SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

Board Meeting Agenda
Wednesday, January 4, 2012

SCALE Office
2366 Gold Meadow Way
Gold River, CA 95670
12 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (December 7, 2011)

IV. Treasurer's Report

V. Action Items

VI. Old Business
   a) Curt Howard/Fidelity Fund
   b) Finance Committee
   c) Goals for New Year
   d) Union Meeting by Representatives
   e) Newsletter (Website Articles)
   f) Office Manager Position

VII. New Business
   a) Special Elections Nominations
   b) Meeting Schedule
   c) Charitable Contributions

VIII. Executive Session

IX. Adjournment

Sacramento County Alliance of Law Enforcement

Board Meeting Minutes
January 4, 2012

Board Members In Attendance

Caryn King	Marc Codog	Jeremy Zerbe
Leonard Thompson	Marcus Kelln	Heather Jeter
Tim McElheney	David Ford	

Linda Riley

I. The meeting was called to order at 1201 hours. The meeting was held at the Goyette Office Conference Room located at 2366 Gold Meadow Way, Gold River, CA 95670.

II. Minutes from December 7, 2011
Motion: Jeremy Zerbe
Second: Leonard Thompson
Passed: Unanimous

III. Treasurer's Report
   a. None Submitted

IV. Old Business

A. Curt Howard
   a. Curt Howard addresses the SCALE Board concerning the performance of our investment.
      i. The investments were designed to take advantage of increases in interest rates. Unfortunately, interest rates were locked down for two years.
      ii. $123K (69%) of the investments are in money market (cash) or in bonds (government and corporate)
   b. The Finance Committee will monitor the investments.

B. Finance Committee
   a. The Finance Committee will schedule a meeting in March to review the investment fund.

C. Goals For New Year
   a. The Board will try to improve benefits for the membership. Send any ideas to Caryn and CC: Linda.

D. Union Meetings By Representatives
   a. The SCALE representatives should try to hold quarterly meetings with their members.

E. News Letter
   a. All of the representatives should submit their 1-1½ page contribution by the end of February.

F. Office Manager Position
   a. The Hiring Committee will meet after the Board meeting to discuss the position.

V. New Business

A. Special Election Nominations
   a. Marc drafted a summary of the normal election and the special election that was held for the DHA position.
      i. Caryn King was declared as the President and Leonard Thompson was declared as the DHA representative by default since they were the only individuals that were nominated for their respective positions.
   b. Jeremy Zerbe was the sole nomination for the Crime Lab. Tim McElheney was the sole nomination for the Park Rangers. No nominations were received for the SLESU position.
      i. Jeremy Zerbe was declared as the Crime Lab representative and Tim McElheney was declared as the Park Ranger representative since they were the only individuals that were nominated for their respective positions.

      Motion: Marc Codog
      Second: Marcus Kelln
      Passed: Unanimous
   c. Can a board member nominate themselves for another position without resigning their current position?
      i. Joanne will be consulted to see if there is any legal issue with this.

B. Meeting Schedule
   a. SCALE is supporting the community by holding meetings at various non-profit locations.
      i. We will provide a statement to the press regarding this activity that seeks to support our community.
   b. Pleased forward any ideas for future venues to Caryn and Linda.
   c. The meeting calendar for 2012 will be set at the meeting on February 1, 2012.

C. Charitable Contributions
   a. Please submit any ideas that you have.
   b. Caryn will clarify the terms "Contributions - Charitable" vs. "Sponsorships" that appear in the SCLAE budget document.

D. Members With Unpaid Dues
   a. Letters will be mailed out to members that have outstanding dues.
   b. Linda will review the data report again to make sure that the amount owed is correct.

VI. Executive session.

VII. Meeting was adjourned at 1406 hours.
Motion: Marcus Kelln
Second: David Ford
Passed: Unanimous

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

SCALE

Board Meeting Agenda
Wednesday, February 1, 2012

CASA GARDEN RESTAURANT
2760 Sutterville Rd.
Sacramento, CA 95820
12 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (January 4, 2012)

IV. Treasurer's Report

V. Action Items

VI. Old Business

   a) Finance Committee
   b) Newsletter (Website Articles)
   c) Office Manager Position
   d) Special Elections Nominations

VII. New Business
   a) Re-cap mtg. with CEO

VIII. Executive Session

IX. Adjournment

Sacramento County Alliance of Law Enforcement

Board Meeting Minutes
February 1, 2012

Board Members In Attendance

Caryn King	Jeremy Zerbe	Leonard Thompson
Marcus Kelln	Heather Jeter	David Ford
Tim McElheney		

Linda Riley

I. The meeting was called to order at 1204 hours. The meeting was held at the Casa Garden Restaurant, 2760 Sutterville Rd., Sacramento, CA 95820.

II. Approval of minutes from January 4, 2012
Motion: Heather Jeter
Second: Tim McElheney
Passed: Unanimous

III. Treasurer's Report

Chase Accounts (1/28/12)	
General Fund	19,252.34
Legal Defense Fund	23,691.22
Savings	14,203.42
Total Chase	**57,146.98**
American Funds (9/30/11)	
Mutual Funds	24,304.45
Total American Funds	**24,304.45**
Transamerica Funds (1/28/12)	
Money Market Cash	27,007.26
Mutual Funds	151,751.73
Unrealized Gain/(Loss)	(19,532.52)
Total Transamerica Funds	**178,758.99**
Total Cash and Investments	**260,210.42**

Motion: David Ford
Second: Marcus Kelln
Passed: Unanimous

IV. Old Business

A. Finance Committee
   a. We have lost more in the investment account.
   b. The finance committee will report back to the Board next quarter.

B. News Letter
   a. All representatives need to provide updates to their profiles ASAP. If you have no updates, please let Linda know.
   b. All representatives need to provide an interesting "story" that profiles their members. It will be posted in the SCALE newsletter.

C. Office Manager Position
   a. Linda passed a background check in July 2011 in preparation for employment with Behavioral Sciences but cannot obtain a copy.
   b. The Committee will meet and discuss if this will meet the background requirement required prior to employment with SCALE.

D. Special Election Nominations
   a. Joanne was asked to consider any issues concerning:
      i. Can a current Board member nominate themselves for another position on the Board?
      ii. Can a current Board member hold their current position on the Board until the outcome of the election, for the other position, is decided?

V. New Business

A. CEO Meeting
   a. The CEO's office is holding quarterly meetings with union presidents, union representatives and legal representatives.
   b. The new CEO wants to avoid layoffs in the coming fiscal year. He feels that he can balance the budget with the approximately 700 vacant but funded positions that currently exist.

c. The new CEO seems to be interested in repairing the damage that has been done to the relationship between County labor relations and the unions. He has stated that he has an open door policy.
d. The CEO's office wants to meet again in April but has not expressed any desire to start with negotiations.

B. Steve Keil
  a. The new county executive will be replacing Steve Keil.

C. 71-J Contract with Redwood Labs
  Background: The Sacramento Sheriff's Department is entering into a contract with Redwood Labs to provide drug testing service for their in home detention program and for the state prisoners that will be jailed locally. SCALE needs to see if any SCALE members will be harmed by this contract.
  a. Caryn and Joanne have a "Meet and Confer" scheduled for 2/2/12 at 9:30 AM.

