

Sacramento County Criminal Justice Employees' Union

*Board of Directors Meeting Minutes
Wednesday, April 1st 2026*

*SCCJEU Office
2366 Gold Meadow Way #200
Gold River, CA 95670
12PM*

Board Members In Attendance

Arla Graeff	Joaquin Farinha	Jonathan Charron
Trevor Schnitzius	Daniel Ming	Emily Baker
Michelle Chao	Aaron Wallace	Dwaynitta Parker
Keion Bryant		

Others In Attendance

Linda Riley	Kim Gillingham (GRT)	Joe Hoffman (Mastagni)
Paul Goyette	Amber Hoiska (Mastagni)	Danielle Frost (Zoom)
Megan Wood (Zoom)	Aisha Richardson (Zoom)	Desiree Dudley (Zoom)
Susan Moody (Zoom)	Charles Gallghar (Zoom)	Isaac Eaquinto (Zoom)
Makeba Black (Zoom)	Matthew Nakayama (Zoom)	

- I.** The meeting was officially called to order at 1204 hours by Arla Graeff. The meeting was held at the SCCJEU Office, 2366 Gold Meadow Way #200, Gold River, CA 95670. The meeting was attended in person and virtually via Zoom.
- II.** Roll Call
 - a. Dwaynitta Parker - Excused (work related)
 - b. Michelle Chao - Excused (vacation)
 - c. Trevor Schnitzius -Unexcused
- III.** Approval of **Board of Directors meeting** minutes from 3/4/2026.

Motion: Aaron Wallace
Second: Joaquin Farinha
Passed: Unanimous

IV. Treasurer’s Report

Accounts (2/28/26)

General Fund 6222	60,304.88
Legal Defense Fund 3903	148,345.87
PAC Fund	10,549.81
Savings Account 7915	50,548.13
Debit Card Account 3145	1,333.16
Wells Fargo Office Acct.	2,378.86
Total Liquid Accounts	273,460.71
Morgan Stanley	416,868.73
Grand Totals -All Accounts (Current Balance)	690,329.44

Motion to approve February Treasurers Report
 Motion: Joaquin Farinha
 Second: Keion Bryant
 Passed: Unanimous

V. Old Business

A. Committee Meeting Report

- a. Website Committee
 - i. Keion is working on how board members can access their union emails on their personal phones.
 - ii. Zoom has its own learning center with 11 courses in their training center. Keion will take the classes to better run the digital side of the meetings and to be able to evaluate if they would be useful for the whole Board to take.
- b. Member Benefits Committee
 - i. On April 16th, we will be hosting the Police Credit Union talking about estate planning.
- c. SOP/Bylaw Committee
 - i. Committee presented a new reimbursement policy, specific to Cell Phone/Internet and has approved it ready to be reviewed by the Board of Director’s and to be effective 04/01/2026. This policy was discussed and had opportunities for discussion on the details.

Motion to accept the Cell Phone/Internet Reimbursement Policy
 Motion: Aaron Wallace
 Second: Joaquin Farinha
 Motion Passes: Unanimous

- ii. Committee presented a new reimbursement policy, specific to Mileage reimbursement and has approved it ready to be reviewed by the Board of Director’s and to be effective 04/01/2026. This policy was discussed and had opportunities for discussion on the details.

A motion was made to accept the Mileage Reimbursement Policy.

Motion: Daniel Ming

Second: Emily Baker

Motion passes: Unanimous

- iii. Committee presented a new stipend policy that has been approved and ready to be reviewed by the Board of Director’s with an effective date of 01/01/2026 since the 2026 budget was based on using a stipend.
- iv. A discussion was had about the policy and there was a request for better detail of the policy to include a mechanism to track when the hours occurred and what they occurred for. A request was also made to better detail that these types of hours should only be used when unable to perform work during normal business hours that would be eligible for release time. A third request was made to include a breakdown of the limitations of the hours that can be claimed for use under this policy to not exceed the budgeted release time allotted for the month.
- v. This will be sent back to the Bylaws/SOP committee for further work.

B. PORAC Retirement Medical Trust

- a. Joaquin has not been able to work on this due to other matters occupying the Board’s time. He hopes to be able to continue work on getting this trust developed in coordination with the County and PORAC.
- b. The next step for this is to have other unions buy in on the concept to make it more attractive for the County to engage.

VI. New Business

A. Annual Juneteenth Festival

- a. There was a request for a \$5000 donation to support the Annual Juneteenth Festival. A discussion was had regarding if this is one of the donations that we had budgeted for this year and it was determined that it was not.

A motion was made to adhere with the budget and unfortunately not donate to this cause this year since the request is a large dollar amount.

Motion: Jonathan Charron

Second: Aaron Wallace

Motion Passes : Unanimous

- B. Code of Conduct (Board and Membership)
 - a. SOP/Bylaw Committee presented a Code of Conduct Policy to the Board.
 - b. Discussion was had about adopting this policy and it was decided that there still needed to be some work on condensing and defining some of the content and to give the Board a chance to read over the details.
 - c. It was also discussed that once this policy is adopted, it needs to be part of the start/sign in process of every meeting to acknowledge that the policy will be followed.

- C. Civil Service Commission – Coroners Promotion
 - a. This has been formally closed.

- D. Open Forum for Members
 - a. It has been requested that this is agendized for future meeting to allow the Membership to raise questions or gain clarification on meeting topics.
 - b. It was discussed that this portion of the meeting should be treated in the format of the Good of the Order. This is defined by Robert’s Rules of Order as a segment for members to offer feedback, suggestions, or constructive comments for the benefit of the organization.
 - c. The definition and purpose of this agenda item will also be added to the new Code of Conduct being created.

Paused meeting at 1251 to go in the PAC Meeting. Came back in session at 1300.

Motion to go into Executive Session

Motion: Joaquin Farinha

Second: Jonathan Charron

Motion Passes - Unanimous

VII. Executive Session @ 1305

Executive Session ended and back into open session at 1439

Motion to Adjourn @1440

Motion: Joaquin Farinha

Second: Keion Bryant

Motion Passes : Unanimous