Sacramento County Criminal Justice Employees' Union

Board of Directors Meeting Minutes
Wednesday, May 6th 2026

SCCJEU Office
2366 Gold Meadow Way #200
Gold River, CA 95670
12PM

Board Members In Attendance

Arla Graeff
Trevor Schnitzius
Michelle Chao
Keion Bryant
Joaquin Farinha
Daniel Ming
Aaron Wallace
Jonathan Charron
~~Emily Baker~~
Dwaynitta Parker

Others In Attendance

Linda Riley
~~Paul Goyette~~
Megan Wood (Zoom)
~~Kim Gillingham (GRT)~~
Amber Hoiska (Mastagni)
Matthew Nakayama (Zoom)
Joe Hoffman (Mastagni)
Danielle Frost (Zoom)
Isaac Eaquinto (Zoom)

I. The meeting was officially called to order at 1207 hours by Arla Graeff. The meeting was held at the SCCJEU Office, 2366 Gold Meadow Way #200, Gold River, CA 95670. The meeting was attended in person and virtually via Zoom.

II. Roll Call

a. Emily Baker is excused (Vacation)

III. Approval of **Board of Directors meeting** minutes from 4/1/2026.

Motion: Daniel Ming
Second: Aaron Wallace
Passed: 6 ayes, no nays,
Michelle Chao and Trevor Schnitzius abstain

IV. Treasurer's Report

Accounts (3/31/26)

General Fund 6222	68,595.30
Legal Defense Fund 3903	148,345.87
PAC Fund	10,549.81
Savings Account 7915	50,550.28
Debit Card Account 3145	208.50
Wells Fargo Office Acct.	2,737.77
Total Liquid Accounts	280,987.53
Morgan Stanley	416,868.73
Grand Totals -All Accounts (Current Balance)	697,868.73

Motion to approve March's Treasurers Report
Motion: Joaquin Farinha
Second:Trevor Schnitzius
Passed: Unanimous

V. Old Business

A. Committee Meeting Report
   a. PAC committee.
      i. See the PAC meeting minutes.
   b. Website Committee.
      i. Keion has been working on figuring on the access of email on the Board member phones. In the meantime, please continue to check the email manually.
      ii. Connect Plus Training – Committee members met with Amber from Connect Plus with another meeting next Wednesday. She went over all of the different features we want our members to have access to. The meeting Wednesday will get us closer to launching the app.
      iii. A discussion was had about using a transcription tool that we can use during meetings. The intention of using this tool is simply transcribe the meetings so the Secretary can have that transcription handy when generating the minutes. If this is utilized, the transcription is not intended on being retained or distributed.
   c. Outreach Committee

i. A spokesperson from SCERS will talk at the June General Membership Meeting.

d. Bylaw/SOP Committee

i. Committee members include Aaron, Dwaynitta, Keion, Michelle, and Arla.

ii. **Reimbursement Policy [Board Member Mileage]–** This policy was approved by the board 04/01/2026, the committee presented update language on how to submit for reimbursement. A motion was made to adopt the updated Reimbursement Policy with a revision date of 04/01/2026.

Motion: Keion Bryant
Second: Joaquin Farinha
Passed: 8 ayes, no nays

A point of clarification was made regarding "starting location". The Starting location is the office location assigned to work at for that day. If a member is assigned to telework that day, their office location used for the calculation is their telework office location.

iii. **Union Travel Policy** - A policy regarding travel was drafted by the committee. This policy is a replicate of the policy from Sacramento County.

iv. A point of clarification with the first sentence is that the term, "and people in the service of SCCJEU" means a proxy or union member that is traveling in place of a Board member.

Motion to accept the Union Travel Policy
Motion: Keion Bryant
Second: Aaron Wallace
Roll Call Vote: All voting members present voted yes, 8 ayes (Keion Bryant, Aaron Wallace, Dwaynitta Parker, Trevor Schnitzius, Daniel Ming, Joaquin Farinha, Michelle Chao, Jonathan Charron) – motion passes

v. **Zoom Usage Policy** – A motion was made adopt the Zoom Usage Policy.

Motion: Keion Bryant
Second: Dwaynitta Parker
Roll Call Vote – 7 ayes (Keion Bryant, Aaron Wallace, Dwaynitta Parker, Trevor Schnitzius, Daniel Ming, Joaquin Farinha, Jonathan Charron), 0 Nays, 1 abstain (Michelle Chao) - Motion passes

vi. **Gift Giving Policy** – This policy was updated with new amounts and a category removed from the policy.

A motion was made to adopt the updated Gift Giving Policy.

Motion: Keion Bryant
Second: Trevor Schnitzius
Motion passes, 8 ayes, 0 nays

vii. A question regarding the current budget for this line item. Daniel said that this category is currently budgeted for $5,000 and that we are currently over $6,000 in spending in this category.

e. Mary Zenor Scholarship Committee
    i. The application period is closed and the committee received 6 applications in total. The committee will get the winner calculated by the end of the month.
f. Investment Committee
    i. This committee has not met.
g. Budget/Finance Committee – This committee revised the Gift Giving Policy in response to the current budget.

B. PORAC Retirement Medical Trust
    a. Joaquin and Kim met and discussed holding a meeting with other Union presidents to discuss other unions joining. The response so far is good, but all who he has contacted has a lot of questions.
C. Approval of Special Meeting Minutes (March 26, 2026)
    a. Dwaynitta produced minutes for the Special Meeting. A point of clarification on a name is that Isaac Eaquinto, not Isaac Torres, asked the questions that were documented in the minutes.
    b. It was also discussed that the outbursts that occurred during the meeting were not recorded.
    c. A motion was made to approve the Special Meeting Minutes
        i. Motion: Daniel Ming
        ii. Second: Joaquin Farinha
        iii. Roll Call Vote – 5 ayes , (Keion Bryant, Aaron Wallace, Dwaynitta Parker, Daniel Ming, Joaquin Farinha), 0 Nays, 3 abstain (Michelle Chao, Jonathan Charron, Trevor Schnitzius)- Motion passes

D. IA/Process Server Reclassification
   a. Arla has provided monthly updates direct to the members that are impacted on the progress. The Civil Service Commissioners will meet on May 15th and Arla will email an update after that.

VI. New Business

A. Mastagni Law Firm Hosts - Association Leadership Training
   a. Mastagni will be hosting training in Redwood City. If you are interested in attending, please bring the request to the Board to attend. The 2026 Board of Directors have all attended an Association Leadership Training
B. PORAC Valley Chapter Meeting – SPOA June 11, 2026
   a. We will be hosting the PORAC Valley chapter meeting. All Board members are asked to attend and assist with the meeting.

Paused meeting at 1247 to go in the PAC Meeting. Came back in session at 1251.

C. Good of the Order
   a. Megan Wood requested that SCCJEU inform her if any decisions were made after executive session. There were no votes or decisions that occurred after the executive session. Advised that membership can reach out to their union rep if they have questions.
   b. Michelle Chao requested that there be clarification on who each Board member is responsible for representing, who is eligible to run for each position, and who is eligible to vote. Advised Michelle that she represents the supervisors in unit 02. The Bylaws also provide this information.

Motion to go into Executive Session
Motion: Trevor Schnitzius
Second: Dwaynitta Parker
Motion Passes - Unanimous

VII. Executive Session @ 1258

Executive session included discussions about membership discipline, representative updates, and intraboard related discussions. No items needing votes were discussed.

Executive Session ended and back into open session at 1505

Motion to Adjourn @1506
Motion: Daniel Ming
Second: Keion Bryant
Motion Passes : Unanimous