VI. Executive session.

VII. Meeting was adjourned at 1337 hours.
Motion: Marcus Kelln
Second: David Ford
Passed: Unanimous

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

REVISED

Board Meeting Agenda
Tuesday March 20, 2012

SCALE OFFICE
2366 Gold Meadow Way. St. A
Gold River, CA 95670
4 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (February 1, 2012)

IV. Treasurer's Report

V. Action Items

VI. Old Business

a) Finance Committee
b) Newsletter (Website Articles)
c) Office Manager Position
d) Special Elections Nominations

VII. New Business
a) Bookkeeping Services
b) Temporary Vice President Appointment
c) Mary Zenor Scholarship
d) Annual Public Safety & Community Appreciation Breakfast

VIII. Executive Session

IX. Adjournment

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

Board Meeting Agenda
Wednesday, March 7, 2012

SCALE OFFICE
2366 Gold Meadow Way. St. A
Gold River, CA 95670
4 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (February 1, 2012)

IV. Treasurer's Report

V. Action Items

VI. Old Business

a) Finance Committee
b) Newsletter (Website Articles)
c) Office Manager Position
d) Special Elections Nominations

VII. New Business
a) Bookkeeping Services

VIII. Executive Session

IX. Adjournment

Sacramento County Alliance of Law Enforcement

Board Meeting Minutes
March 20, 2012

Board Members In Attendance

Caryn King	Jeremy Zerbe	Leonard Thompson
Tim McElheney	Heather Jeter	David Ford
Linda Riley	Joanne Narloch	

I. The meeting was called to order at 1600 hours. The meeting was held at the SCALE Office located at 2366 Gold Meadow Way, Suite A, Gold River, CA 95670.

II. Approval of minutes from February 1, 2012
Motion: Heather Jeter
Second: Tim McElheney
Passed: Unanimous

III. Treasurer's Report

Chase Accounts (2/29/12)		
General Fund		36,302.04
Legal Defense Fund		25,098.83
Savings		14,203.42
	Total Chase	**75,604.29**
American Funds (12/31/11)		
Mutual Funds		26,696.47
	Total American Funds	**26,696.47**
Transamerica Funds (2/29/12)		
Money Market Cash		27,007.26
Mutual Funds		151,751.73
Unrealized Gain/(Loss)		(19,532.52)
	Total Transamerica Funds	**178,758.99**
	Total Cash and Investments	**281,059.75**

Motion: Heather Jeter
Second: Tim McElheney
Passed: Unanimous

IV. Action Items

V. Old Business

A. Finance Committee
   a. Table until the next Board meeting.

B. Newsletter (Website Articles)
   a. Unless representatives have already done so, please provide an interesting "story" that profiles their members, by the end of April. It will be posted in the SCALE newsletter.

C. Office Manager Position
   a. Linda and Caryn will meet directly after this Board meeting to discuss the position further.

D. Special Election Nominations
   a. Law Enforcement Support Unit
      i. Tim, as the temporary Vice-President, will work with Caryn to work out the particulars.

VI. New Business

A. Bookkeepers
   a. The bookkeeping services are costing SCALE $1200 a month.
   b. Historically, these duties were handled by the Office Manager.
   c. When we sought to transition the bookkeeping responsibilities over to the Office Manager, the bookkeepers gave notice of their intent to resign by the end of March.
   d. Although it would have made the transition much easier, they did not want to allow the Office Manager to document what they did and how they did it.
   e. Our new practice is as follows:
      i. The Office Manager will prepare the checks and provide a list of accounts and payees.
      ii. The Treasurer will sign the checks and prepare the treasurer's report.

iii. The checks will receive a second signature from one of the following individuals:
1. President
2. Vice-President
3. Secretary

iv. We will continue to have a yearly audit with an outside firm.

v. It would be a good idea to hire a bookkeeping service to perform a quarterly review.
1. We have three possible firms/people for the Financial Committee to consider.

B. Temporary Vice-President Position
a. At this time, due to a serious health condition, the current Vice-President will be unable to function in that capacity.
b. Tim McElheney has graciously agreed to act as the temporary Vice-President.

Motion: Jeremy Zerbe
Second: David Ford
Passed: Unanimous

C. Mary Zenor Scholarship
a. Leonard and Heather will provide their suggested questions to Linda.
b. Linda will send a draft of the questions to the representatives for approval.

D. Prudential Insurance Company
a. The County provided SCALE a letter detailing the following information:
i. The County has renewed the contract for employee life insurance.
ii. The coverage for 2012 has reduced the employee premium rates for Optional Life Insurance coverage.
iii. This change was not changed in the County payroll system for the Option A Level.
iv. All impacted employees will have the premium rate immediately corrected in payroll and will be issued a retroactive credit for any overages.
1. The credit will occur in the following pay period.

E. Training For The SCALE President

   a. Caryn received approval from the Board members to attend labor negotiations training in Las Vegas.
   b. Linda has prepared an expense budget for the trip.

VII. Executive session

VIII. Adjournment

Time: 1729 Hours
Motion: Leonard Thompson
Second: Tim McElheney
Passed: Unanimous

BACK TO ORDER @ 1745 hours.

Additional New Business Item

F. Annual Public Safety and Community Appreciation Breakfast
   a. SCALE will spend $1000 for a "Champion Sponsor" level table.
      Motion: Heather Jeter
      Second: David Ford
      Passed: Unanimous

2nd Adjournment

Time: 1802 Hours
Motion: David Ford
Second: Heather Jeter
Passed: Unanimous

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

General Membership Meeting Agenda
Wednesday, March 7, 2011

SCALE Office
2366 Gold Meadow Way
Gold River, CA 95670
6:00 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (December 7, 2011)

IV. Treasurer's Report

V. Old Business
   a) None

VI. New Business
   a) None

VII. Adjournment

SCALE

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

Board Meeting Agenda
Wednesday, April 4, 2012

Women's Empowerment
1400 North C St.
Sacramento, CA 95811
12 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (March 20, 2012)

IV. Treasurer's Report

V. Action Items

VI. Old Business
   a) Newsletter (Website Articles)
   b) Office Manager Position
   c) Special Elections Nominations
   d) Bookkeeping Services
   e) Public Safety & community Appreciation Breakfast

VII. New Business
   a) Service Recognition - Kathleen Utley
   b) County Budget Issue

VIII. Executive Session

IX. Adjournment

Sacramento County Alliance of Law Enforcement

Board Meeting Minutes
April 4, 2012

Board Members In Attendance

Caryn King	Jeremy Zerbe	Leonard Thompson
Tim McElheney	Heather Jeter	David Ford
Marcus Kelln	Chuck King	
Linda Riley	Joanne Narloch	

I. The meeting was called to order at 1205 hours. The meeting was held at Women's Empowerment located at 1400 North C St., Sacramento, CA 95811.

II. Approval of minutes from March 20, 2012.
Motion: David Ford
Second: Tim McElheney
Passed: Unanimous

III. Treasurer's Report
Note: The Treasurer's Report was set aside until 1432 hours so that updated copies of the account totals could be provided.

