



# Live Experience

TECHNICAL & PRODUCTION RIDER

# Welcome!

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We are thrilled to partner with you in bringing the Story of Scripture Live Experience to your community! This packet is your **complete guide** for all technical and production coordination. Your team plays an absolutely vital role in making this event an unforgettable experience for every attendee.

This form helps our teams coordinate audio, video, lighting, and production needs well in advance so the Story of Scripture event can run smoothly and with excellence. Please indicate what your church can provide and note any limitations — the more detail you share, the better we can serve you and your congregation.

**Please return this completed form at an agreed-upon date.** Our Producer, Kurt Aichele, will reach out to confirm the due date. Your timely response helps us prepare a seamless, professional experience together.

## Section 1: Production Call

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A pre-experience production call is one of the most valuable steps we take together. It allows our technical team and yours to align on every detail needed, setting everyone up for success.

☐ The church will ensure that we have technical/production leaders available for a pre-experience production call approximately two weeks prior to the Live Experience.

|                                       |  |
|---------------------------------------|--|
| Best Contact Name for Production Call |  |
| Phone                                 |  |
| Email                                 |  |
| Preferred Day/Time for Call           |  |

## Section 2: Stage Diagram and Instruments

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Having the stage setup prepared before our team arrives helps save valuable time during load-in and allows our teams to begin rehearsals smoothly together. Please review the items below and indicate anything your church is able to confirm or provide. This helps our production team plan efficiently and contributes greatly to a successful rehearsal and event experience for everyone involved.

### Stage Setup Confirmations

- ☐ The church has a stage diagram that we can send so it can show SOS's preferred setup for the musicians and speakers.
- ☐ The church is able to rearrange our standard stage set-up to accommodate the location and positioning of SOS's musicians and speakers.
- ☐ The church will have the stage set-up according to SOS's diagram by rehearsal and/or call time.
- ☐ The church can provide/direct SOS team to visuals of what our production team has done in the past in our space with lighting, graphics, lyrics, video, etc.

## Instruments Available

☐ The church has a piano — 88-key weighted keyboard (e.g., Nord Stage 4 or similar).

|                       |  |
|-----------------------|--|
| Piano / Keyboard Type |  |
|-----------------------|--|

☐ The church has a pro-level acoustic drum set.

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|-----------------------|--|
| Drum Set Type / Brand |  |
|-----------------------|--|

## Section 3: Audio

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Excellent audio is an important part of the SOS Live Experience. Our team brings skilled musicians and speakers who rely on a well-equipped sound system to communicate clearly and lead worship effectively. Please check all items your church is able to provide and indicate quantities where applicable as we work together to create an excellent experience.

| ✓                        | Item                                                                                                    | SOS Needs          | Qty Available | Type / Notes |
|--------------------------|---------------------------------------------------------------------------------------------------------|--------------------|---------------|--------------|
| <input type="checkbox"/> | Wireless headset microphones                                                                            | Minimum 3          |               |              |
| <input type="checkbox"/> | Wireless handheld microphones                                                                           | Minimum 4          |               |              |
| <input type="checkbox"/> | In-Ear Monitors (IEMs) — ideally at least 2 wireless; reverb sent into IEMs preferably at channel level | Total of 9         |               |              |
| <input type="checkbox"/> | Handheld microphones (includes wireless from above)                                                     | Minimum 6          |               |              |
| <input type="checkbox"/> | DI Boxes (Stems, Click, Acoustic Guitar, Bass)                                                          | Minimum 4 channels |               |              |
| <input type="checkbox"/> | XLR input to plug violin in (SOS brings the mic)                                                        | 1                  |               |              |
| <input type="checkbox"/> | Mic Stands                                                                                              | Minimum 4          |               |              |
| <input type="checkbox"/> | Boom Mic Stands                                                                                         | 2                  |               |              |
| <input type="checkbox"/> | iPad Holders for Mic Stands                                                                             | Minimum 4          |               |              |
| <input type="checkbox"/> | High top table for speaker's laptop                                                                     | 1                  |               |              |

☐ The church has an experienced sound engineer(s) assigned for the event who normally runs audio for this specific space.

☐ The church regularly has an orchestra and/or choir. Please indicate size and whether they could be available for this event:

|                                                   |  |
|---------------------------------------------------|--|
| <b>Orchestra/Choir Details &amp; Availability</b> |  |
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|                                   |  |
|-----------------------------------|--|
| <b>Audio Notes or Limitations</b> |  |
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## Section 4: Video / IMAG / Lighting

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Visual excellence helps reinforce the power and impact of the SOS teaching and worship experience. The Story of Scripture presenters will teach from their laptop which will be located on the stage, using the HDMI output from the computer to display on the primary screens in the worship center. (Video only, no audio required). This is in addition to the need for videos, lyric slides, etc. to be driven from the Host Church's ProPresenter system.

Please check all items your church is able to provide and include any notes that may help our team plan well and prepare effectively together.

