# **Complaints**

At Count Finance, our top priority is helping you achieve your financial goals with confidence and providing the highest level of service along the way. However, we recognise that sometimes things don't go as expected. If you're unhappy with any part of your experience, we're genuinely sorry — and we're here to listen, put things right, and learn from it.

### Making a complaint

If you feel dissatisfied with any aspect of our service, then in the first instance please contact us at <a href="mailto:commonte.com">complaints@count-finance.com</a>, or via the help section in our in-app. You can also write to us at the following address:

Complaints
Count Finance Limited
167-169 Great Portland Street
London, W1W 5PF

To help us resolve your complaint as quickly as possible, please include:

- Your full name and contact details
- A description of your concern
- Any relevant dates or documents
- How you'd like us to put things right

### What happens next?

Any complaint verbal or written will be referred to our Complaints Management Team, we take all complaints seriously and aim to resolve them fairly, consistently and promptly.

#### We will:

- 1. Acknowledge your complaint promptly We will confirm we have revied your complaint, usually within one business day, but in no case later than 5 business days, in accordance with the applicable laws and rules of the FCA.
- 2. Investigate your complaint A member of our team will investigate your concerns thoroughly and impartially.

3. Provide a final response – We will aim to resolve your complaint as quickly as possible. If we are unable to do so right away we will provide a final response within 8 weeks at the latest.

If your complaint is eligible to be referred to the FOS, and you have not received a reply from us that is satisfactory for you within 8 weeks, then you are entitled to refer the matter to the FOS. Please note that the FOS will not investigate a complaint where you have not already raised a complaint with us first. FOS contact details can be found below.

### Closing a complaint

We will consider a complaint closed when we have communicated our final response to you. This does not prevent you from exercising any rights you may have to refer the matter to the Financial Ombudsman Service.

#### The Financial Ombudsman Service

You may refer your complaint to the Financial Ombudsman Service (FOS) and Count will cooperate fully with them in resolving any complaints made against us and be bound by any decisions. Details of the Financial Ombudsman Service are:

Financial Ombudsman Service
Exchange Tower
London, E14 9SR
complaint.info@financial-ombudsman.org.uk

## We're listening

We really value your feedback, even when it's not positive, because it helps us improve. Thank you for giving us the opportunity to put things right.