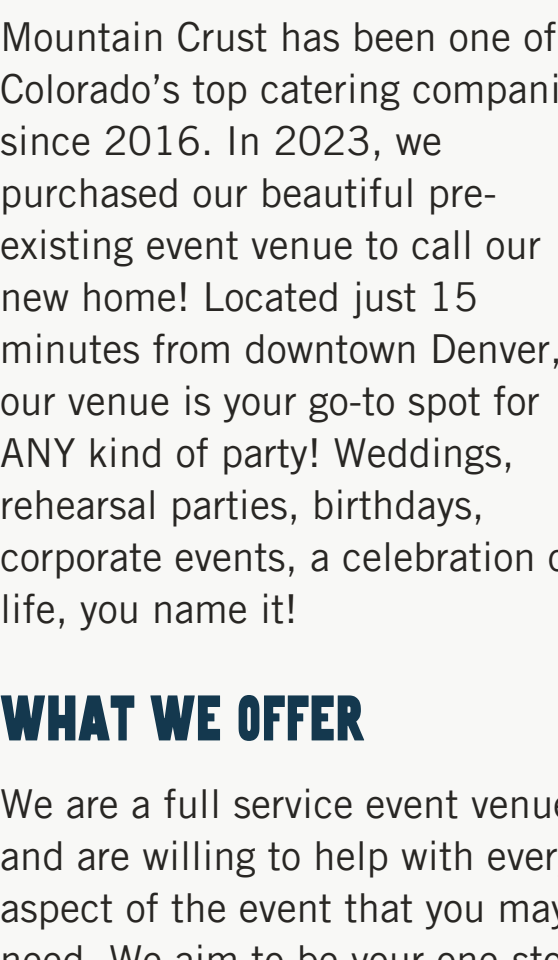




VENUE GUIDE FOR DUMMIES

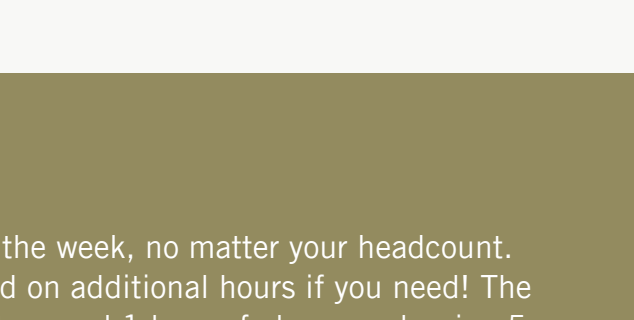


We are Denver's newest and hottest party venue!
We've made this guide to help answer the most common questions.

Our main goal is to help YOU throw the party of YOUR dreams, whatever that may be!

OUR STORY

Mountain Crust has been one of Colorado's top catering companies since 2016. In 2023, we purchased our beautiful pre-existing event venue to call our new home! Located just 15 minutes from downtown Denver, our venue is your go-to spot for ANY kind of party! Weddings, rehearsal parties, birthdays, corporate events, a celebration of life, you name it!



WHAT WE OFFER

We are a full service event venue and are willing to help with every aspect of the event that you may need. We aim to be your one-stop-shop in planning your epic party. We have everything you need: **food, booze, staffing, tables/chairs, setup & cleanup services, day-of-coordination and more!** Let's get started!

VENUE PRICING

Venue pricing is a set fee based on the day of the week, no matter your headcount. We offer a 7-hour rental, with the option to add on additional hours if you need! The 7-hour rental includes a required 1 hour of setup, and 1 hour of cleanup - leaving 5 hours of event time. Micro-weddings are a set all-inclusive fee, available to party sizes of 75 guests or less. Please inquire for more information.

PLEASE NOTE

Holidays and holiday weekends are subject to higher food and beverage minimums.

