

Property Induction Checklist.

Property preparation checklist for short-term rental

Use this checklist to make sure your property is guest-ready. **Required** items are essential for every listing; **Recommended** items lift the guest experience. The last column shows who supplies each item.

44 Total items	30 Required	14 Recommended	8 Supplied by Lane Property	36 For you to provide
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BEDROOM	IMPORTANCE	PROVIDED BY
☐ Mattresses	Required	You
☐ Pillows	Required	You
☐ Quilt	Required	You
☐ Hangers	Required	You
☐ Iron + Ironing board	Recommended	You
☐ Linen	Required	Lane Property
☐ Styling pillows (2 per double bed)	Recommended	You
☐ Bed throw	Recommended	You

BATHROOM	IMPORTANCE	PROVIDED BY
☐ Toilet paper	Required	Lane Property
☐ Towels & bath mats	Required	Lane Property
☐ Toiletries (shampoo, conditioner, etc.)	Required	Lane Property
☐ Hairdryer	Recommended	You
☐ Bin	Required	You

KITCHEN	IMPORTANCE	PROVIDED BY
☐ Dining area	Required	You
☐ Cookware (pots and pans)	Required	You
☐ Utensils (forks, knives and spoons)	Required	You
☐ Plates, bowls and glasses	Required	You
☐ Wipes	Required	Lane Property
☐ Cutting board	Required	You
☐ Coffee machine	Recommended	You
☐ Kettle	Required	You
☐ Microwave	Required	You
☐ Toaster	Recommended	You

KITCHEN	IMPORTANCE	PROVIDED BY
☐ Dish soap and sponges	Required	Lane Property
☐ Washing powder	Required	Lane Property
☐ Bin	Required	You
☐ Broom	Required	You
☐ Dustpan	Required	You
☐ Consumables (coffee, tea, sugar, etc.)	Required	Lane Property
☐ Mop + Bucket	Recommended	You

APPLIANCES	IMPORTANCE	PROVIDED BY
☐ Refrigerator	Required	You
☐ Stove and oven	Required	You
☐ Washing machine	Recommended	You
☐ Dryer	Recommended	You
☐ Air conditioning	Recommended	You
☐ Drying rack	Recommended	You

ENTERTAINMENT	IMPORTANCE	PROVIDED BY
☐ Wi-Fi access	Required	You
☐ TV	Required	You
☐ Board games or cards	Recommended	You

SAFETY	IMPORTANCE	PROVIDED BY
☐ Smoke detectors	Required	You
☐ Fire extinguisher	Required	You
☐ First aid kit	Recommended	You

DECOR	IMPORTANCE	PROVIDED BY
☐ Curtains or blinds	Required	You
☐ Decorative touches	Recommended	You

CONSUMABLES STARTER PACK

Supplied by Lane Property cleaners, so you don't need to stock these.

- Pepper sachets
- Salt sachets
- Shampoo, conditioner, body wash, handwash
- Toilet papers
- Coffee, milk, sugar
- Dishwashing soap sachets
- Laundry soap sachets
- Bin liners
- Tea