Five AI questions for your next board meeting

A printable checklist

A printable checklist for directors, CEOs and the people who prepare board papers.

How to use it. Send these five questions to your CEO before the next meeting. Ask for one page, with five answers and a named owner for each. An honest "we do not know yet" counts as an answer, because it shows the board where the gaps are.

1. **Where are we using AI today, and who owns each use?** Look for a register of AI systems and agents, each with a named owner.
2. **Who is accountable when AI gets something wrong?** Look for one named person for each use, accountable for decisions and outcomes.
3. **What evidence shows that it works, and what would make us stop?** Look for results measured against a starting point, with Evidence Gates and Stop Conditions agreed before the work grows.
4. **What must stay under our control?** Look for a plain statement about our knowledge, our data and our freedom to change vendors.
5. **How are we preparing our people, and ourselves?** Look for an AI Fluency plan that starts at the top, with the board included.

After the meeting

- Every answer has a named owner.
- Every gap has a date for the next update.
- The same five questions go on the agenda again next quarter.

Watch the episode: AI governance: 5 questions every board should ask, on the TechTonic Conversations channel on YouTube.
Read the framework for free: thesummitla.com/the-intelligent-organization

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