

PRIVACY POLICY

This Privacy Policy sets out the rules for the processing and protection of personal data of Users using the website

www.kochmanski.com.

GENERAL

The controller of your personal data is The Kochmański Company Sp. z o.o. with its registered office in Bolesławice (76-251), ul. Wspólna 1, entered in the Register of Entrepreneurs of the National Court Register by the District Court Gdańsk - Północ in Gdańsk, 8th Commercial Division of the National Court Register under **No. 0000858483**, Tax Identification Number (NIP): 8393218147, **Regon: 386968366**

PERSONAL DATA, CONSENT TO THEIR PROCESSING.

1. Consent to the processing of personal data is always voluntary.
2. Users of the kochmanski.com website have the right to:
 - a) access their personal data, the right to supplement and update the content of the data by contacting the Data Protection Officer acting on behalf of the Personal Data Controller,
 - b) request the temporary or permanent suspension of the processing of personal data or their deletion, if they prove to be incomplete, outdated, untrue or collected in violation of the law,
 - c) object to the processing of their personal data – in cases provided for by law – and the right to request its removal when it becomes unnecessary for the purpose for which it was collected,
 - d) request access to a copy of their personal data that is being processed and to correct any inaccuracies. Requests for information should be addressed to the Data Protection Officer acting on behalf of the Personal Data Controller,
 - e) withdrawing previously given consent to the processing of personal data.
3. In order to inform the Personal Data Controller of their intention to change their personal data or to have it removed from the database, the User should contact the Data Protection Officer acting on behalf of the Personal Data Controller at the following e-mail address: **office@kochmanski.com**

SCOPE, PURPOSE AND METHOD OF DATA PROCESSING.

1. Personal data is processed in accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR).
2. Personal data is processed on the basis of consent given by the User of the kochmanski.com website, and its processing takes place:
 - a) to comply with legal requirements,
 - b) to perform a contract for the provision of legal services,
 - c) to adapt the Controller's website to the needs of Users,
 - d) for statistical and marketing purposes of the Personal Data Controller.
3. Personal data provided by the User in the contact form (first name, last name, and email address) are used to respond to inquiries submitted by the User via the contact form on the kochmanski.com website, as well as for further email correspondence with The Kochmański Company Sp. z o.o.
4. The Personal Data Controller provides appropriate technical and organizational measures to ensure the security of personal data provided by users of the kochmanski.com website, in particular preventing access to such data by third parties or its processing in violation of the provisions of the Act, and preventing the loss, damage or destruction of such data.
5. The Personal Data Controller reserves the right to store information obtained through the website for as long as permitted by law, regulations, and for legitimate business purposes.
6. The Personal Data Controller has the right to use the personal data of website users for market research and other marketing purposes, provided that the users have given their consent to the use of their data for the purposes specified in this paragraph.

COOKIES.

1. In connection with the functioning of the kochmanski.com website, information contained in so-called cookies is automatically processed. These files constitute IT data, including in particular text files, which are stored on the end device of the User of the kochmanski.com website and are used for the purpose of using kochmanski.com.
2. The entity placing cookies on the end device of the User of the kochmanski.com website and obtaining access to them is The Kochmański Company Sp. z o.o.

3. When the User uses the kochmanski.com website, data such as IP address, domain name, browser type, and operating system type are collected automatically.

4. The following types of cookies are used on the kochmanski.com website:

a) “necessary” cookies, enabling the use of services available on the kochmanski.com website and maintaining your session on this website;

b) ‘functional’ cookies, enabling the “remembering” of your selected settings;

c) “advertising” cookies, enabling the delivery of advertising content more tailored to your interests;

d) “statistical” cookies, enabling the collection of statistical information about visitors to the kochmanski.com website.

5. The kochmanski.com website uses two types of cookies: “session” cookies and “persistent” cookies. The former are temporary files that remain on the User's device until they log out, leave the kochmanski.com website or turn off their software (web browser). Persistent cookies remain on the User's device for the time specified in the cookie parameters or until they are deleted by the User.

6. Cookies do not change the configuration of the device used by the User, are not used to install or uninstall any computer programs, and do not interfere with the integrity of the User's system or data.

7. Data collected during the User's use of the kochmanski.com website may be stored in server logs.

8. The Kochmański Company Sp. z o.o. informs that during the User's use of the kochmanski.com website, it also uses the following services:

a) Google Tag Manager – for the purpose of managing other services on the website

10. In connection with the use of the services described in sections 7–8 above and the functioning of cookies, your personal data collected by these services may be automatically transferred to a third country.

11. The User expresses their consent to the storage of or access to cookies by The Kochmański Company Sp. z o.o. on the User's device when visiting the kochmanski.com website by means of the settings of the software (web browser) installed on the telecommunications terminal equipment used by the User. Most web browsers automatically accept cookies. The User may opt out of cookies or delete them by selecting the appropriate settings in the software (web browser) they use. The following links provide information on how to delete cookies in example web browsers:

Firefox: <http://support.mozilla.org/pl/kb/usuwanie-ciasteczek>

Opera: <https://help.opera.com/en/latest/web-preferences/#cookies>

Internet Explorer: <http://support.microsoft.com/kb/278835/pl>

Chrome: <http://support.google.com/chrome/bin/answer.py?hl=pl&answer=95647>

Safari: http://support.apple.com/kb/HT1677?viewlocale=pl_PL

Safari (Desktop): <https://support.apple.com/pl-pl/guide/safari/sfri11471/mac>

12. Restricting the use of cookies may affect some of the features available on the kochmanski.com website.

13. Data collected in connection with the User's use of the kochmanski.com website is used to ensure the proper functioning of the kochmanski.com website, for statistical purposes (e.g. research on the popularity of individual tabs), and to optimize the use of the kochmanski.com website by its Users.

FINAL PROVISIONS.

The Personal Data Controller reserves the right to make changes to the Privacy Policy. The changes come into force upon publication of the amended Privacy Policy on the kochmanski.com website.