Chase Accounts (3/31/12)

General Fund	5,644.06
Legal Defense Fund	24,327.41
Savings	22,898.44
Total Chase	**52,869.91**

American Funds (12/31/11)

Mutual Funds	26,696.47
Total American Funds	**26,696.47**

Transamerica Funds (3/31/12)

Money Market Cash	27,269.97
Mutual Funds	156,113.21
Unrealized Gain/(Loss)	Unknown
Total Transamerica Funds	**183,383.18**

Total Cash and Investments	**262,949.56**

Motion: Chuck King
Second: Tim McElheney
Passed: Unanimous

IV. Action Items

V. Old Business

A. Newsletter (Website Articles)
   a. Please provide articles by the end of April.

B. Office Manager Position
   a. Linda's background information has been reviewed and is acceptable.
   b. Move the decision to the next meeting to wait so that her references can be checked.

C. Special Election Nominations
      i. Announcements for the LESU position will go out Monday, April 9, 2012.

D. Bookkeeping Services
   a. SCALE received an e-mail stating that the bookkeeper's obligation was complete.
   b. SCALE will add a quarterly review of the books to the process.
   c. Based on the resumes that were received, Barbara Rocco appears to be the best fit for SCALE.
      i. She charges $35/hour and is bonded.
      ii. For additional information: www.roccoservices.com
   d. The Financial Committee should arrange for a meeting with her and then report back to the Board with a recommendation.
      i. The Financial Committee: Caryn, Leonard and Chuck.

E. Public Safety and Community Appreciation Breakfast
   a. SCALE is a "Champion Sponsor" and will have a table for ten at the breakfast.
   b. SCALE is looking for suggestions for small items that we can give away: pens, key chains, reusable shopping bags, etc.
   c. SCALE will hold a contest for the best "tag" line.

i. The winner will be awarded a $10 Starbucks card and their winning "tag" line will appear on SCALE merchandise.

VI. New Business

A. Service Recognition – Kathleen Utley
   a. Caryn will draft language designed to offer free SCALE memberships for retirees that meet certain requirements.

B. County Budget Issue
   a. All departments have been issued the same budget as last year.
   b. Budget hearings are not scheduled until June.
   c. The budget must be in by the end of June.
   d. Department representatives should contact department heads to partner with them to get funds restored.
   e. Linda Eto unexpectedly announced her retirement when Labor Relations merged with Employment Services.
   f. The County is apparently short staffed and therefore not equipped to deal with pending contract negotiations.
   g. Other labor organizations are being asked for a "status quo" one year extension to their contract, 2013-2014.

VII. Executive session

VIII. Adjourn to PAC

Time: 1424 Hours
Motion: David Ford
Second: Marcus Kelln
Passed: Unanimous

BACK TO ORDER @ 1432 hours for Treasurers Report and the Conclusion of Executive Session.

2nd Adjournment
Time: 1502 Hours
Motion: Marcus Kelln
Second: David Ford
Passed: Unanimous

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

Board Meeting Agenda
Wednesday, May 2, 2012

PLATES
In Depot Park @ 14 Business Park Way
Sacramento, CA 95825
12 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (April 4, 2012)

IV. Treasurer's Report

V. Action Items

VI. Old Business
   a) Newsletter (Website Articles)
   b) Office Manager Position
   c) Special Elections Nominations
   d) Bookkeeping Services
   e) Public Safety & Community Appreciation Breakfast- Invitees
   f) Service Recognition- Kathleen Utley
   g) County Budget Issue

VII. New Business
   a) Vice President Position
   b) Latino Caucus Annual Luncheon-Festival Latino

VIII. Executive Session

IX. Adjournment

Sacramento County Alliance of Law Enforcement

Board Meeting Minutes
May 2, 2012

Board Members In Attendance

Caryn King	Jeremy Zerbe	Leonard Thompson
Marcus Kelln	David Ford	
Linda Riley	Joanne Narloch	

I. The meeting was called to order at 1216 hours. The meeting was held in Depot Park at Plates, 14 Business Park Way, Sacramento, CA 95825

II. Approval of minutes from April 4, 2012.
Motion: David Ford
Second: Leonard Thompson
Passed: Unanimous

III. Treasurer's Report

Chase Accounts (4/30/12)	
General Fund	29,866.15
Legal Defense Fund	24,331.78
Savings	14,209.17
Total Chase	**68,407.10**
American Funds (12/31/11)	
Mutual Funds	26,696.47
Total American Funds	**26,696.47**
Transamerica Funds (4/30/12)	
Money Market Cash & Mutual Funds	184,480.90
Unrealized Gain/(Loss)	(15519.1)
Total Transamerica Funds	**184,480.90**
Total Cash and Investments	**279,584.47**

Motion: Marcus Kelln
Second: David Ford
Passed: Unanimous

IV. Action Items

V. Old Business

A. Newsletter (Website Articles)
   a. Skip

B. Office Manager Position
   a. Move the decision to the next meeting.

C. Special Election Nominations
   a. No update

D. Bookkeeping Services
   a. The Financial Committee has not met. The Committee needs to coordinate a day to meet.

E. Public Safety and Community Appreciation Breakfast
   a. Caryn, Linda and Joanne have confirmed their desire to attend.

F. Service Recognition
   a. Caryn will determine the actual costs associated with providing retiree benefits to retired members of SCALE.
      i. Caryn will provide the breakdown of costs for the Board to consider.
   b. If you have any input to offer, please contact Linda and Caryn.

G. County Budget Issue
   a. The County Executive has updated his position regarding the need for layoffs to balance the budget. Layoffs may be necessary.
   b. He is "looking for inventive ways to generate money or capture money that is already here."
   c. The County Executive will not provide a public release until the Sacramento County Board of Supervisors has an opportunity to look at the proposed budget.
   d. Of the approximately 700 funded but unfilled positions in the County, approximately 500 are funded by the general fund.

H. Tag Line
   a. Two submissions were received.
   b. There were additional suggestions offered by the Board members.
   c. Linda will compile all of the various options and send an e-mail to the Board members so that we can vote.

VI. New Business

A. Vice-President Position
   a. Mark is going to submit a letter of resignation.
   b. He will remain as the DA representative for now.

B. Latino Caucus Annual Luncheon – Festival Latino
   a. SCALE will purchase ten tickets for the event, at a total cost of $200.

   Motion: Leonard Thompson
   Second: David Ford
   Passed: Unanimous

VII. Executive session

VIII. Adjournment

Time: 1351 Hours
Motion: Marcus Kelln
Second: David Ford
Passed: Unanimous

Sacramento County Alliance of Law Enforcement

General Membership Meeting Minutes
March 20, 2012

I. The meeting was called to order at 1802 hours. The meeting was held at the SCALE Office located at 2366 Gold Meadow Way, Suite A, Gold River, CA 95670.

II. There was no quorum.

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

Board Meeting Agenda
Wednesday, June 6, 2012

SCALE
2366 Gold Meadow Way
Gold River, CA 95670
4 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (May 2, 2012)

IV. Treasurer's Report

V. Action Items

VI. Old Business
   a) Bookkeeping Services
   b) Newsletter (Website Articles)
   c) Office Manager Position
   d) Special Elections Nominations
   e) Vice President Position
   f) County Budget Issue
   g) Tagline Contest

VII. New Business
   a) William & Olds-SCALE Audit 2011
   b) Child Abuse Prevention Center
   c) Mary Zenor Scholarship Award
   d) States Recovery Systems, Inc.-Debt Collection Service
   e) Movie Ticket for Members

VIII. Executive Session

IX. Adjournment

Sacramento County Alliance of Law Enforcement

Board Meeting Minutes
June 6, 2012

Board Members In Attendance

Caryn King	Jeremy Zerbe	Leonard Thompson
Tim McElheney	Heather Jeter	David Ford
Chuck King		
Linda Riley	Joanne Narloch	

I. The meeting was called to order at 1604 hours. The meeting was held at the SCALE Office located at 2366 Gold Meadow Way, Suite A, Gold River, CA 95670.

