



# Rebecca Allen

Studio Manager | Lead Instructor | Dancer

## Profile

I am multi-faceted with work experience that suits me well fit for a variety of roles. I was born and raised in Texas, moved to Indianapolis, Indiana in 2016 where I developed my professional career until moving to Southern California in October of 2022, and finally Miami, FL in 2025. Though I have been involved in several different industries, my pillars of expertise are people, customer service, leadership and efficiency. I strive to put my best foot forward in any role I am in to ensure optimum success within my team, workplace, and clientele.

## Work Experience

### Studio Manager and Lead Instructor (Current: Pure Barre Aventura - Nov 2025 ) Nov 2020 - Present

*Pure Barre (Prev: Broad Ripple, Anaheim Hills, Brea, and Encino)*

Daily duties include assistance to the studio owner, scheduling, calendar origination, event planning, overseeing partnering businesses, payroll, product delivery, hiring and training, in house management, social media, customer service and sales.

### Brazilian Samba Dancer

*May 2025 - Present  
(PREV: RAIZ BRAZIL DANCE COMPANY) CURRENT: SAMBA QUEENS MIAMI*

Weekly company rehearsals, performances for private parties and events, residency at Kravings Brazilian Fusion.

### Office Manager

*Feb 2022 - Oct 2022  
Stay Dry Roofing*

Daily duties included schedule management, conferences, phone competence, customer service, office organization, meeting planning, community outreach, client success, social media, Acculynx, Google Suite and assistance to the HR Director. Resigned due to moving out of state.

### Technical Chiropractic Assistant

*May 2020 - Feb 2022*

*Lakeshore Chiropractic*

Daily duties included phone competence, appointment scheduling, calendar management, assistance to the doctor, maintenance of office aesthetic, and customer service. Resigned due to pursuing Pure Barre full time.

### Licensed Esthetician and Makeup Artist

*Sep 2016 - May 2020*

*Merle Norman Cosmetics*

Daily duties included retail sales and ordering, providing professional cosmetic services, phone competence and customer service. Resigned to pursue position with Lakeshore Chiropractic.

## Reference

Lori Boykin  
Freelanced Makeup Artist

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Kelsey Ebbert  
Doctor's Assistant

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## Contact

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Miami, FL

## Education

- **Aveda Frederic's Institute**  
*License of Esthiology*  
Completed in 2016
- **Rockwall Heath Highschool**  
*Diploma*  
Completed in 2014

## Skill

- Management Skills
- Client Relations & Success
- Organization
- Critical Thinking
- Communication Skills
- Customer Service
- Community Outreach