Work Phone	Other Phone (Cellular, WhatsApp, etc.)			

II. ACTION PLAN (To Be Completed By Parent/Guardian). Please complete all spaces. Check yes or no to indicate which of the approved list of over-the-counter medications may be administered when indicated by student's symptoms.

THIS REQUEST IS TO BE EFFECTIVE FOR THE SCHOOL YEAR 2020 – 2021 OR EARLIER STOP DATE: _____

Over-the-Counter Medication	Dosage and Time	Condition/Symptoms	Side-Effects*	Comments
Acetaminophen (Tylenol ®) <input type="checkbox"/> Yes <input type="checkbox"/> No	Administer according to the manufacturer's label	For relief of minor aches & pains; fever (100.5° F) will not be treated at school unless assessment indicated need for treatment of 102° F or higher temperature while awaiting transportation home.	Non significant if administered per manufacturers label	Alert: Students with temperature of 100.4° F must be sent home.
Calcium Carbonate (Tums ®) <input type="checkbox"/> Yes <input type="checkbox"/> No	Administer according to the manufacturer's label	For stomachache or heartburn	Constipation	Not to be used in children less than 6 years old.
Diphenhydramine (Benadryl ®) <input type="checkbox"/> Yes <input type="checkbox"/> No	Administer according to the manufacturer's label	For allergy symptoms	Drowsiness or excitability	Alert: Students will not be allowed to drive within 4 hours of taking Benadryl
Ibuprofen (Advil ®, Motrin ®) <input type="checkbox"/> Yes <input type="checkbox"/> No	Administer according to the manufacturer's label	For relief of bodily aches & pains or menstrual cramps; fever (100.5° F) will not be treated at school unless assessment indicated need for treatment of 102° F or higher temperature while awaiting transportation home.	Upset stomach	Alert: Contains no aspirin (salicylates) but should not be given if student has allergy to aspirin; may cause stomach bleeding.
Topical Sprays For External Use Only (Burns, cuts, insect bite, etc.) <input type="checkbox"/> Yes <input type="checkbox"/> No	Administer according to the manufacturer's label	For temporary relief of pain and itching from burns, cuts, insect bites/stings	Non significant if administered per manufacturers label	Do not use on broken skin, near eyes or mucous membranes

III. PARENTAL PERMISSION (To Be Completed By Parent/Guardian). Form is void if this section is incomplete.

I request the designated school personnel to assist my child in the administration of the above described medication/s. I give permission for my child to take the medication indicated above by my checking the yes box according to the condition/symptoms described while in school or while participating in school activities away from the school site. I understand that: (1) there is no liability on the part of the school, its personnel, or agents, including

Score At The Top Palm Beach, LLC personnel, for civil damages as a result of the administration of this medication to my child when the person administering the medication acts as an ordinarily reasonably prudent person would have acted under the same or similar circumstances; (2) these medications are stocked and maintained by school; (3) I will be notified of the medication and time that the OTC medication was administered to my child; (4) I will be contacted if my child's symptoms do not improve and s/he is unable to remain at school. I hereby authorize the exchange of medical information regarding my child's treatment plan between the physician and Score Academy.

Parent/Guardian Signature: _____ Date: _____

Students are not allowed to bring or carry any over-the-counter medications to school or school sponsored activities.



IDENTIFICATION OF ALLERGIES

THIS FORM IS VOID IF ALTERED IN ANY WAY				
INSTRUCTIONS: Each of the three sections must be completed by parent/guardian for student				
I. STUDENT INFORMATION (To Be Completed By Parent/Guardian).				
Student's Name (Last, First, Middle)	Birth Date	Medicaid #	Medication Allergy	Grade
Parent/Guardian	Address			
Home Phone	Work Phone		Other Phone (Cellular, WhatsApp, etc...)	
II. ALLERGIES (To Be Completed By Parent/Guardian). Please complete all spaces. Check yes or no to indicate which of the approved list of over-the-counter medications may be administered when indicated by student's symptoms.				
THIS REQUEST IS TO BE EFFECTIVE FOR THE SCHOOL YEAR 2021 – 2022				
ALLERGY	ANAPHYLACTIC (Y/N)	Condition/Symptoms	Emergency Treatment Plan	School Should Administer Emergency Medication
	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No
III. PARENTAL PERMISSION (To Be Completed By Parent/Guardian). Form is void if this section is incomplete.				
<p>I request the designated school personnel to assist my child in the administration of the above described medication/s. I give permission for my child to take the medication indicated above by my checking the yes box according to the condition/symptoms described while in school or while participating in school activities away from the school site. I understand that: (1) there is no liability on the part of the school, its personnel, or agents, including Score At The Top Palm Beach, LLC personnel, for civil damages as a result of the administration of this medication to my child when the person administering the medication acts as an ordinarily reasonably prudent person would have acted under the same or similar circumstances; (2) these medications are stocked and maintained by school; (3) I will be notified of the medication and time that the OTC medication was administered to my child; (4) I will be contacted if my child's symptoms do not improve and s/he is unable to remain at school. I hereby authorize the exchange of medical information regarding my child's treatment plan between the physician and Score Academy.</p> <p>Parent/Guardian Signature: _____ Date: _____</p> <p style="text-align: center;">Students are not allowed to bring or carry <u>any</u> medications to school or school sponsored activities.</p>				