II. Approval of minutes from May 2, 2012.
Motion: David Ford
Second: Chuck King
Passed: Unanimous

III. Old Business

A. Bookkeeping Services
  a. Barbara Rocco addressed the Board. Please refer to her resume for details.
  b. Pending a favorable outcome of a reference check, SCALE will retain the services of Barbara Rocco on a quarterly or as needed basis.

Motion: Jeremy Zerbe
Second: David Ford
Passed: Unanimous

B. Newsletter (Website Articles)
  a. Move to the next meeting.

C. Office Manager Position
  a. Heather was tasked with performing a reference check for Linda.

b. SCALE will hire Linda Riley as a permanent Office Manager pending the favorable outcome of a reference check.

Motion: Heather Jeter
Second: Tim McElheney
Passed: Unanimous

D. Special Election Nominations
   a. Tim and Caryn will meet after the meeting to figure out how the nominations for the LESU position will be handled. They will consult Marc Codog if necessary.

E. Vice-President Position
   a. Make Tim the permanent Vice-President.

Motion: David Ford
Second: Chuck King / Leonard Thompson
Passed: Unanimous
   b. Tim accepted the appointment

To New Business (Item A) at 1620 hours.

F. County Budget Issue
   a. There is an unoccupied Assistant Coroner position that will be deleted.
   b. The County Executive stated that "Sacramento County pensions appear to be fair given that Sacramento County employees are under compensated".

G. Tag Line
   a. Move to the next meeting.

Back to New Business (Item B) at 1721 hours.

IV. Action Items
(Note: This item was moved from its original location on the agenda.)

V. New Business

A. Williams and Olds Audit 2011
   a. See Draft copy of *Financial Statements and Report of Independent Certified Public Accountants, Sacramento County Alliance of Law Enforcement, December 31, 2011.*

Back to Old Business (Item F) at 1704 hours.

B. Child Abuse Prevention Center
   a. This is a non-profit organization that functions as the eyes and ears of victims and families dealing with child abuse.
   b. SCALE will donate $1000 to the Child Abuse Prevention Center.

Motion: David Ford
Second: Heather Jeter
Passed: Unanimous

C. Mary Zenor Scholarship Award
   a. The Scholarship Committee is comprised of Leonard, Heather and Caryn.
   b. SCALE received four submissions for consideration
   c. Linda will provide the submissions to the Committee.

D. States Recovery Systems, Inc. – Debt Collection Service
   a. SCALE is seeking to recover delinquent dues from a Park Ranger that is no longer employed by the County.
   b. The service would cost 40% of the amount we are seeking to recover.
   c. This topic will be tabled in order to consider an alternate debt collection service that is offered through Goyette and Associates.

E. Movie Tickets for Members
   a. SCALE is going to provide a member benefit in the form of movie tickets.
   b. This will cost SCALE $35/month.
   c. SCALE will randomly select two winners a month, from our membership, to receive two movie tickets each. Members are not eligible to win more than once a year.

VI. Treasurer's Report

Note: The Treasurer's Report was moved from its normal location on the agenda and read into the record by Caryn.

Chase Accounts (5/31/12)

General Fund		29,467.26
Legal Defense Fund		24,333.84
Savings		14,210.37
	Total Chase	**68,011.47**

American Funds (5/31/12)

Mutual Funds	26,829.74
Unrealized Gain/(Loss)	11,829.74
Total American Funds	**26,829.74**
<u>Transamerica Funds (5/31/12)</u>	
Money Market Cash & Mutual Funds	178,349.37
Unrealized Gain/(Loss)	(21,650.63)
Total Transamerica Funds	**178,349.37**
Total Cash and Investments	**273,190.58**

Motion: David Ford
Second: Tim McElheney
Passed: Unanimous

VII. Executive session

VIII. Adjournment

Time: 1934 Hours
Motion: David Ford
Second: Tim McElheney
Passed: Unanimous

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

General Membership Meeting Agenda
Wednesday June 6, 2011

SCALE Office
2366 Gold Meadow Way
Gold River, CA 95670
6:00 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (March 20, 2011)

IV. Treasurer's Report

V. Old Business
   a) None

VI. New Business
   a) None

VII. Adjournment

Sacramento County Alliance of Law Enforcement

General Membership Meeting Minutes
June 6, 2012

I. The meeting was held at the SCALE Office located at 2366 Gold Meadow Way, Suite A, Gold River, CA 95670.

II. There was no quorum.

SCALE

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

Board Meeting Agenda
Wednesday, July 11, 2012

SCALE
2366 Gold Meadow Way
Gold River, CA 95670
12:00 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (June 6, 2012)

IV. Treasurer's Report

V. Action Items

VI. Old Business
  a) Bookkeeping Services
  b) Newsletter (Website Articles)- Moved to August.
  c) Office Manager Position
  d) Special Elections Nominations
  e) Tagline Contest--Moved to August.
  f) Movie Tickets--Moved to August
  g) Mary Zenor Scholarship Award Winners
  h) Goyette-Debit Collection Service

VII. New Business

  a) Financial Committee Review Budget

VIII. Executive Session

IX. Adjournment

Sacramento County Alliance of Law Enforcement

Board Meeting Minutes
July 11, 2012

Members In Attendance

Jeremy Zerbe	Heather Jeter
Marc Codog	Chuck King
Marcus Kelln	David Ford
Linda Riley	Joanne Narloch

I. The meeting was called to order at 1205 hours. The meeting was held at The SCALE office located at 2366 Gold Meadow Way, Suite A, Gold River, CA 95670.

II. Approval of minutes from June 6, 2012 with correction to section III. to read as the Assistant Deputy Coroner instead of the Deputy Coroner.

Motion: Chuck King
Second: Marcus Kelln
Passed: Unanimous

III. Treasurer's Report

Note: The second check for 6/22/2012 from Sacramento County was deposited until July 2012 so this balance does not reflect the ending balance.

Chase Accounts (6/30/2012)		
General Fund		15,891.35
Legal Defense Fund		24,335.77
Savings		14,211.50
	Total Chase	$54,437.62
American Funds (6/29/2012)		
Mutual Funds		28,366.82
	Total American Funds	$28,366.82
Transamerica Funds (6/30/2012)		
Money Market Cash & Mutual Funds		183,537.55
Unrealized Gains/Losses	(16,462.45)	
	Total Transamerica Funds	18,3537.55
	Total Cash and Investments	**$266,341.99**

Motion: Marcus Kelln

Second: David Ford

Passed: Unanimous

IV. Action Items – Postponed until Further Notice

Note: All that remains are the articles for the SCALE Newsletter

V. Old Business

A. Bookkeeper SCALE has been listed on the Certificate of Liability.

   a. Bookkeeper to provide Surety Bond in the next two weeks.

B. Newsletter – Tabled until August

C. Office Manager Position – Heather and Caryn agree that Linda should be confirmed in the Office Manager position. Linda unanimously confirmed by the Board at large as of 7/11/2012.

