



Edmonton Youth Orchestra Fees Policy Adopted May 13, 2024

Policy Statement

Annual membership fees are one avenue through which the EYO program is funded.

About this policy

This policy covers annual fees, refunds and bursaries.

Procedure

Annual Fees:

1. Annual fees are kept low to allow greater accessibility to the EYO program.
 - a. Due in September, by the first rehearsal of the season, are the following program fees:
 - i. Annual membership fee of \$300.
 - ii. Volunteer commitment fee of \$225/family (please see Volunteer Policy).
 1. The volunteer commitment fee is reimbursed on completion of a volunteer task.
 2. The volunteer commitment fee can be designated as a donation in lieu of the member taking on a volunteer position, in which case an income tax receipt is issued.
 - iii. Travel/ Workshop fee, when applicable.
 2. In addition, each EYO family is obliged to sell a minimum of \$70 of tickets (2 adult; 2 senior/student tickets) for each of the three major concerts held during a season.
 - a. Payment of ticket fees is required by the rehearsal prior to each concert.
 3. Payment of fees can be made by cheque, cash or e-transfer.
 4. Confirmation of payment is made through the issuance of receipts.

Refunds:

5. The EYO offers refunds on program registration fees based on the date withdrawal notification is received.
 - a. Withdrawal prior to the first rehearsal – 100% of fees are refunded.
 - b. Withdrawal before December 31st – 50% of membership fee is refunded; 100% of volunteer fees refunded.
 - c. Withdrawal after December 31st – no refund of membership or volunteer fees.

Bursaries:

6. EYO may offer financial assistance in the form of a bursary to musicians who require budget support in order to participate in the program. The bursary may be for entire fees cost, partial fees cost, and/or for rental of an instrument from the EYO.
7. Membership bursaries are offered on the basis of family need. This includes but is not limited to, the gross family income, information about dependents and standing with EYO, and any special circumstances.



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8. A bursary form must be completed and submitted to the EYO by mail or e-mail prior to August 15th.
9. Applications are reviewed by a Selection Committee made up of EYO Board President and the General Manager.
 - a. The Selection Committee determines eligibility and amount of funding to be awarded. The Board of the EYO reserves the ultimate discretion to allow or disallow any request for financial assistance.
10. Applicants are notified by August 31st.
11. All information disclosed on the bursary form is protected as private and confidential.
12. Financial assistance is provided for the current season and cannot be carried forward to the next season. Candidates need to re-apply every year.

Authority

- Edmonton Youth Orchestra Board

Related documents (e.g., legislation, EYO bylaw, policies, handbooks)

- EYO Volunteer Policy & Form
- EYO Bursary Form

References

Revision history

Originally adopted on May 13, 2024

Revised November 18, 2024