Venue Rental Prices

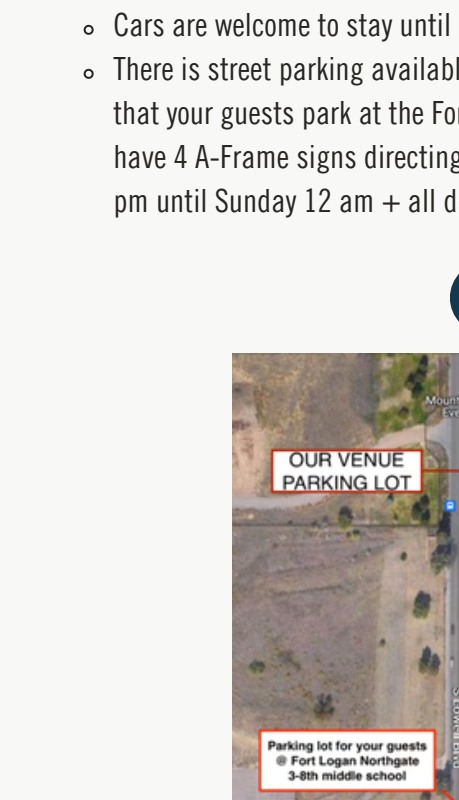
	All-In Micro-Wedding	7 Hour Rental
Monday-Thursday	\$11,000	\$3,000
Friday	\$12,000	\$4,250
Saturday	Unavailable	\$5,000
Sunday	\$12,000	\$3,900
Extra event hours available for \$350/hr		

RENTAL FEES INCLUDE:

- Access to the *entire* venue, we only book 1 event each day. All events can begin as early as 12 pm, and must conclude at 11 pm. Common rental time examples are:
 - 7-hour rental: 1 hour of setup, 5 hours of event time, 1 hour of cleanup
 - 8-hour rental: 1 hour of setup, 6 hours of event time, 1 hour of cleanup
 - Each additional event hour beyond 5 hours is an additional \$350 on the final invoice
- Tables and Chairs:
 - (6) 6' white folding tables (seats 6-8)
 - (12) 60" white rounds (seats 6-8)
 - (200) brown resin folding chairs with ivory pad
 - (12) high-top cocktail tables
 - (30) tall bar chairs (black, leather chairs for high-top cocktail tables)
 - (3) outdoor cushioned lounge couches + table
 - (4) Adirondack chairs
- Any services that the Venue Manager can help with at any time before, during, or after the event. *This is NOT wedding planning or coordinating services. Day-of Coordination is available for \$1,000 for the day.*
- Circular metal arbor for ceremonies - does not include any decor/florals
- Lawn games (1) cornhole, (1) giant Jenga, (1) giant Connect Four
- Convenient parking, about 28 spaces plus overflow lot on weekends
- User friendly Sonos AV setup
- 90" wall projector that can show slideshows or videos on the main floor
- Water filling station(s) and water glasses
- Share The Love Inventory - ask about our decor recycling program! We maintain a small rotating inventory of bud vases, frames, easels, runners, and other items.

ADDITIONAL RENTALS AVAILABLE

- (20) 7' wood farm tables at \$50/each - these do not need linens
- (5) standing gas heaters at \$75/each
- (1) fire pit at \$150
- Day-of Coordinator: \$1,000 for day of coordination, including but not limited to: setup of decor, assistance with ceremony, directing flow of guests, releasing tables for dinner, assistance in grand entrance/sendoff, etc.
 - All weddings are **required** to hire an approved day-of coordinator or event planner. Our in-house coordinator is approved, and we also have a list of approved vendors
- Patio Bar - \$350 for the bar to be open throughout your event. Only canned drinks and wine are served from this bar. All liquor is served from the upstairs bar. **Required** for parties of 120+ guests
- Champagne Toast - \$5/person for champagne flutes, champagne, and a staff member to pour/pass before the toasts
- Dog Fee - \$400 fee to bring your fur baby! A dog handler is required to keep an eye on the dog throughout the event and pick up any potty breaks!
- Photobooth - \$400 for an iPad-based digital photobooth
- Love Shack - Our brand new getting ready suite! Available for the day starting at 11 am for \$500. Each additional hour before that is \$100/hour.