D. Special Elections – Marc gave Tim the prior posting as a template for the posting need for the Special Election to be held for the LESU position.

a. Marc to forward template to Linda after the meeting adjourns.

E. Tagline – Tabled until August 2012

F. Movie Tickets – Jeremy needs a list of all active members. Office will provide the name of the winners. Jeremy will take charge of randomization. No member can win twice in one year.

G. Scholarships – Two winners have been notified and awarded. Meghan Lomazzi took 1st place and Hilary Parson took 2nd place.

H. Debt Collection Services – Caryn to send follow up email to Goyette and Associates.

VI. New Business

A. Financial Committee Review – The Financial Committee needs to set a time within the next month after 5PM to review our past budget and to establish a new budget; we need to make sure we are on track with our finances. We also need to see how much we have available for donations prior to responding to requests for donations.

Probooks had prepared a budget for SCALE a few months ago which can be used as a baseline comparison and starting point to create a new budget to be submitted to the new bookkeeper. We also need to commit to reviewing the budget quarterly.

The SCALE's budget period is a calendar year.

VII. Executive Session held after PAC Committee Meeting

Time: 1251 Hours

Adjourned: 1406 Hours

VIII. Adjourn to PAC

Time: 1245 Hours

Motion: Chuck King

Second: Heather Jeter

Passed: Unanimous

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

SCALE

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

Board Meeting Agenda
Wednesday, August 1, 2012

SCALE
2366 Gold Meadow Way
Gold River, CA 95670
12 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (July 11, 2012)

IV. Treasurer's Report

V. Action Items

VI. Old Business
   a) Newsletter (Website Articles)
   b) Special Elections Nominations
   c) Tagline Contest
   d) Movie Tickets
   e) Goyette-Debit Collection Service
   f) Financial Committee Review Budget

VII. New Business
   a) 2011 Taxes
   b) LRIS Conference-Grievances, Arbitration and Past Practices (Sept.26-28)
   c) Medical Trust

VIII. Executive Session

IX. Adjournment

Sacramento County Alliance of Law Enforcement

Board Meeting Minutes
August 1, 2012

Board Members In Attendance

Caryn King	Jeremy Zerbe	Marc Codog
Tim McElheney	Marcus Kelln	David Ford
Leonard Thompson		
Linda Riley		

I. The meeting was called to order at 1200 hours. The meeting was held at the SCALE Office located at 2366 Gold Meadow Way, Suite A, Gold River, CA 95670.

II. Approval of minutes from July 11, 2012.
Motion: Tim McElheney
Second: David Ford
Passed: Unanimous

III. Treasurer's Report

Chase Accounts (7/31/12)	
General Fund 6222	24,433.90
Legal Defense Fund 3904	24,337.90
Savings 7915	14,212.74
Total Chase	**62,984.54**
American Funds (7/31/12)	
Initial Investment	15,000.00
Unrealized Gain/(Loss)	13,366.82
Total American Funds	**28,366.82**
Transamerica Funds (7/31/12)	
Initial Investment	200,000.00
Unrealized Gain/(Loss)	(13,516.67)
Total Transamerica Funds	**186,483.33**
Total Cash and Investments	**277,834.69**

Motion: David Ford
Second: Tim McElheney
Passed: Unanimous

IV. Action Items

A. Move to the next Board meeting.

V. Old Business (@13:51 Hours)

A. Newsletter (Website Articles)
   a. Move to the next Board meeting.

B. Special Election Nominations
   a. No nominations have been received and the open nomination period ends September 5, 2012 at 1600 hours.

C. Tagline Contest
   a. Remove from old business.

D. Movie Tickets
   a. SCALE will randomly select two members a month to receive two movie tickets a piece. Members cannot win more than once a year. Board members are not eligible. The total cost is $38/month x 12 months = $460
   Motion: Tim McElheney
   Second: David Ford
   Passed: Unanimous
   b. Winners are selected from a list of current members using a random number generator.
      i. July Winners
         1. Rito Saavedra
         2. Kimberly Gin
      ii. August Winners
         1. Lana Vlady
         2. Karen Franklin

E. Goyette – Debit Collection Service
   a. A Park Ranger left county service owing SCALE past dues. He failed to pay the dues after several requests to do so.
   b. SCALE will turn the debt over to a collection agency.
   Motion: Tim McElheney
   Second: David Ford

Passed: Unanimous

c. SCALE should consider establishing a policy regarding the collection of debt.
    i. Consult Joanne regarding any legal considerations.

F. Financial Committee Review of Budget
    a. Review, revise, and present the new budget to the Board at the next meeting.
    b. There is a tentative meeting on Wednesday, August 8, 2012 at noon.

VI. New Business (@1206 Hours)

B. Foothill Securities Investments
    a. Bill Lawver made a presentation to the Board regarding our current investment with ORBA Financial and felt that he could deliver a better product. Currently, ORBA Financial charges the fund a fee every time an adjustment is made. Mr. Lawler would charge a flat fee for managing the fund.
    b. Foothill Securities is currently managing our American Funds which is performing well.
    c. SCALE will move our investment from ORBA Financial to Foothill Securities.

Motion: Leonard Thompson
Second: Marcus Kelln
Passed: Unanimous

C. 2011 Taxes
    a. Payments from the SCALE general fund to the SCALE PAC fund triggered a tax penalty.
    b. Since members of SCALE cannot gain a tax advantage for paying dues, SCALE can avoid this tax penalty by taking advantage of this in lieu of the members.
    c. Bill Lawver and Elaine Webb were not aware of a dollar amount that was prohibitive and needed to look into it further.

D. Labor Relations Information System (LRIS) Conference
    a. Caryn would like to look for conferences in Sacramento to reduce costs.
    b. The process related to grievances has changed in the last few years and the Board could benefit from the information.

E. Medical Trust
   a. The new Sacramento County CEO, Brad Hudson, appears to be open to the idea of a medical trust.
   b. Joanne is trying to push this topic and make some progress. She will provide an update to the Board.

F. Fallen Project
   a. Move to the next Board meeting.

VII. Executive session (@ 1426 Hours)

VIII. Adjournment

Time: 1429 Hours
Motion: David Ford
Second: Tim McElheney
Passed: Unanimous

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

Board Meeting Agenda
Wednesday, September 5, 2012

SCALE
2366 Gold Meadow Way
Gold River, CA 95670
4 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (August 1, 2012)

IV. Treasurer's Report

V. Action Items

VI. Old Business
   a) Newsletter (Website Articles)
   b) LESU Board Position
   c) Movie Tickets-Monthly Drawing
   d) Goyette-Debit Collection Service-Update
   e) Financial Committee Review Budget-Update
   f) Medical Trust

VII. New Business
   a) Pension Conferences
   b) Sacramento Sheriff's-Star 6 Golf Tournament
   c) Letter Opposing Prop.32

VIII. Executive Session

IX. Adjournment

Sacramento County Alliance of Law Enforcement

Board Meeting Minutes
September 5, 2012

Board Members In Attendance

Caryn King	Jeremy Zerbe	Marc Codog
Tim McElheney	Leonard Thompson	Heather Jeter
Linda Riley	Joanne Narloch	

I. The meeting was called to order at 1613 hours. The meeting was held at the SCALE Office located at 2366 Gold Meadow Way, Suite A, Gold River, CA 95670.