- ☐ The church currently has the capability to project HDMI from the stage onto side screens.

|                                                                |  |
|----------------------------------------------------------------|--|
| <b>HDMI Signal Routing (ProPresenter input or via switch?)</b> |  |
|----------------------------------------------------------------|--|

- ☐ The church uses ProPresenter for video slide projection. Current Version: \_\_\_\_\_
- ☐ The church can provide confidence monitor(s) for the vocalists and teaching team.

|                           |             |                  |
|---------------------------|-------------|------------------|
| <b>Confidence Monitor</b> | <b>Qty:</b> | <b>Location:</b> |
|---------------------------|-------------|------------------|

- ☐ The church uses IMAG (live video projection) on Sunday mornings.
- ☐ The church is able to make IMAG available for this event.
- ☐ Minimum stage wash is available. (Note: No strobing or excessive haze desired.)

|                                                    |  |
|----------------------------------------------------|--|
| <b>Available Lighting Scenes</b>                   |  |
| <b>Screen Display Specifications in Auditorium</b> |  |
| <b>Video Notes or Limitations</b>                  |  |

## Section 5: Production Communication

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Clear communication between your team and ours during the event is an important part of a smooth and successful experience. Please indicate which production communication options are available at your facility so we can plan accordingly.

- ☐ Clear-Com or similar wired communication system
- ☐ Production communication headsets

- ☐ Tablet/iPad available to monitor live program feed
- ☐ Other communication solution: Please describe: \_\_\_\_\_

## Section 6: Lobby & Foyer Screens

Lobby and foyer screens are a wonderful way to extend the SOS experience beyond the main auditorium. **SOS's preference:** Allow participants to see/hear what's occurring inside the worship center on some screens, while leveraging others for schedule and resource display.

If screens are available in the lobby or foyer, please indicate how they may be used:

- ☐ Display live teaching from the auditorium
- ☐ Display event schedule or announcements
- ☐ Display promotional or informational slides
- ☐ Play audio from the auditorium in the lobby

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| <b>Lobby/Foyer Screen Notes or Limitations</b> |  |
|------------------------------------------------|--|

## Section 7: Rehearsals, Call Times & Stage Setup

We have worked hard to create a production timeline that respects your team's time while ensuring a polished, well-rehearsed event. Please review the standard schedule below and confirm availability. If a time does not work, simply note an alternative — we are flexible and committed to making this work well for everyone involved.

| Rehearsal / Call Item                                         | Standard Time        | Church Confirms ✓                  | Alternative Time (if needed) |
|---------------------------------------------------------------|----------------------|------------------------------------|------------------------------|
| SOS Executive Producer Arrives (audio & video team available) | Friday 9:30–10:00 AM | <input type="checkbox"/> Confirmed |                              |
| SOS Music Team & Vocalists Sound Check                        | Friday 1:00 PM       | <input type="checkbox"/> Confirmed |                              |
| Saturday Production Support Team Available                    | Saturday 7:15 AM     | <input type="checkbox"/> Confirmed |                              |

### If Orchestra and/or Choir is Participating (Saturday Only)

📌 If your church has an orchestra or choir, we would love to incorporate them into the SOS Live Experience! Please confirm the schedule below.

| Orchestra / Choir Item | Standard Time | Church Confirms ✓ | Alternative Time (if needed) |
|------------------------|---------------|-------------------|------------------------------|
|                        |               |                   |                              |

|                             |                  |                                    |  |
|-----------------------------|------------------|------------------------------------|--|
| Orchestra/Choir Rehearsal   | Thursday 6:30 PM | <input type="checkbox"/> Confirmed |  |
| Orchestra/Choir Sound Check | Saturday 7:45 AM | <input type="checkbox"/> Confirmed |  |

## Section 8: Special Considerations

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Every church is unique, and we want to honor your team's context and needs. Please check any of the following that apply so we can plan thoughtfully together and avoid potential concerns.

- ☐ The church's AV team generally receives additional compensation for special events.
- ☐ The church's Orchestra and/or Choir receives additional compensation for special events.

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|--------------------------------------------------------------------|--|
| <b>Any additional special considerations or notes for our team</b> |  |
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## Section 9: What the SOS/DTS Team Will Provide

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We come fully prepared and want your team to feel confident about what the SOS/DTS team will provide. Below is a summary of the items we will bring so you can plan accordingly:

- Two DPA headsets with connections for Sennheiser and Shure wireless packs
- The laptop for program/teaching content (Mark teaching sessions)
- A bell or another signal device to bring people back into the worship center between sessions
- Draft Run of Show (ROS) provided approximately 1 month in advance
- ProPresenter file provided approximately 1 week in advance

 Our team is committed to arriving prepared and working alongside your team with excellence and gratitude. We are in this together!

## Thank You!

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We are so grateful for your partnership and the incredible effort your team puts into hosting a Story of Scripture Live Experience. Your church makes this mission possible — and we are honored to serve alongside you.

Please return this completed form as soon as possible.  
 Questions? Don't hesitate to reach out — we are with you every step!  
 SOS Producer, Kurt Aichele, [kurt@thestoryofscripture.org](mailto:kurt@thestoryofscripture.org)

**Registration website:** [thestoryofscripture.org](http://thestoryofscripture.org)  
**Merchandise store:** [store.thestoryofscripture.org](http://store.thestoryofscripture.org)