- Ceremonies @ Mountain Crust Event Venue - we will charge \$100 to host your ceremony at our venue. This will be included in your setup/cleanup fee.
 - Ceremonies take place in our backyard, allowing for a spacious ceremony for all of your guests, an aisle to walk down, and standing room in the back if needed.
 - Our team always sets up the ceremony chairs and will flip the chairs/tables to dinner service setup after the ceremony.
 - We have a circular metal arbor available at no additional cost.

CAPACITY AND PARKING

- Grand Room - 100 seated, 150 standing
 - The Grand Room has a garage door connecting the backyard and patio, where overflow seating can exist
- Upstairs Taproom + Deck - 40 indoor standing, 50 outdoor standing
- Backyard and Patio - 200 seated and standing

Our Parking Lot has 25 spaces and 3 handicap spaces.

- Cars are welcome to stay until 10 am the morning after your event.
- There is street parking available; however, to maintain friendly relationships with our neighbors, we ask that your guests park at the Fort Logan Northgate Middle School Parking Lot. The day of your event, we will have 4 A-Frame signs directing cars to this lot. The lot is 900 feet from our venue and available Friday 4 pm until Sunday 12 am + all days during June-early August.

Overflow Parking Map



CATERING, BAR, AND OUTSIDE VENDORS

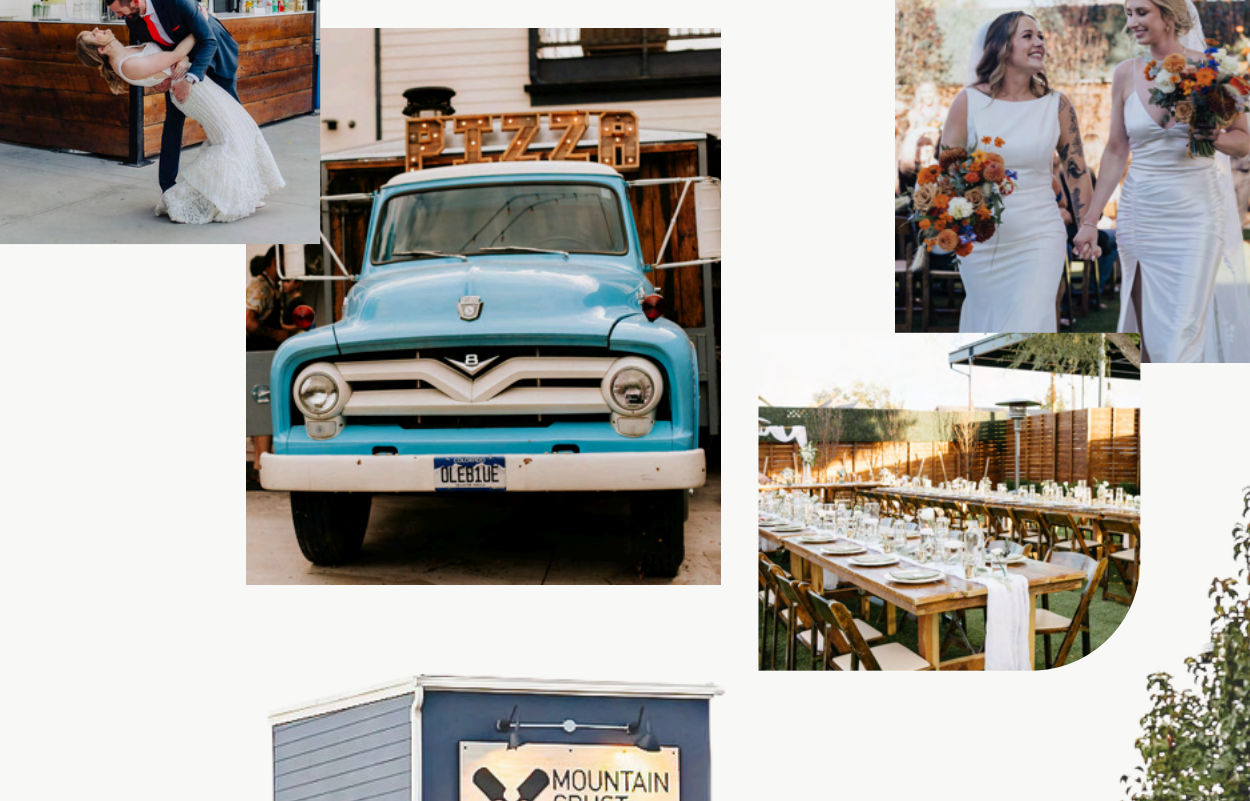
You are required to use our in-house catering and bar services. We have a full kitchen with chefs who love to get creative! So, if you love something but don't see it on our menu, let us know and we'll see what we can do to make it work!