II. Approval of minutes from August 1, 2012.
Motion: Heather Jeter
Second: Leonard Thompson
Passed: Unanimous

III. Treasurer's Report

Chase Accounts (8/31/12)

General Fund 6222	19,944.42
Legal Defense Fund 3904	24,694.97
Savings 7915	14,213.94
Total Chase	**58,853.33**

American Funds (7/31/12)

Initial Investment	15,000.00
Unrealized Gain/(Loss)	13,366.82
Total American Funds	**28,366.82**

Transamerica Funds (7/31/12)

Initial Investment	200,000.00
Unrealized Gain/(Loss)	(12,510.71)
Total Transamerica Funds	**187,489.29**

Total Cash and Investments	**274,709.44**

Motion: Tim McElheney
Second: Marc Codog
Passed: Unanimous

IV. Action Items

V. Old Business

A. Newsletter (Website Articles)
   a. Please have your articles in by the next Board meeting.

B. LESU Board Position
   a. There were two nominations received
      i. Filip Veres, DCSS
      ii. Gail Pilas, DHA
   b. The announcement for the special election will go out on September 6, 2012.
   c. The election will close on October 2, 2012.
   d. Ballots will be counted at the Board meeting on October 3, 2012.

C. Movie Tickets
   SCALE is randomly selecting two members a month to receive two movie tickets a piece.
   a. September Winners
      i. John Havicon (Park Ranger)
      ii. Angelyn Shaw (Crime Lab)

D. Goyette – Debit Collection Service (Update)
   a. A Park Ranger left County service owing SCALE past dues. He failed to pay the dues after several requests to do so.
   b. He was persuaded to make arrangements to pay off the past dues. He will pay $100/month until the debt is settled.

E. Financial Committee Review of Budget (Update)
   a. Caryn had a meeting with Leonard and Barbara regarding the budget.
      i. There was an overage on legal services.
      ii. Money was saved on the cost of computer maintenance.
      iii. The "Sponsorship" category was combined with "Contributions – Charitable".
   b. There was a motion to adopt the updated budget.

Motion: Marc Codog
Second: Heather Jeter
Passed: Unanimous

F. Medical Trust
   a. Joanne would like the County CEO, Brad Hudson, to consider a medical trust with Central Valley Trust.
   b. SCALE will set up a meeting with Central Valley Trust to obtain an update regarding the current requirements of the trust.
   c. A motion was made to move forward with discussions with Central Valley Trust.

   Motion: Tim McElheney
   Second: Heather Jeter
   Passed: Unanimous

VI. New Business

A. Pension Conference
   a. September 18, 2012 in Sacramento
      i. This conference is being offered by Goyette and Associates and will cover various pension issues.
      ii. There was a motion to send Marc, Leonard and Caryn to the conference at a total cost of $375.

      Motion: Tim McElheney
      Second: Heather Jeter
      Passed: Unanimous
   b. September 26-27, 2012 in San Francisco
      i. The conference will cover the current financial crisis and pension challenges that are being faced by labor unions.
      ii. There was a motion that SCALE reimburse the cost to send Tim and Caryn to the conference, the total cost is not to exceed $1200.

      Motion: Marc Codog
      Second: Heather Jeter
      Passed: Unanimous

B. Sacramento County Sheriff – Star 6 Golf Tournament
   a. SCALE will pay for a "Banner" level sponsor at a cost of $250.

   Motion: Marc Codog
   Second: Tim McElheney
   Passed: Unanimous

C. Letter Opposing Proposition 32
   a. This proposition would prevent labor organizations from contributing to political actions but it lets businesses contribute.
   b. Tim's Spouse intends draft a letter to the editor of the Sacramento Bee and for submission in the SCALE newsletter.

D. Compensation for Union Time
   a. When personal time must be used to attend various union meetings, Board members should get reimbursed for that time.
   b. A SCALE policy should be drafted that addresses reimbursement of personal time at professional meetings and a policy that addresses reimbursement for monthly meetings.
   c. Marc will draft the policies and bring them to the next Board meeting for consideration.

E. Pension Reform
   a. There is current legislation on the Governor's desk.
   b. Joanne will determine how the new pension reform legislation will affect members of SCERS and PERS pension systems. She will report back to the Board with her findings.

VII. Executive session

VIII. Adjournment

Time: 1820 Hours
Motion: Tim McElheney
Second: Heather Jeter
Passed: Unanimous

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

General Membership Meeting Agenda
Wednesday September 5, 2012

SCALE Office
2366 Gold Meadow Way
Gold River, CA 95670
6:00 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (June 6, 2012)

IV. Treasurer's Report

V. Old Business
   a) None

VI. New Business
   a) None

VII. Adjournment

Sacramento County Alliance of Law Enforcement

General Membership Meeting Minutes

September 5, 2012

I. The meeting was called to order at 1822 hours. The meeting was held at the SCALE Office located at 2366 Gold Meadow Way, Suite A, Gold River, CA 95670.

II. There was no quorum.

SCALE

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

Board Meeting Agenda
Wednesday, October 5, 2012

Spirit of the Arts
650 El Camino Ave.
Sacramento, CA 95815
12 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (September 5, 2012)

IV. Treasurer's Report

V. Action Items

VI. Old Business
   a) Newsletter (Website Articles)
   b) LESU Board Position
   c) Movie Tickets-Monthly Drawing
   d) Goyette-Debit Collection Service-Update
   e) Medical Trust
   f) Pension Conferences
   g) Letter Opposing Prop. 32

VII. New Business
   a) Bylaws Review Committee
   b) Website
   c) Luther Sales Members Benefits

VIII. Executive Session

IX. Adjournment

Sacramento County Alliance of Law Enforcement

Board Meeting Minutes
October 3, 2012

Board Members In Attendance

Caryn King	Jeremy Zerbe	Marc Codog
Tim McElheney	Leonard Thompson	Heather Jeter
Chuck King	David Ford	
Linda Riley	Joanne Narloch	

I. The meeting was called to order at 1202 hours. The meeting was held at the Spirit of the Arts located at 650 El Camino Ave., Sacramento, CA 95815.

II. Approval of minutes from September 5, 2012.
Motion: Tim McElheney
Second: David Ford
Passed: Unanimous

III. Treasurer's Report

Chase Accounts (9/30/12)	
General Fund 6222	21,024.55
Legal Defense Fund 3904	25,697.92
Savings 7915	14,215.03
Total Chase	**60,937.50**
American Funds (7/31/12)	
Initial Investment	15,000.00
Unrealized Gain/(Loss)	13,366.82
Total American Funds	**28,366.82**
Transamerica Funds (7/31/12)	
Initial Investment	200,000.00
Unrealized Gain/(Loss)	(9,607.56)
Total Transamerica Funds	**190,392.44**
Total Cash and Investments	**279,696.76**

Motion: Marc Codog
Second: Tim McElheney
Passed: Unanimous

IV. Action Items

V. Old Business

A. Newsletter (Website Articles)
   a. All outstanding articles need to be in by Monday, October 8, 2012.

B. LESU Board Position
   a. The mail-in ballots from the LESU Special Election were tallied by David Ford, Jeremy Zerbe and Heather Jeter.
   b. Results: Filip Veres-41, Gail Pilas-43
   c. Gail was welcomed by the Board as the new LESU Representative.

