



## GREATER NEW HOPE FAMILY SERVICES

### EMPLOYMENT APPLICATION

#### PERSONAL INFORMATION

**FULL NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_  
First Middle Last

**ADDRESS:** \_\_\_\_\_  
Street Address Apt/Suite  
\_\_\_\_\_  
City State Zip Code

**E-MAIL:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**SOCIAL SECURITY NUMBER (SSN):** \_\_\_\_ - \_\_\_\_ - \_\_\_\_

**DATE OF BIRTH (DOB)** \_\_\_\_ - \_\_\_\_ - \_\_\_\_

**GENDER** \_\_\_\_\_

**START DATE AVAILABLE:** \_\_\_\_\_ **DESIRED PAY:** \$ \_\_\_\_ /HOURLY

**POSITION APPLIED FOR:** \_\_\_\_\_

**EMPLOYMENT DESIRED:** ☐ FULL-TIME ☐ PART-TIME ☐ SEASONAL

#### EDUCATION

**H.S. DIPLOMA?** ☐ YES ☐ NO **YEAR of Completion:** \_\_\_\_\_

**COLLEGE:** \_\_\_\_\_ **CITY / STATE:** \_\_\_\_\_

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**GRADUATE?** ☐ YES ☐ NO **DEGREE:** \_\_\_\_\_

**ADVANCED DEGREE:** ☐ YES ☐ NO **CITY / STATE:** \_\_\_\_\_

**COMPLETION YEAR:** \_\_\_\_\_

DEGREE AWARDED: \_\_\_\_\_

CERTIFICATIONS: \_\_\_\_\_

## PREVIOUS EMPLOYMENT

### MOST RECENT EMPLOYER 1:

\_\_\_\_\_  
Company / Individual

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite

\_\_\_\_\_  
City State Zip Code

STARTING PAY: \$ \_\_\_\_\_ ☐ HOUR ☐ SALARY ENDING PAY: \$ \_\_\_\_\_ ☐ HOUR ☐ SALARY

JOB TITLE: \_\_\_\_\_ RESPONSIBILITIES: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

**EMPLOYER 2:** \_\_\_\_\_  
Company / Individual

E-MAIL: \_\_\_\_\_ PHONE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_  
Street Address Apt/Suite

\_\_\_\_\_  
City State Zip Code

STARTING PAY: \$ \_\_\_\_\_ ☐ HOUR ☐ SALARY ENDING PAY: \$ \_\_\_\_\_ ☐ HOUR ☐ SALARY

JOB TITLE: \_\_\_\_\_ RESPONSIBILITIES: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

REASON FOR LEAVING: \_\_\_\_\_

## MILITARY SERVICE

ARE YOU A VETERAN? ☐ YES ☐ NO

BRANCH: \_\_\_\_\_ RANK AT DISCHARGE: \_\_\_\_\_

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

TYPE OF DISCHARGE: \_\_\_\_\_

### REFERENCES

Please List 1 Professional Reference and 2 Personal References

Name:

Contact Number:

Email Address:

Name:

Contact Number:

Email Address:

### BACKGROUND CHECK CONSENT

**ARE YOU WILLING TO CONSENT TO A BACKGROUND CHECK?** ☐ YES ☐ NO

Have you ever been charge with a Felony? ☐ YES ☐ NO

If yes list charges here \_\_\_\_\_

Have you ever been charge for a crime against a minor? ☐ YES ☐ NO

If yes list charges here \_\_\_\_\_

### EMERGENCY CONTACT

Name:

Contact Number:

Email Address:

Relationship to Applicant:

### DISCLAIMER

Applicant understands that this is an Equal Opportunity Employer and committed to excellence through diversity. In order to ensure this application is acceptable, please print or type with the application being fully completed in order for it to be considered.

Please complete each section EVEN IF you decide to attach a resume.

I, the Applicant, certify that my answers are true and honest to the best of my knowledge. If this application leads to my eventual employment, I understand that any false or misleading information in my application or interview may result in my employment being terminated.

**SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**PRINT NAME** \_\_\_\_\_