

FOR FOUNDERS OUTSIDE THE EU

Ready for a Dutch BV?

Tick the 12 boxes and see where you stand.
You can do all of it from abroad.



Swipe →

Yes, all from abroad.

Sign the deed with the notary remotely?

YES

Send your documents in English?

YES

Have your Dutch VAT and EORI numbers requested?

YES

Apply for a digital Dutch business bank account?

YES

We help. The bank decides.

4 steps.

Your part is **step 2.**

- 1 A call to check if a Dutch BV fits your plans.
- 2 You send the documents on this checklist.
- 3 The notary drafts the deed, you sign, and your BV is registered with the Chamber of Commerce (KVK).
- 4 Your VAT number, bank account and compliance are set up.

BV formation: 7 to 10 business days in most cases, once all documents are in.

Vico Furnitures: Dutch BV registered in 10 days, set up remotely.

Decide these **6** first.

☐

1. Company name, ending in B.V.

☐

2. A registered address in the Netherlands. Every BV needs one.

☐

3. Shares: how many, and the value of each in euros.

☐

4. What the company will do.

☐

5. VAT and EORI numbers: shall we request them? EORI is for importing and exporting.

☐

6. Your first financial year: standard or prolonged. See the next page.

Not sure yet? We can discuss it. →

The first-year shortcut.

Choose a prolonged first financial year and it runs until 31 December of the next year. You then file your first annual accounts and corporate income tax return once, for that whole period.

2026**2027****Set up**

in November 2026

First financial year ends

31 December 2027

One tick on the form. Ask Brian if it suits your plans.

Per shareholder and director.

☐

7. Passport scan

☐

8. Proof of address

☐

9. Tax identification number (TIN)

☐

10. CV

Also their marital status. A shareholder or director can be a person or a company.
Dutch or English documents both work.

Missing a document? Let us help you. →

From your business.

☐

11. A simple business plan, including why you chose the Netherlands.

☐

12. How you will sign: remotely, or at a notary office in the Netherlands.

Nice to have: an organisation chart and your website.

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We're now fully set up and shipping across the EU, all without ever having to travel.

Vincent Lin • Founder and CEO, Vico Furnitures

YOUR NEXT STEP

Have your documents ready? Send them in one go.

Our online formation checklist collects your company details and documents in one place, with less back-and-forth by email.

- ✓ Takes about 10 to 15 minutes to fill in
- ✓ Your answers save as you go, so you can stop and pick up where you left off
- ✓ Upload your documents in Dutch or English
- ✓ Handles individual and corporate shareholders, including UBOs and directors

[Start your formation checklist →](#)

Still deciding on your structure?

Book a free consultation and we will go through your situation with you.



FirmNL · Market-entry experts for foreign founders

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This guide is general information, not legal or tax advice. Requirements can change, and the notary confirms the final document set for each structure. Figures and timings reflect October 2026.