C. Movie Tickets
   SCALE is randomly selecting two members a month to receive two movie tickets a piece.
   a. October Winners
      i. Laura Garcia (DA)
      ii. Stephanie Gardner (DA)

D. Goyette – Debit Collection Service (Update)
   a. A Park Ranger left County service owing SCALE past dues. He failed to pay the dues after several requests to do so.
   b. Although he agreed to make arrangements to pay off the delinquent dues in $100/month installments, he failed to make the first $100 payment.

E. Medical Trust
   a. No update

F. Pension Conference
   a. Trends:
      i. Employees are to cover 100% of the employee contribution that is generally offset with an increase in pay.
      ii. Cities that are filing for bankruptcy do not appear to be actually bankrupt and this trend is being used as a tactic to break contracts.

1. Bankruptcy will typically result in 4-6 years of lawsuits.

iii. "Retirees should feel in the pain."

b. The recent pension reform is the basis for the trends that are being seen.
c. Organized labor is about ten years too late but we need to become better media oriented.

G. Letter Opposing Prop. 32

a. No update

VI. New Business

A. Bylaws Review Committee

a. Marc stepped down as a member of the committee.
b. Members of New Committee: David Ford, Heather Jeter and Gail Pilas.
    i. Review the Bylaws and the MOU
    ii. Take a look at leave balances and seniority.
    iii. Determine the value of the benefits that we have so that we can translate that value into wage increases if we are asked to pay more into the pension.
c. Form Negotiation Teams
d. Establish ground rules for negotiations
    i. We need to obtain two hours before and two hours after negotiations for preparation.
e. We will meet with the County as a collective on issues that are universal and meet separately on issues that are unique to individual bargaining units.
f. All representatives need to meet with their members and decide what changes need to me made to the MOU and Bylaws.
    i. Send the proposed changes to David Ford by the end of November so that changes can be made by December.

B. SCALE Website

a. We need to update the website.
b. It would be useful to have a secure member's side and a public access side.
c. We need to research the costs and seek out individuals or businesses that are capable of doing the work.

d. We need obtain recommendations for a computer system that can handle the new website and then look into obtaining a new computer.

C. Luther Sales Member Benefits
   a. This is a program where people can purchase products through payroll deductions.
   b. This would require SCALE to become the pay through to pay the money to the company.
   c. The Board felt that there was too much liability for SCALE and will not take part.

D. Data Driven Quota Systems
   a. Many of the County departments haven adopted or are adopting a quota driven system where caseload statistics have a huge role in management decisions.

E. Pension Reform Bill AB340
   a. On October 31, 2012 there will be a meeting with the County regarding the anticipated impact that the Bill will have on SCERS.
   b. Changes will primarily apply to new employees.
   c. There are two main areas of the Bill that will apply to current employees.
      i. The purchase of Additional Retirement Credit (ARC) will no longer be permitted after December 2012.
         1. You must make your ARC purchase prior to the New Year.
      ii. There is a cost sharing provision that will be imposed by 2018, unless it has already been negotiated by then.
         1. Employees will pay 50% of their share of pension contributions.
         2. There will be a cap in place for the maximum contributions required depending on your classification.
            a. Police and Fire: 12%
            b. Other Safety: 11%
            c. Miscellaneous: 8%
   d. 1937 Pension ACT
      i. The legislation includes 1937 ACT counties.
      ii. PORAC did a breakdown of the legislation.
         1. It apparently does not impact the County's charter.

F. Project Save Golf Tournament
   a. SCALE will donate $600 for a four person group to play at the benefit golf tournament.
   Motion: Marc Codog
   Second: Tim McElheney
   Passed: Unanimous

G. Native American Caucus
   a. SCALE will donate $200 to the Native American Caucus.
   Motion: Leonard Thompson
   Second: David Ford
   Passed: Unanimous

H. California Association of Highway Patrolmen (CAHP) Fund
   a. SCALE will donate $250 to CAHP.
   b. CAHP will forward the contribution to a memorial fund that is being established for the Youngstrom Family in the name of slain CHP Officer Kenyon Youngstrom.

I. Starbucks Cards (Holidays)
   a. SCALE will purchase 325 Starbucks gift cards at a cost of $10 each as a holiday gift.
   Motion: Heather Jeter
   Second: Chuck King
   Passed: Unanimous

J. Pension Reform Conference
   a. The conference will be presented by Goyette and Associates.
   b. Leonard will be on vacation and will be unable to attend as was originally planned.
   c. Gail will attend the conference in Leonard's place.

VII. Executive session

VIII. Adjournment

Time: 1456 Hours
Motion: Tim McElheney
Second: David Ford
Passed: Unanimous

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

Board Meeting Agenda
Wednesday, November 7, 2012

Effie Yeaw Nature Center
Ancil Hoffman Park-2850 San Lorenzo Way
Carmichael, CA 95608
12 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (October 3, 2012)

IV. Treasurer's Report

V. Action Items

VI. Old Business
   a) Newsletter (Website Articles)
   b) Website
   c) Movie Tickets-Monthly Drawing
   d) Goyette-Debit Collection Service-Update
   e) Medical Trust
   f) Bylaws Review committee

VII. New Business
   a) Donations for San Jose Pension Issue
   b) Checking Account for Debit Cards
   c) Dental Source-New Mailing -Waiving Deductibles
   d) Sacramento County Pension Meeting

VIII. Executive Session

IX. Adjournment

Sacramento County Alliance of Law Enforcement

Board Meeting Minutes
November 7, 2012

Board Members In Attendance

Caryn King	Joanne Narloch
Tim McElheney	Leonard Thompson
Gail Pilas	David Ford
Linda Riley	

I. The meeting was called to order at 12:14 hours. The meeting was held at the Effie Yeaw Nature Center, Ancil Hoffman Park, 2850 San Lorenzo Way, Carmichael, CA 95608.

II. Approval of minutes from October 3, 2012.
Motion: Tim McElheney
Second: Gail Pilas
Passed: Unanimous

III. Treasurer's Report

Chase Accounts (10/31/12)	
General Fund 6222	24,445.35
Legal Defense Fund 3904	25,701.40
Savings 7915	14,216.31
Total Chase	**64,363.06**
American Funds (7/31/12)	
Initial Investment	15,000.00
Unrealized Gain/(Loss)	13,366.82
Total American Funds	**28,366.82**
Foothill Securities (9/30/12)	
Initial Investment	200,000.00
Unrealized Gain/(Loss)	(9,304.30)
Total Transamerica Funds	**190,695.70**
Total Cash and Investments	**283,425.58**

Motion: Tim McElheney
Second: Gail Pilas
Passed: Unanimous

IV. Action Items

V. Old Business

A. Newsletter (Website Articles)
   a. All outstanding articles are due.

B. Website
   a. Two (2) bids for a new office computer: Dell $1,400 including a monitor and printer. HP $1,200. Both computers are four (4) gigabytes. Dell has easy support
   b. There was discussion to look at the possibility of getting an Apple computer.
   c. Bill Wetzel, Park Ranger will look at both computers systems to determine which system will meet our needs.
   d. The website design will cost $500.00 and be done by Al Canton of World Press Design in Fair Oaks. The board would like to see some of his work product.
   e. The website would be easier to update.
   f. What do we like with the current website and what would we want with the new website?
   g. Members will sign in with a password to view the information on the website.

