

# Side by Side Weekly Check



Presented by



## SAFE OPERATING PROCEDURE

<b>Side by Side Number/Model</b>		
<b>Date Next Service Due</b>		
<b>Current Odometer</b>		
<b>Complete the side by side check when the engine and tyres are cool</b>		<b>Checked?</b>
<b>Tyres</b>	<ul style="list-style-type: none"> <li>• Tyre pressure is correct; tyres and rims are not damaged.</li> <li>• Tread is good (not over 50% worn), and wheel nuts are tight.</li> <li>• Suspension and shocks not loose.</li> </ul>	
<b>Controls</b>	<ul style="list-style-type: none"> <li>• Check the throttle works smoothly – no sticking.</li> <li>• Check that the steering moves freely but isn't loose.</li> <li>• Check 4WD engagement working properly.</li> <li>• Check front, rear and park brake.</li> <li>• Check that any active safety system, such as traction control, works the way it's supposed to.</li> </ul>	
<b>Lights / Windows / Mirrors</b>	<ul style="list-style-type: none"> <li>• Lights are working, clean &amp; clear.</li> <li>• Check indicators are working.</li> <li>• No warning lights on dash.</li> <li>• Window is clean and clear and wipers are working.</li> <li>• Mirrors are clean.</li> </ul>	
<b>Fluid Levels</b>	<ul style="list-style-type: none"> <li>• Check the brake fluid, coolant and oil for level/leaks.</li> <li>• Check the fuel level.</li> <li>• If spray tank fitted, ensure secured/compatible with load limits.</li> </ul>	
<b>Air Filter</b>	<ul style="list-style-type: none"> <li>• Check air filter clean.</li> </ul>	
<b>Chassis/ Suspension</b>	<ul style="list-style-type: none"> <li>• Check for loose joints/leaks or excessive movement (play).</li> <li>• Check drive shaft for leakage or damage.</li> <li>• Check for cracks or bends in A-arms or trailing arms if the vehicle is used on rough terrain.</li> </ul>	
<b>CV Boots</b>	<ul style="list-style-type: none"> <li>• Inspect for damage or tears.</li> </ul>	
<b>Body Panel/Frame</b>	<ul style="list-style-type: none"> <li>• Panels, ROPS and frame are secure and damage/rust free.</li> <li>• Bolts are tight and not rusted.</li> <li>• Towing gear/hitch secure.</li> </ul>	
<b>Gauges/Switches/Wiring</b>	<ul style="list-style-type: none"> <li>• All gauges and switches are working.</li> <li>• Ignition cut-off/kill switch working.</li> <li>• Check wiring for damage.</li> </ul>	
<b>Safety Gear</b>	<ul style="list-style-type: none"> <li>• Helmet – strap and clip, no cracks, check expiry date (5 years from purchase).</li> <li>• Seatbelts are working and have no damage.</li> <li>• Doors open/close correctly. Nets in place and secure.</li> </ul>	
<b>Clean</b>	<ul style="list-style-type: none"> <li>• Wash regularly but avoid high pressure hoses directly on fittings.</li> </ul>	
<b>Notes</b>		
<b>Remedial Actions Required</b>		<b>By whom</b>
1.		
2.		
<b>Inspecting Staff Member</b>	X	<b>Date</b>