

**Minutes of the Full Council meeting of Awsworth Parish Council held on Tuesday 4<sup>th</sup> November 2025 in the Awsworth Parish Council Sports Pavilion, The Lane Recreation Ground, Awsworth. The meeting commenced at 7:30 p.m.**

**Present:** Cllr G Spencer / Cllr D Knell / Cllr J Mortimer / Cllr A Perkins / Cllr M Perkins / Cllr R Paxton / Cllr L Parish / Cllr L Ball / Cllr M Smith / Cllr C Sanderson / Cllr J Woodward / PCSO Davies (Nottinghamshire Police) / PCSO Chris Cupit (Nottinghamshire Police) / H Holt (Clerk)

	<b>Actions:</b>
<b>CO/083/25 Apologies for absence</b>  Cllr J Goold (No apologies) / Cllr D Pringle (Broxtowe Borough Council Mtg)	
<b>CO/084/25 Declarations of Interest</b>  Cllr G Spencer – Awsworth Bowls Club & Awsworth Village Hall / Cllr J Mortimer – Awsworth Village Hall / Cllr A Perkins – Awsworth Bowls Club & Kimberley Scout Group / Cllr M Perkins - Awsworth Bowls Club / Cllr R Paxton – Awsworth Village Hall / Cllr L Ball – Awsworth Cricket Club, Awsworth Villa FC & Awsworth Produce Association	
<b>CO/085/25 Minutes for Approval</b>  • Proposed Cllr C Sanderson, seconded Cllr L Parish, all in favour, 0 objections, 1 abstention - accept minutes as a true record.	
<b>CO/086/25 Actions from Minutes of the last meeting</b>  <ul style="list-style-type: none"> <li>• Clerk to write to residents of Attewell Road regarding the planters on Attewell project and to remind them about cutting back any overgrowing trees. This event is now scheduled for March 2026, so the letters will be sent in the New Year.</li> <li>• Clerk confirmed that the proposal to put forward to Notts County Council Highways department regarding Bonners Lane and traffic calming along The Lane need to be looked at closely, but this will take a lot of work and will require support from other outside agencies.</li> <li>• Cllr L Ball stated that the request for a site visit to 19 Sycamore has been sent to the Neighbourhood Wardens and Cllr L ball is awaiting a response.</li> <li>• Cllr L Ball stated that Susan Hickling at Broxtowe is looking into the item on the road outside of the house on Barlow Drive South and that the police are also involved.</li> <li>• Cllr L Ball stated that she has raised the issue of the lack of use of 'The Lodge' on Main Street with Vanessa Smith, who will be raising this at the next Broxtowe Borough Council housing meeting. Cllr L Ball to follow up outcome.</li> <li>• Clerk stated only one Councillor is yet to set up their gov.uk email address. Clerk to follow up the email set up and missing Bio's for the website.</li> <li>• With regards to the number of times cars parked outside of NISA roll and crash into garden walls along The Lane, it was agreed that we would request for more bollards to be installed to keep the pavement safe. Clerk to contact residents who are regularly affected by this to discuss this further and to also ask NISA to put a sign in the door stating 'HAVE YOU PUT YOUR HANDBRAKE ON' to see if that helps stop the issue. Clerk to liaise with residents and NISA, then submit request to NCC.</li> <li>• A resident had been in contact with the Clerk stating that some residents who have been affected by the housing development are wanting to meet with a solicitor to seek legal advice and asked if the Village Hall could be used. Clerk had informed the resident that any Village Hall bookings had to be made via the Village Hall Manager. It was agreed that the residents could use the Sports Pavilion free of charge for the meeting, and that residents who have issues to put these in writing and the Parish Council would pass the written complaints / concerns to Avant Homes.</li> <li>• Clerk confirmed details of all defibrillators in the Village had been sent to the Police.</li> <li>• A discussion was held around the poor state of the road around the Gate Inn / Bridges Van Hire, and it was agreed that we would send an email to our ViaEM contact, copying in our County Councillors, stating that we are not satisfied with the response, send pictures and ask for a site visit.</li> </ul>	<ul style="list-style-type: none"> <li>• Letters to be sent in the New year</li> <li>• To be looked at in the New Year</li> <li>• Ongoing</li> <li>• Cllr L Ball to follow up</li> <li>• Ongoing</li> </ul>

