Moving to Team A

A 30-minute-a-day plan for leaders

Thirty minutes a day, on your own real work, in the AI tool your company has approved.

Before you start. Book a repeating 30-minute block every morning and call it "My own work." Keep sensitive information out of any tool your company has not approved.

Week 1: prepare. Each day, take one real task, such as a meeting, a decision paper or a difficult email. Ask AI to summarize the papers and to list the three hardest questions you might face.

Week 2: rehearse. Before an important conversation, ask AI to play the person across the table. Test two or three scenarios.

Week 3: check. Notice where AI helps and where it gets things wrong. Check every number and every claim that matters before you use it.

Week 4: share. Tell your leadership team what worked and what did not. Ask each of them to prepare one meeting with AI, and compare notes on Friday.

Keep a simple log. Write one line a day: the task, what AI did well, and what you had to fix.

After 30 days, ask yourself

- Which tasks now take me less time?
- Where have I learned to check AI more carefully?
- Who on my team is ready to start next?

Watch the episode: Team A and Team B: the AI gap opening between leaders, on the TechTonic Conversations channel on YouTube.
Read the framework for free: thesummitla.com/the-intelligent-organization

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