- Peak Season Food Minimums (May, July, August, October): Friday/Sunday \$3,800, Saturday \$4,300
- Super-Peak Season Food Minimums (June, September, and Holidays): Friday/Sunday \$4,300, Saturday \$4,800
- Off-Peak Season Food Minimums (April & November): Friday/Sunday \$2,500, Saturday \$3,000

Please review the additional documents that we have emailed to you to better understand our food & bar packages, as well as check out our list of recommended vendors.

PLEASE NOTE

You are required to use music vendors and day-of coordinators from our list.



CLEANUP AND RESTRICTIONS

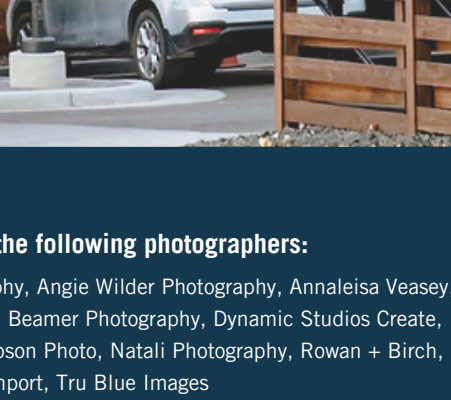
- There is a \$500-\$750 cleanup fee to help with the cleaning and maintenance of our venue - this covers the wear and tear of the lawn and parking lot as well.
 - Our team will help pack up all decor and load it into your car at the end of the event. After all decor is removed, you head out, and our team handles the rest!
- CANDLES must be in votives that cover the flame by 2 inches.** No tea lights or taper candles are allowed. Think: pillar candles in hurricane vases or floating candles.



COMMITMENT TO OUR ENVIRONMENT

At Mountain Crust, we strive to be as zero-waste as possible! Our green initiatives include:

- The reduction of single-use plastics with compostable substitutes
- Green cleaning supplies
- Recycling
- Composting



To maintain these initiatives as well as the quality of our venue, we do not permit the following:

- Confetti, glitter, feathers, fake flower petals, rice, play-doh, glow sticks
- SINGLE USE PLASTICS! Please help us achieve our mission of being zero waste by eliminating the use of single-use plastics!



THE FINAL DETAILS

VENUE TOURS AND VISITS:

All tours and visits at our venue must be scheduled with our venue manager. Please see their contact info below!

TASTING INFORMATION:

If you'd like to try our food before booking or before your event, you'll need to schedule a tasting with us between April and October during our season. We'll get you out to a private event at our venue to try the appetizer(s) and salad that the event's client chose, and a variety of pizza too! Coming to a tasting costs \$20/person - payment made via Venmo or will be added to your invoice if you're already booked with us.

DEPOSIT INFORMATION:

We book on a first-come, first-served basis. It is recommended to pay the deposit as soon as you know we are a good fit! You can also hold any date for \$50 for up to 14 days. Once you are ready to lock in your date, we ask for a \$2,500 non-refundable deposit. This will go towards your final balance. You can pay via check, Direct deposit link from QuickBooks, OR Credit Card. However, because of processing fees, we will add on 2.9% for all CC payments.