If your child DOES NOT have allergies, please initial here: _____



SCHOOL COMMUNICATION FORM

THIS FORM IS VOID IF ALTERED IN ANY WAY

INSTRUCTIONS: Each of the three sections must be completed by parent/guardian for student

I. CONTACT INFORMATION (To Be Completed By Parent/Guardian).

Student's Name (Last, First, Middle)	Birth Date	Cell Phone #	Email Address
Parent/Guardian (Last, First, Middle)	Work Phone	Cell Phone #	Email Address
Parent/Guardian (Last, First, Middle)	Work Phone	Cell Phone #	Email Address
Additional Contact (in case of emergency)	Relationship to Student:	Cell Phone #	Email Address
Additional Contact (in case of emergency)	Relationship to Student:	Cell Phone #	Email Address

III. PARENTAL PERMISSION (To Be Completed By Parent/Guardian). Form is void if this section is incomplete.

I approve Score Academy to use above information to communicate any and all school-related information, in both non-emergency and emergency situations.

Parent/Guardian Signature: _____

Date: _____



REQUESTING ACCOMMODATIONS for TESTING

Test Dates	Accommodations Request and Documentation (Where Required) for SAT, AP & Subject Test Must Be Received by:	SAT, PSAT, AP
2021-2022 Testing Dates		<ol style="list-style-type: none"> 1. A parent or guardian signs the Parent Consent Form (.pdf/194KB) and gives it to the school's SSD Coordinator or school counselor. If the student is age 18 or older, the student signs the form. The school keeps the form for its records. All Forms MUST be submitted 5 days PRIOR to the deadline. 2. Parents must provide documentation with the Parent Consent Form. Learn more about what documentation to provide here: Providing Documentation. https://accommodations.collegeboard.org/request-accommodations/requesting-accommodations 3. The student and SSD Coordinator are notified when a decision is made. In most cases, the student is sent the decision by postal mail. Students with a College Board My Organizer account who are registered for the SAT can view their decision letter by signing into My Organizer. If the parent's email is also associated with the student's My Organizer account, the student and parent receive an email when the decision letter is available, not a letter. If accommodations are approved, the decision letter includes an eligibility letter, containing test-by-test details. The decision and eligibility letters also include the student's eligibility code, which is needed for SAT registration. 4. Families can also submit requests without the involvement of their school by requesting a paper Student Eligibility Form from their school or SSD. However, when families work with their schools to apply online, they usually save time and get a faster response. See Submitting Accommodations Requests Without Your School for instructions.
SAT: October 1, 2022	August 12, 2022	
PSAT/NMSQT: October 12, 2022	August 23, 2022	
SAT?PSAT School Day: October 12, 2022	August 23, 2022	
SAT: November 5, 2022*	September 16, 2022	
SAT: December 3, 2022	October 14, 2022	
PSAT 10 Testing	December 9, 2022	
SAT School Day: April 12, 2023	February 21, 2023	
Advanced Placement (AP) Exams	January 18, 2023	
SAT: May 6, 2023	March 17, 2023	
SAT: June 3, 2023	April 14, 2023	

ACT

Test Dates	All requests for accommodations and EL supports, including appeals, must be submitted by the published late registration deadline for your preferred test date through the Test Accessibility and Accommodations (TAA) system.	
Test Date	Registration Deadline	(Late Fee Required)
September 10, 2022	August 5	August 19
October 22, 2022	September 16	September 30
December 10, 2022	November 4	November 11
February 11, 2023	January 6	January 20
April 15, 2023	March 10	March 24
June 10, 2023	May 5	May 19
July 15, 2023*	June 16	June 23

1. [Register to test](#). Create an account or sign in at. Online registration will ask you for your [high school code](#)(102071) and your accessibility needs.
2. You'll receive an email that must be sent to your school official along with a completed [Consent to Release Information to ACT \(PDF\)](#) form. You will need to work with a school official when making your requests.
3. Your school official will submit your request, with documentation, to ACT.



STUDENT-PARENT HANDBOOK STATEMENT OF UNDERSTANDING

I have read this Statement of Understanding and the Student-Parent Handbook, and I agree to be bound by its stated guidelines and policies.

Parent or Guardian

Signature _____

Print Name _____

Date _____

Parent or Guardian

Signature _____

Print Name _____

Date _____

Student

Signature _____

Print Name _____

Date _____

Score Academy Location **Palm Beach Gardens**