

ITellect | Categories B & C

NASA SEWP VI Ordering Guide



Version 1.3 | 19 October 2026

Contract information

Category B	80TECH26D1886 Enterprise-wide ITC/AV Service Solutions
Category C	80TECH26D0084 ITC/AV Mission-Based Services
Period of performance	November 1, 2026 - October 31, 2036
Contract vehicle	Multiple-award Government-Wide Acquisition Contract (GWAC)
UEI / CAGE	Z8C4Z3KVDQK7 / 65Q60
Business address	1717 Pennsylvania Ave. #1025 Washington, DC 20006

Program contacts

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About ITellect

ITellect advances mission performance and cost efficiencies for federal organizations through comprehensive IT services that combine deep technical expertise with agile execution. Serving federal civilian, defense, and intelligence environments, ITellect aligns technology initiatives with agency objectives to improve performance, reduce complexity, and support secure, scalable modernization.

The ITellect Efficiency Framework provides a repeatable, measurable approach that integrates governance, compliance, performance, and quality with automation, analytics, and optimization. Through its Enterprise Service Model, Service Improvement Methodology, and Unified Cybersecurity Framework, ITellect helps agencies modernize securely, reduce risk, strengthen accountability, and continuously improve service delivery.

Core capabilities span Program Management-as-a-Service (PMaaS), cybersecurity, knowledge management, and network engineering. From enterprise IT transformation and PMO support to mission-critical cybersecurity and resilient networks, ITellect brings enterprise-grade rigor with small-business flexibility. Its focus is on measurable outcomes: streamlined compliance and reporting, faster deployment, improved stakeholder and end-user satisfaction, and more effective use of agency resources.

www.goitelllect.com

01 / Scope and quote requests

Start with the right scope

NASA SEWP VI overview

NASA Solutions for Enterprise-Wide Procurement (SEWP) VI is a multiple-award GWAC for information technology, communications, and audio-visual (ITC/AV) solutions and services. Federal agencies and approved contractors may use the vehicle subject to applicable authorization and ordering requirements.

ITellect's awarded categories

Category B 80TECH26D1886	Enterprise-wide ITC/AV service solutions, including category-level examples such as networks, managed and shared services, cloud, enterprise applications, and cybersecurity.
Category C 80TECH26D0084	ITC/AV mission-based services, including category-level examples such as programming, network operations, engineering, data analysis, hosting, IT management, consulting, training, and cybersecurity.

Category descriptions do not establish availability of a specific offering. Confirm scope, the applicable NAICS code, size/designation eligibility, and approved offerings against the executed awards and NASA's database of record. Product-only requirements should not be assumed within these service categories.

How to obtain a quote

Contact Harry Wimbish at hwimbish@goitellect.com or 202-559-9224. Paula Tipsword is the backup program contact at ptipsword@goitellect.com or 202-559-9224. Use NASA's [Quote Request Tool \(QRT\)](#) and agency procurement procedures for applicable competition requirements.

1. Requesting agency and customer name, email, and telephone number.
2. Statement of work or detailed requirement, quantities, and deliverables.
3. Applicable category and contract number, if known.
4. Performance/delivery locations, schedule, and period of performance.
5. Technical, security, accessibility, and acceptance requirements.
6. Any relevant agency-specific terms or acquisition constraints.

Quote availability and validity

Formal quotes must use offerings available under the applicable contract and current authorized pricing. Each quote must state its validity period. A preliminary inquiry does not constitute an order or an exception to fair opportunity.

02 / Ordering

From requirement to order

1. Define and compete

Identify the appropriate category and eligible sources. Conduct market research and request quotes through NASA's tools and agency procedures. The ordering contracting officer determines the applicable NAICS code, contract type, eligibility, and fair-opportunity approach.

2. Evaluate and issue

The ordering agency evaluates quotes, documents its selection, funds the requirement, and issues the order. Select ITellect contract **80TECH26D1886 (Category B)** or **80TECH26D0084 (Category C)**, as appropriate.

3. Route through NASA SEWP

Route orders and modifications through the SEWP Program Management Office (PMO) before contractor acceptance and fulfillment. Orders may be emailed to sewporders@sewp.nasa.gov. Follow [NASA ordering instructions](#) for current submission procedures.

4. Validate and acknowledge

The PMO processes the order and routes it to the contract holder. ITellect completes applicable CLIN verification, SCN, and acknowledgment actions in accordance with the current Contract Holder User Manual (CHUM).