C. Movie Tickets
   SCALE is randomly selecting two members a month to receive two movie tickets a piece.
   a. November Winners
      i. Patrick Drumm (Park Ranger)
      ii. Denise Phillips (DA)

D. Goyette – Debit Collection Service (Update)
   a. A Park Ranger left County service owing SCALE past dues. He failed to pay the dues after several requests to do so.
   b. He has made arrangements to pay off the debt; however, he has not made any payments.
   c. John Hayes, Private Investigator will serve the papers on the former Park Ranger for collection to small claims court. The cost to serve the papers is $85.00

E. Medical Trust
    a. The documents have been received. Caryn will set up a meeting with the involved parties. The question is whether or not the trust will coincide with the federal health plan.

F. Bylaws Review committee
    a. The committee is requesting input to determine what Bylaws need to be updated and/or changed.
    b. Caryn will research past practices to pay board members for their time on union business.

VI. New Business

A. Donations for San Jose Pension Issue
    a. Hold off until December meeting.
B. Checking account for Debit Cards
    a. Linda will open up a checking account and keep a minimum of $500.00 in the account. This account will replace the use of the gift card.
    b. Debit cards will be issued to the President, Vice-President, Treasurer and Secretary.
    c. Deposits to the account would be by check only from the general fund. No electronic transfers. Money shall be placed in the checking account for planned events.

    Motion: Tim McElheney
    Second: Leonard Thompson
    Passed: Unanimous

C. Dental Source-New Mailing-Waving Deductibles
    a. Dental source is an arrangement with SCALE members for another option to dental care.
    b. This is a benefit for SCALE members

D. Sacramento County Pension Meeting
    a. Caryn and Joanne gave a brief overview

VII. Executive session

VIII. Adjournment

Time: 1410 Hours
Motion: Tim McElheney
Second: Leonard Thompson
Passed: Unanimous

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

Board Meeting Agenda
Wednesday, December 5, 2012

SCALE Office
2366 Gold Meadow Way
Gold River, CA 95670
4 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (November 7, 2012)

IV. Treasurer's Report

V. Action Items

VI. Old Business
  a) Newsletter (Website Articles)
  b) Website
  c) Movie Tickets-Monthly Drawing
  d) Goyette-Debit Collection Service-Update
  e) Medical Trust
  f) Bylaws Review Committee
  g) Donations for San Jose Pension Issue

VII. New Business
  a) Starbuck Gift Cards
  b) Meeting Calendar 2013

VIII. Executive Session

IX. Adjournment

Sacramento County Alliance of Law Enforcement

Board Meeting Minutes
December 5, 2012

Board Members In Attendance

Heather Jeter	Joanne Narloch
Tim McElheney	Leonard Thompson
Gail Pilas	David Ford
Linda Riley	Chuck King

I. The meeting was called to order at 1620 hours. The meeting was held at the SCALE Office, 2366 Gold Meadow Way, Gold River, CA 95670

II. Approval of minutes from November 7, 2012.
Motion: Heather Jeter
Second: Gail Pilas
Passed: Unanimous

III. Treasurer's Report

Chase Accounts (11/30/12)	
General Fund 6222	31,321.23
Legal Defense Fund 3904	25,704.56
Savings 7915	14,217.47
Total Chase	**71243.26**
American Funds (7/31/12 next update in January)	
Initial Investment	15,000.00
Unrealized Gain/(Loss)	13,366.82
Total American Funds	**28,366.82**
Foothill Securities (9/30/12)	
Initial Investment	200,000.00
Unrealized Gain/(Loss)	(8,111.52)
Total Transamerica Funds	**191,888.48**
Total Cash and Investments	**291,498.56**

Motion: Chuck King
Second: Gail Pilas
Passed: Unanimous

IV. Action Items

V. Old Business

A. Newsletter (Website Articles)
   a. All outstanding articles are due.

B. Website
   a. There will be a meeting with Al Canton of World Press Design to determine the best template for our needs.
   b. We will look at the options of what can be placed on the computer verses at an off- site secure server.

C. Movie Tickets
   SCALE is randomly selecting two members a month to receive two movie tickets a piece.
   a. December Winners
      i. Tammy Lo (DCSS)
      ii. Carol Gordon (DHA)
   b. The board approved $400.00 for 2013 to continue the movie ticket raffle.
   Motion: Heather Jeter
   Second: Chuck King
   Unanimous

D. Debit Collection Service
   a. No update

E. Medical Trust
   a. No update

F. Bylaws Review committee
   a. There was a discussion about union time banks for board members. Joanne will look into this issue and report in January. Also discussed was the use of designated absence type codes for payment by SCALE similar to how Caryn is compensated

G. Donations for San Jose Pension Issue
   a. Hold off until January meeting

VI. New Business

A. Starbucks gift cards
    a. Heather will pick up the cards on or around December 12 (Linda to meet Heather at DCSS to pick up, count and then deliver cards. Heather will book a room for counting and sorting.)

B. Meeting Calendar 2013
    a. Board members should schedule a board meeting in your office at least one time. The remainder will be filled with non-profit groups.

    Motion: Gail made a motion to have the Noon, January 2, 2013 board meeting at Casa Garden, 2760 Sutterville Road
    Second: Heather Jeter
    Unanimous

C. David Ford as agreed to take over the Secretary duties for the SCALE board
    Motion: Gail Pilas
    Second: Chuck King

D. Memorial fund for Roy Marcum, Animal Control Officer murdered in the line of duty.
    a. The board agreed to send $1,000 to the fund at Premier West Bank, 9340 East Stockton Blvd, Elk Grove, CA 95624, Acct # 82804846.
    Motion: Heather Jeter
    Second: Charles King
    Unanimous

E. Estate Planning, Special guest Rafael Ruano, Attorney, Goyette & Associates.
    1. Estate Planning for association members.
    2. Rate is $1400 (couples) for members.
    3. Special Holiday rate $1095 from December 1, 2012 – March 15, 2013.
    4. Contact Rafael Ruano at (916) 851-1900 or rruano@goyette-assoc.com with questions and schedule a free consultation.

    An updated flyer will be provided including details regarding questions asked at the Board meeting

    Executive session

VII. Adjournment

Time: 1754 Hours
Motion: Heather Jeter
Second: Charles King
Passed: Unanimous

SCALE

SACRAMENTO COUNTY ALLIANCE OF LAW ENFORCEMENT

General Membership Meeting Agenda
Wednesday December 5, 2012

SCALE Office
2366 Gold Meadow Way
Gold River, CA 95670
6:00 PM

I. Call to Order

II. Roll Call

III. Approval of Minutes from Last Meeting (September 5, 2012)

IV. Treasurer's Report

V. Old Business
   a) None

VI. New Business
   a) None

VII. Adjournment

Sacramento County Alliance of Law Enforcement

Board Meeting Minutes
December 5, 2012

Board Members In Attendance

Heather Jeter	Joanne Narloch
Tim McElheney	Leonard Thompson
Gail Pilas	David Ford
Linda Riley	Chuck King

I. The meeting was called to order at 1816 hours. The meeting was held at the SCALE Office, 2366 Gold Meadow Way, Gold River, CA 95670

No quorum; therefore no business was conducted.

II Adjournment

Time: 1817 Hours
Motion: Leonard Thompson
Second: Gail Pilas
Passed: Unanimous