<ul style="list-style-type: none"> <li>Concerns have been raised over the dangerous, falling wall at Lawrence Ave Shops. It is unclear who owns the wall and who is responsible for making it safe. It was agreed that Cllr L Ball and Cllr D Pringle would investigate.</li> <li>A discussion was held around the Bennerley Coal Disposal Point: Employment Site and Country Park consultation / planning application. It was agreed that Cllr L Ball would follow up with Broxtowe's Planning Department for an update and the Clerk to contact Harworth to also ask for an update and a follow up meeting date.</li> </ul>	<ul style="list-style-type: none"> <li>Ongoing</li> <li>Ongoing</li> </ul>
<b>Suspend Standing Orders for Agenda items CO/087/25, CO/088/25, CO/089/25, and CO/090/25 – Proposed Cllr M Perkins, Seconded Cllr C Sanderson – All in Favour</b>	
<b>CO/087/25 Public Participation</b>	<ul style="list-style-type: none"> <li>Clerk informed the council that a resident of Barlow Drive South had been in contact regarding an extremely large tree causing issues. A discussion was held around this and Cllr L Ball stated that she would speak to Broxtowe Borough Council for advice.</li> </ul>
<b>CO/088/25 Police Matters</b>	<ul style="list-style-type: none"> <li>PCSO Davies informed the Council that there had been 4 occurrences within the last month.</li> <li>The Police would like to arrange Defib training with the Council and residents, a date will be set in the New Year.</li> <li>Clerk informed the Police of our Annual Christmas Light Switch on event, on Saturday 29<sup>th</sup> November, from 2pm – 7pm. PCSO Davies stated that he will inform the beat team and will look to attend.</li> <li>Cllr C Sanderson stated that the number of E-Scooters around the village is becoming a concern, especially the way they are being ridden, on the roads with the riders wearing very dark clothes. PCSO Davies stated that they do work closely with the schools regarding e-scooters, and the police may need to do another campaign.</li> <li>Cllr M Smith stated that at the previous meeting we asked that we received any update reports from the Off-Road team following visits. PCSO Davies stated that he will follow this up.</li> </ul>
PCSO's Davies and Cupit left the meeting at 8.10pm.	<ul style="list-style-type: none"> <li>PCSO Davies to inform team of Xmas event</li> <li>PCSO Davies to follow up</li> </ul>
<b>CO/089/25 County Councillors Report</b>	<ul style="list-style-type: none"> <li>No County Councillors in attendance or report received.</li> <li>It was proposed that we send an email to our County Councillors asking them to attend our meetings so we can meet them and build the relationship between Parish Council and County Council, and if not able to attend to send a report – proposed Cllr M Smith, seconded Cllr C Sanderson – all in favour.</li> </ul>
<b>CO/090/25 Borough Councillors Report</b>	<ul style="list-style-type: none"> <li>Cllr L Ball stated that the War Memorial looks excellent following the clean.</li> <li>Cllr L Ball asked if there was any way we could promote the Pharmacy. Clerk confirmed that we have published information about the pharmacy including prescription delivery, flu jabs etc. Leaflets are also being displayed in the Village Hall.</li> <li>Cllr L Ball stated that a resident has raised concerns about speeding along Station Road and asked if speed humps could be installed. Cllr L ball stated that this has been passed to Highways.</li> <li>Cllr M Smith asked Cllr L Ball to ask for an update on the Harworth Planning application.</li> <li>•</li> </ul>
<b>Reinstate Standing Orders – Proposed Cllr M Perkins, Seconded Cllr A Perkins – All in favour.</b>	
<b>CO/091/25 Planning Applications</b>	<ul style="list-style-type: none"> <li>No planning applications for Awsworth.</li> </ul>

**AWSWORTH PARISH COUNCIL - Accounts for Payment**

CHQ NO	PAYEE	DETAILS	NET	VAT	GROSS
DD	Verisure	Alarm Maintenance (Oct)	£60.58	£12.12	£72.70
DD	Everflow Utilities	Water for site	£143.42	£0.00	£143.42
DD	Everflow	Trade Waste	£76.95	£15.39	£92.34
DD	Verisure	Alarm Maintenance (Nov)	£60.58	£12.12	£72.70
DD	Hygienex	Sanitary Bins and Hand Sanitiser (Nov)	£51.50	£10.30	£61.80
DD	PEAC Finance	Photocopier lease (Dec - Feb)	£140.00	£28.00	£168.00
DD	PEAC Finance	Photocopier annual service fee	£50.00	£10.00	£60.00
DD	Virgin Media	Landline and Broadband	£40.00	£8.00	£48.00
BACS	Community Heartbeat Trust	2 x spare defib pads	£142.95	£28.59	£171.54
BACS	Mark Stafford Stonemasonry	War memorial clean	£1,150.00	£230.00	£1,380.00
BACS	Max Taylor Design	Balance for brand design	£75.00	£0.00	£75.00
BACS	Hayley Holt	Expenses for October (Inc work mobile phone, bunting/stationery for poppy project)	£73.23	£8.01	£81.24
BACS	Max Taylor Design	Third Instalment for website design (30%)	£255.00	£48.00	£303.00
BACS	Max Taylor Design	New Office Door Sign	£34.00	£6.80	£40.80
BACS	BS Specialist Products	Materials for Skate ramp repair	£262.00	£52.40	£314.40
BACS	Staffing Costs (Inc Staff, Contractors, NI, Tax, Pension)	October Staffing Costs	£2,215.38	£0.00	£2,215.38
			<b>£4,830.59</b>	<b>£469.73</b>	<b>£5,300.32</b>

- Approve accounts for payment – Proposed Cllr C Sanderson, Seconded Cllr L Parish – all in favour.

