

Job Description

Housing Inspector

Reporting to the Maintenance Manager, the Housing Inspector is responsible for inspecting residential properties to ensure they meet safety, health, and quality standards as set by the Nunatsiavut Housing Commission. This role involves conducting detailed inspections, documenting findings, recommending necessary repairs or improvements, and ensuring compliance with relevant regulations and standards.

The Opportunity:

This role involves preparing detailed inspection reports, documenting findings, and maintaining organized records of all inspections and completed work. You ensure properties comply with housing codes and follow up on corrective actions to maintain compliance. Responsibilities include performing routine inspection on building systems like plumbing, electrical, and structural components. You ensure common areas and grounds are well-maintained and safe, and report any safety hazards or code violations. This role is also required to manage inventory, maintain tools and equipment, and restock supplies as needed. Significant travel within Nunatsiavut is associated and required with this role.

Who You Are:

The ideal candidate will possess a high school diploma or equivalent, vocational training in maintenance, inspectional, or related fields is considered an asset. You will have 5-10 years of previous experience in general maintenance, repair or construction, home inspection work. You will possess knowledge of building maintenance, electrical, carpentry and plumbing systems, as well as familiarity with building codes and regulations. You are able to maintain tenant confidentiality, have strong problem-solving skills, and attention to detail. The role requires both pre and post inspections, the ability to create detailed scope of works, strong documentation and organization skills, good communication and interpersonal skills, and the ability to work both independently and as part of a team. Familiarity with Inuit culture is highly desirable. Bilingual ability in Inuktitut and English is considered an asset.

Location: Nain, Rigolet, Makkovik, Postville, Hopedale

Salary: \$69,669.60-\$87,960.60

To apply for this opportunity, please submit your resume to: Giselle.Elliott@nunatsiavut.com

The Nunatsiavut Housing Commission is committed to building an environment that is diverse and inclusive, representative of the communities in which we serve. If you have a disability and require an accommodation(s) to participate in the application, interviewing or selection process, please contact recruitment@mcadvisory.com.

We appreciate all applicants; however, only those selected for an interview will be contacted.



Deadline for applications: Open until filled