Order preparation checklist

- Agency order number; order issue/signature dates.
- Correct ITellect SEWP contract number and supporting quote.
- Applicable NAICS code and order contract type.
- ITellect mailing address and contact telephone number.
- Issuing/ordering agency, billing and delivery/performance addresses.
- Line items, descriptions, quantities, prices, and total order value.
- Contracting officer signature, name, and contact information.
- Accounting data, performance period, statement of work, and terms as applicable.

SEWP surcharge

NASA currently identifies a **0.34% surcharge**, included in quoted product and service prices rather than separately listed on quotes. The contract holder pays the fee from those prices. Verify the rate in effect when preparing an order.

The agency retains responsibility for its procurement file and any agency-specific ordering requirements. NASA processes orders; it does not issue or fund another agency's orders.

03 / Customer support

Support throughout the order

Customer-support procedures. Support entitlements, warranty coverage, and response requirements are governed by the applicable contract, quote, and order. These procedures do not add warranties, service levels, or response guarantees beyond those terms.

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Installation and acceptance

Contact the Program Manager to coordinate scope, prerequisites, responsibilities, installation schedule, and acceptance criteria before work begins. Installation is performed only as authorized by the applicable quote and order.

Basic warranty

Warranty coverage is governed by the applicable contract, quote, order, and any authorized provider terms. Ask the Program Manager to identify coverage, duration, exclusions, and the claim process before award. No additional blanket warranty is represented by this guide.

Extended warranty

Extended coverage is available only when authorized, quoted, and included in the order. Contact the Program Manager to confirm options, pricing, coverage dates, and provider responsibilities; do not assume extended coverage is included.

Technical and software support

Contact the Program Manager with the order number, affected deliverable, environment, issue description, error messages, and operational impact. Support entitlements and response requirements are those documented in the order; coordinate access and service windows before support activity.

Post-delivery issues and escalation

Report delivery, acceptance, warranty, or service issues to the Program Manager with the agency order number, SEWP Control Number (SCN), affected line items, contact information, and desired resolution. Escalate unresolved issues or inability to reach the Program Manager to the Deputy Program Manager. Confirm the corrective action and disposition with the customer.

NASA SEWP assistance

help@sewp.nasa.gov | (301) 286-1478
[NASA SEWP home](#) | [SEWP VI resources](#)

04 / Fair opportunity

Fair opportunity

A.1.13 Fair Opportunity and Requests for Quotes

Contractors will be provided a fair opportunity at the individual order level as appropriate per FAR Part 16.505(b), including the SEWP RFQ tools. No documentation for the order selection is required to be submitted with the order. All such documentation is to be maintained by the issuing procurement office.

The Contractor shall not market, quote or otherwise offer for sale, any IT Solutions not listed under this contract, until the said solutions are included in the SEWP database of record, and available to all Government end-users.

If the Government issues a Request for Information (RFI) as part of market research, the Contractor may provide items not yet listed on their SEWP contract as part of a market research quote if:

1. all such items are clearly marked as not yet available on their SEWP contract; and
2. the contractor submits a technology refreshment request to add those products to their contract.

If the Government issues a Request For Quote (RFQ) or a Market Research Request (MRR), the Contractor may only respond with items available on their Contract and the price of each item shall be no greater than the price in Attachment F SEWP database of record at the time the quote is issued. If the Contractor has insufficient items on their contract to fully respond to the Formal RFQ, the Contractor must respond with a No Bid.

Unless the RFQ specifically allows for partial quotes, the Contractor must respond fully to all requirements specified in the RFQ.

When submitting a quote to a government end-user, the contractor must clearly state the length of time the quote is valid. The contractor shall honor any order submitted within the stated time period of a quote.

When responding to an RFI or RFQ issued from the NASA SEWP RFQ on-line quoting system, the Contractor must respond as outlined in Attachment C: Contract Holder User Manual (CHUM).

Contract Holders are prohibited from using Government information posted on the NASA SEWP Contract Holder Only Page, such as RFQs, RFIs, etc., for purposes other than proposing on SEWP requirements. This includes Contract Holders providing third parties with SEWP information and requirements for the purpose of assisting companies, that are not SEWP Contract Holders, with providing unsolicited proposals to meet agency requirements already posted to the NASA SEWP RFQ on-line quoting system.