# **Privacy Statement**

# Sandy Bali

This Privacy Statement describes how Sandy Bali, a brand name of PT Andys Business Circle, collects, uses, and discloses certain personal information obtained through your contacting us about our services, through your email communication with us, through your participation in our events, seminars and/or other promotional activities, through our general business contact with you, and through our public website at <a href="https://www.sandy-bali.com">www.sandy-bali.com</a> (Website) (collectively referred to as Contact). This Privacy Statement does not address information collected through other sources such as an employee's personal contacts.

#### Personal Information Collection and Use

You may have provided your name, company name, e-mail address, phone number, address and such other personal information (collectively referred to as **Personal Information**) in your Contact with us. We retain and process your Personal Information to enable us to provide our consulting services to you, to correspond with you in the course of our business either as a client or as a business contact, to provide you with a subscription to our regular news alerts, newsletters or publications, to notify you about events and to provide relevant event materials, for your information and/or participation in our events, to obtain feedback, or otherwise to respond to your requests or provide you with information that we consider may be of interest to you (collectively referred to as **Purpose**). Kindly note that it will be necessary for Sandy Bali to process your Personal Information for the Purpose, without which we will not be able to carry out the Purpose.

Please note that if you reply to team@sandy-bali.com in one of our marketing e-mails or otherwise send a communication to us, your communication will not create an attorney-client relationship with us. Do not send us any information that you or anyone else considers to be confidential or secret unless we have first agreed to be your lawyers in that matter. Any information you send us before we agree to be your lawyers cannot be protected from disclosure.

# **Data Sharing and International Data Transfers**

We may share and/or transfer Personal Information among our partner law firms for purposes of responding to your requests or otherwise as necessary for the Purpose described above. Our service providers, which may or may not be located outside Indonesia, may also have access to the Personal Information, for reasons relating to the Purpose. We may also in limited circumstances share Personal Information with government authorities or others as required to protect the interests of the Sandy Bali or others, as necessary in connection with the sale or transfer of all or a portion of the business, or as required by applicable law or court order.

# **Security Measures**

Sandy Bali maintains appropriate technical and organisational security measures to protect the security of your Personal Information against the loss, misuse, unauthorized access, disclosure or alteration.

### **Links to Other Websites**

The privacy practices set forth in this Privacy Statement are for purposes of your Contact with us only. This website may contain links to other sites. Sandy Bali is not responsible for the privacy practices or the content of such sites. If you link to or otherwise visit any other site, please review the privacy policies posted at that site.

# **Cookies and Passive Tracking**

A "cookie" is an element of data that can be sent to your browser. Your browser may then store it on your system based on the preferences you have set on your browser. Cookies gather information about your operating system including, but not limited to, browser type, and Internet Protocol (IP) address. Sandy Bali website uses this information to analyse the traffic on our website, and better serve you when you return to our website. It is not our intention to use such information to personally identify a user. You have the option to configure your Internet browser to notify you when you receive a cookie, giving you the chance to decide whether to accept it. Further, you have the option to block all cookies. Please note, however, that if you refuse or otherwise block cookies you may not be able to use all of the functionality available on the website.

## **Access and Correction**

If you wish to access, correct, limit or update the Personal Information you have submitted to us, or to make any inquiries or complaints about the processing of such information, please contact us in the manner as described below. We provide individuals with access to their Personal Information where we believe appropriate, including in situations where you are entitled to access and correct your Personal Information under applicable personal data protection laws.

#### Consent

If we do not receive any notification from you concerning our processing of your Personal Information, we shall proceed to continue to process the same for the Purpose as set out, on the basis that you have consented to our processing of your Personal Information in accordance with this Privacy Statement.

## **Revisions to this Privacy Statement**

Sandy Bali reserves the right to change this Privacy Statement from time to time. Please check the Privacy Statement frequently and particularly before you submit additional personal information. All revisions to this Privacy Statement will be posted on the website via a link from the homepage.

## **Questions or Comments**

For questions or comments about our Privacy Statement, or if you need assistance accessing or updating information we have collected about you, please email us at team@sandy-bali.com