



MILOŠ MILENKOVIĆ

Organizational Sciences Student, University of Belgrade

PROFILE

As a fourth-year Management student passionate about digital solutions and teamwork, I combine strong organizational skills with hands-on experience in web development, design, and content creation. Active participation in student organizations and freelance projects has helped me develop leadership, problem-solving, and effective communication skills. I am eager to contribute to dynamic environments where continuous learning is valued.

WORK EXPERIENCE

Freelancer | 2024 - Present

Web developer and designer (UpWork)

- Creating custom websites using Webflow
- Designing modern, responsive layouts in Figma
- Collaborating with clients to translate business goals into effective digital experiences

What I gained:

- Strengthened project management, attention to detail, and client communication skills by delivering end-to-end web solutions.

Café 'Zbor' | 2023

Waiter & Bartender

- Guest reception, service, and order management
- Inventory control and restocking
- Coordinating with team members during high-demand periods

What I learned:

- Improved adaptability, teamwork, and stress management, while developing strong interpersonal and customer service skills.

Freelancer | 2021-2022

Copywriter

- Writing promotional content and product descriptions
- Creating sales letters and targeted advertising materials
- Adapting messaging to different audiences and platforms

What I learned:

- Enhanced creativity, persuasive communication, and the ability to meet deadlines in a fast-paced freelance environment.

PROJECTS IN STUDENT ORGANIZATIONS (BEST, ECOUNIVERSITY)

Case Studies:

Participated in case competitions, developing solutions for real business challenges.

JobFair (2022, 2023, 2024):

Participated in logistics and marketing, coordinating event schedules, and promoting participation among students and companies.

Belgrade Design Week (2023, 2024):

Supported event operations and managed communication with partners.

Beogradski dani inženjera (2023, 2024):

Assisted in event logistics, content planning, and participant support.

CONTACT

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EDUCATION

2021 - present

Faculty of Organizational Sciences

Major: Management

2017-2021

High School: Gymnasium Kuršumlija

Natural Sciences and Mathematics Track

SKILLS

Managerial:

- Conceptual skills
- Case study solving
- Leadership
- Project management
- Effective communication
- Teamwork
- Strategic planning
- Problem-solving

Technical:

- MS Office Suite
- Webflow
- Figma
- HTML/CSS

LANGUAGES

- English (fluent)
- Russian (basic understanding and recognition)