**Bank Reconciliation as at 30<sup>th</sup> September 2025:**

£88,870.56 bank statement balance

**£88,870.56 Balance per Cash Book**

<p><b>Bank Reconciliation as at 31<sup>st</sup> October 2025</b></p> <p>£60,248.08 bank statement balance</p> <p><b>£60,248.08 Balance per Cash Book</b></p> <p><b>BUDGET: £92,299</b></p> <p><b>EXPENDITURE YTD (31.10.2025) : £73,376</b></p> <p><b>LEAVING: £18,923</b></p>	
<p><b>Q2 (01.07.2025-30.09.2025) VAT Return - £1,372.69 received 06.10.2025</b></p> <p><b>UKSPF Grant - £20,000 received 24.10.2025</b></p>	
<p><b>CO/093/25 Neighbourhood Plan Update</b></p> <ul style="list-style-type: none"> <li>Nothing to report.</li> </ul>	
<p><b>CO/094/25 Councillors Reports</b></p> <ul style="list-style-type: none"> <li>Proposed to adopt the IT Policy – proposed Cllr J Mortimer, seconded Cllr J Woodward – All in favour.</li> <li>Proposed to approve the 2026 meeting dates – proposed Cllr C Sanderson, seconded Cllr J Mortimer – All in favour.</li> <li>A discussion was held around the 2 candidates, and it was proposed to co-opt both candidates to fill the 2 current vacancies: <ul style="list-style-type: none"> <li>Ian Gentry - Proposed Cllr J Mortimer, seconded Cllr L Ball – all in favour, 1 abstention</li> <li>Ben Reynolds – Proposed Cllr M Smith, seconded Cllr M Perkins – all in favour</li> </ul> </li> <li>TRO5369 Stage Two Consultation – a discussion was held around the installation of double yellow lines on Middleton Street and Stamford Street and it was agreed that we support the project and reiterate our previous comments about Middleton and Abbott – proposed Cllr J Woodward, seconded Cllr A Perkins – all in favour.</li> </ul>	<ul style="list-style-type: none"> <li>Clerk to publish dates</li> <li>Clerk to contact candidates - provide induction</li> <li>Clerk to submit comments</li> </ul>
<p><b>CO/095/25 Items for Information</b></p> <ul style="list-style-type: none"> <li>Clerk reminded the Council of the Christmas event and asked which Councillors would be available to help. Clerk to send through an order of the day and rota.</li> <li>Clerk thanked Cllr G Spencer and Ian Gentry for installing the lamp post poppies. Cllr D Knell and Don Foster have kindly offered to take them down.</li> <li>It was agreed that the 'Lets get Awsworth Clean &amp; Tidy' event scheduled for 15<sup>th</sup> November would focus on graffiti removal throughout the village.</li> <li>Cllr M Smith provided examples of Gateway sign designs to the Council. ViaEM have confirmed that all of the designs are acceptable. Cllr M Smith discussed the location options with the Council, and it was agreed that Councillor M Smith would look at location options in more detail and discuss these with ViaEM.</li> <li>A discussion was held around the option of having the Parish Crest on the signs or the new Council logo. It was proposed to have the Parish Crest, proposed Cllr J Woodward, seconded Cllr L Parish, 9 in favour, 2 abstentions.</li> <li>Cllr M Smith to send the Parish Crest to Cllr J Woodward to see if he can vectorize the image.</li> <li>A discussion was held around the design options, and it was agreed that everyone preferred option 2 design. Clerk to contact Broxtowe Borough Council to see if they would contribute to the cost due to the boundary changes.</li> <li>It was also agreed that the Clerk to get quotes for installing the signs.</li> </ul>	<ul style="list-style-type: none"> <li>Clerk to send order of the day</li> <li>Cllr M Smith to look at locations in more detail</li> <li>Cllr M Smith to send Crest image</li> <li>Clerk to send email to BBC</li> <li>Clerk to get quotes</li> </ul>
<p><b>CO/096/25 Items of Confidentiality</b></p> <ul style="list-style-type: none"> <li>No items of confidentiality were discussed.</li> </ul>	
<p><b>CO/097/25 Date of next meeting(s)</b></p> <ul style="list-style-type: none"> <li>Finance &amp; General Purposes Committee Meeting – Tuesday 18<sup>th</sup> November 2025</li> <li>Full Parish Council Meeting – Tuesday 2<sup>nd</sup> December 2025</li> <li><b>Chair thanked all councillors for their attendance and patience; he closed the meeting at 9.30pm</b></li> </ul>	