hereworks

2026

Fair Payment Policy



This policy applies to McKeon Contech Ltd (trading as McKeon Group and Hereworks) and Hereworks UK Limited (trading as Hereworks).

Policy Statement

At McKeon Contech Ltd, responsible payment practices are a key part of our Environmental, Social and Governance (ESG) framework. We are committed to paying suppliers fairly, on time, and in accordance with agreed contractual terms. We recognise that reliable cash flow supports sustainable and resilient supply chains and strengthens long-term business relationships.

We are committed to operating transparent invoice approval processes, raising queries promptly, and avoiding unfair or unilateral changes to agreed payment terms.

Strong governance underpins our approach. Through clear communication and responsible practices, we aim to foster long-term supplier relationships built on trust, accountability, and mutual respect.

Our standard payment terms are 30 days end of month (EOM) from receipt of a valid invoice, unless otherwise agreed.

Payment Procedure

'To ensure timely payment, suppliers must submit invoices in accordance with the following requirements.

All invoices and credit notes must be submitted in PDF format to:

- Accountspayable@mckeon.ie (McKeon Group Invoices and Credit Notes)
- Accountspayable@hereworks.ie (Hereworks Ireland Invoices and Credit Notes)
- Accountspayable@hereworks.co.uk (Hereworks UK Invoices and Credit Notes)

Each invoice must
- Include a valid Purchase Order (PO) number
- Be submitted as an individual PDF document

Additional requirements:
- Files must not be password protected or secured
- Scanned copies of invoices or credit notes will not be accepted
- Multiple PDF documents may be submitted within one email

Disputed Invoices

Invoices that are subject to dispute will not be paid until the issue is resolved. Once resolved, payment will be processed in accordance with the terms of this policy.

Commitment

McKeon Group and Hereworks are committed to maintaining fair, transparent, and responsible payment practices, supporting sustainable business outcomes for all stakeholders.

Queries

Any queries in relation to submitted invoices should be directed in the first instance to:
Fionnuala Lenehan, Accounts Assistant, Fionnuala.lenehan@mckeon.ie (McKeon Group and Hereworks)
Sarah Giles, Accounts Assistant, Sarah@hereworks.co.uk (Hereworks UK)