FINAL PAYMENT INFORMATION:

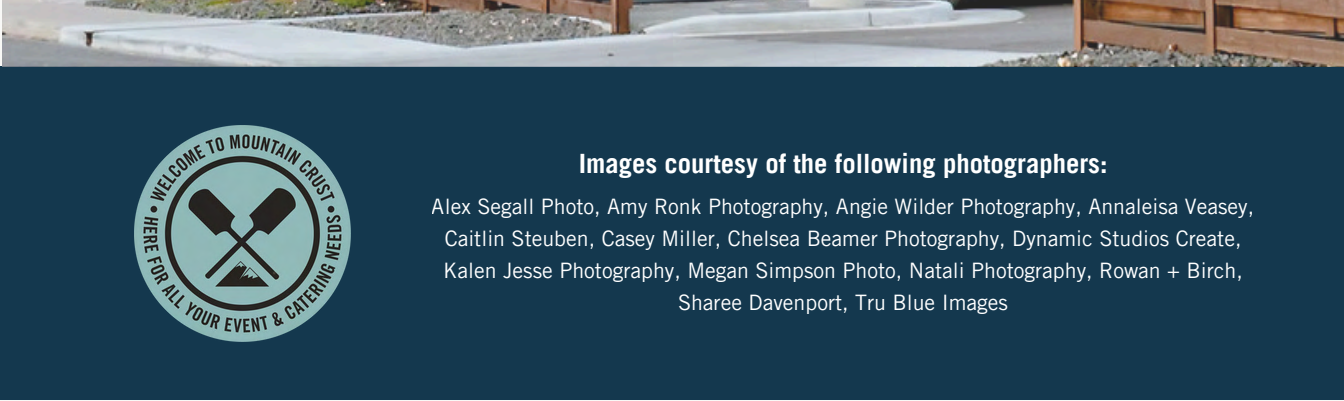
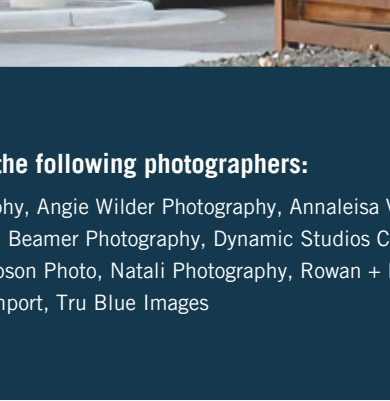
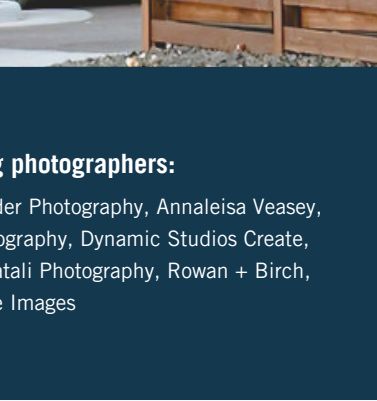
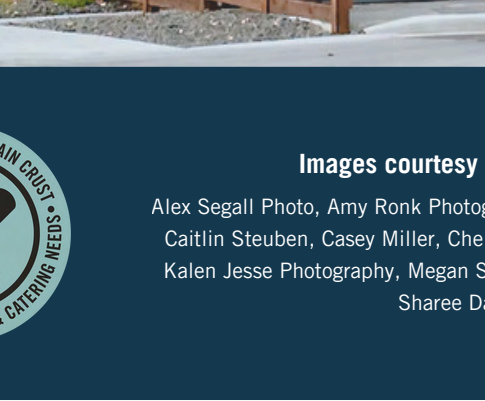
Final Payment is due 2 weeks before your event. You can pay by check, Direct deposit link from QuickBooks, OR Credit Card. However, because of processing fees, we will add on 2.9% for CC payments. Small business here, fees eat us alive!

ANY FURTHER QUESTIONS?

As our venue is growing and changing, so is this document. If you have any questions, don't hesitate to pick up the phone and call our venue manager or email us, and we will respond within 48 hours! We are not a "one size fits all" venue, meaning every event is different and will want its own personal touch to things. We look forward to partying with you!

Venue Managers:

Nico Vanderburg (she/her)
Janae Bell (she/her)
party@mountaincrust.com
(720)-515-0917 ext. 2



Images courtesy of the following photographers:

Alex Segall Photo, Amy Ronk Photography, Angie Wilder Photography, Annalesa Veasey, Caitlin Steuben, Casey Miller, Chelsea Beamer Photography, Dynamic Studios Create, Kalen Jesse Photography, Megan Simpson Photo, Natali Photography, Rowan + Birch, Sharee Davenport, Tru Blue Images