

# Marshall County Regional Sewer District Board Meeting Minutes

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Marshall County Building – 112 W. Jefferson Street, Room 203, Plymouth, IN 46563

The Marshall County Regional Sewer District Board met in a regular session on Wednesday, April 10, 2024, at 6:00 PM at the Marshall County Building located at 112 W. Jefferson Street, Room 203, 2<sup>nd</sup> Floor, Plymouth, IN 46563.

MEETING ATTENDANCE: The meeting was called to order at 6:00 PM by Thomas McFadden.

## 1. ROLL CALL:

MCRSD Board: Thomas McFadden, Christopher Spier, Debbie Palmer, Brenda Meyers, Diann Parsons (by Zoom) and Jay Stone

Not Present: Don Ecker, Jr.

Baker Tilly: Not Present

Carson, LLP: Atty. Christopher Nusbaum

JPR: Jennifer Ransbottom and Allie Nahrwold

## 2. PUBLIC COMMENT:

**Statement:** Anyone wishing to speak needs to state their Name and Address for the record and will have 3 minutes to speak. Your comments will be made as a part of the public meeting.

Mallory Master Ulch – 2969 Blvd, Bremen – Spoke and indicated their neighborhood would like to be considered for the sewer project. They have standing water everywhere and can't use back yard. Property has a sink hold. There was a house for sale and owners backed out due to issues. Cannot afford a mound septic but can afford the monthly payment. They would love to be considered.

Tom McFadden suggests they contact City of Bremen as it might be a while before they get to their neighborhood for the construction.

Andy Nusbaum indicated they might want to appeal to drainage board because soil might not be suitable for septic.

Tim Montague – 2950 Oak Blvd – Has been told septic is in failure. Tore up his driveway and went into the road.

Jay Stone agreed a mound system is expensive but an option for now.

Debbie Palmer said this has been an issue for many years and board was just formed and getting started on service areas. She does not believe they are an immediate solution for the homeowners.

Brett Lacher – 2975 Redwood Court – Indicated that Bremen will annex and bring them sewer. They did not give a timeline and said they were working through JPR.

Allie indicated that she wasn't sure if they had an up-to-date plan and didn't know if they could take on more at this time. Allie further stated that the PSA#1 takes a lot of time for coordination, design, and construction.

Question was asked if they are 5-7 years out for sewer what would happen if the property owner had already put in a mound system.

Chris Nusbaum explained the exemption process and property owners would be able to apply for an exemption for 20 years. If they wanted to connect, they could and there are several ways of paying during the construction and not getting a large chunk due at time of connection for the exemptions.

Public Comments closed.

# Marshall County Regional Sewer District Board Meeting Minutes

---

Marshall County Building – 112 W. Jefferson Street, Room 203, Plymouth, IN 46563

## 3. MEETING MINUTES:

Minutes from the Monthly Board meeting March 13, 2024, were presented, and reviewed by the board members. Debbie Palmer made a motion to approve the meeting minutes for the Monthly Board meeting. Motion seconded by Jay Stone.

Roll Call Vote as follows: Tom McFadden – yes, Brenda Meyers – yes, Diann Parsons – yes, Debbie Palmer – yes, Jay Stone – yes, and Christopher Spier – yes. All were in favor. The motion was approved unanimously.

## 4. FINANCIAL REPORT and CLAIM APPROVALS:

Jennifer Ransbottom from JPR presented the monthly financials for March 2024. Account balance at the end of March was \$2,968,298.88 which included the BAN. The BAN closed on March 7<sup>th</sup> and monies of \$3,075,000 were received. Interest Income of \$4,793 and Miscellaneous income of \$227 for checks. There were disbursements of \$186,724. ARPA Grant balance is \$43,071.

Claims were discussed and reviewed in the amount of \$61,873.33. Invoices to be paid are as follows:

JPR

Carson LLP

Baker Tilly.

Christopher Spier made a Motion to Approve Financial Reports and Claims in the amount of \$61,873.23. Motion seconded by Debbie Palmer. Roll Call Vote as follows: Tom McFadden – yes, Brenda Meyers – yes, Diann Parsons – yes, Debbie Palmer – yes, Jay Stone – yes, and Christopher Spier – yes. All were in favor. The motion was approved unanimously.

## 5. LEGAL COUNSEL UPDATE:

Christopher Nusbaum did not have anything to present at this time.

## 6. INSURANCE COMMITTEE UPDATE:

a. None

## 7. ENGINEERING UPDATE:

### a. Project Tracking Tool

Allie Nahrwold reported on the JPR Tracking Tool. Allie indicated that the PER was submitted, and she is waiting for comments. The Grinder Station Policy needs to be discussed with the Engineering Committee so it can be presented to the entire board at the May meeting. There are very few shared grinders, so they are looking at single grinders.

Design letter was discussed, and it was determined that a couple of lakes were missing, and MillPond is 2 words. This letter will be prepared and mailed out later this week.

Allie then presented the JPR project update – as follows:

### 1) Progress since previous board meeting:

a) PER was submitted electronically to SRF March 28, 2024, and shipped out over the weekend via mail to make the PER Submittal deadline.

# Marshall County Regional Sewer District Board Meeting Minutes

---

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- b) Mailing labels/ mailing lists for future permitting, PER additional information and data collection in general.
  - c) Land Conversion Response to NRCS – One (1) Pump station site will cause a land conversion so that form was submitted this week.
  - d) JPR is working on the right of way report as well – anticipated completion April 30, 2024
  - e) Preliminary land acquisition site visit
    - i) Locate potential pump station sites.
- 2) Planned progress before the next board meeting.
- a) Land Acquisition
    - i) Make a preliminary site sketch for both sites.
    - ii) Research property owners in the desired areas.
  - b) Complete right of way research
  - c) Topographic survey
    - i) Aerial
      - (1) Flying complete by end of April 2024
      - (2) Processing by Williams Airmapping by end of May 2024
    - ii) Ground - end of May 2024
  - d) Engineering Committee Meeting
    - i) Before May 8 – schedule a meeting to discuss grinder station policy.
  - e) Address any PER comments received by SRF.

## 8. FINANCIAL CONSULTANT UPDATE:

None.

## 9. ANY OTHER BUSINESS:

### a. Regional Planning Meeting

One board member will need to attend the Regional Planning Meeting. It is required to attend one per year. Meeting is located as follows: North Central Region – Thursday, June 20, 2024 @ 1-2:30 pm, West Side Park Building, 500 N Nappanee St., Nappanee, IN 46550. Brenda Meyers volunteered to attend.

Debbie Palmer made a Motion to Nominate Brenda Meyers to attend the Regional Planning Meeting on June 20, 2023. Motion seconded by Jay Stone. Roll Call Vote as follows: Tom McFadden – yes, Brenda Meyers – yes, Diann Parsons – yes, Debbie Palmer – yes, Jay Stone – yes, and Christopher Spier – yes. All were in favor. The motion was approved unanimously.

## ADJOURNMENT:

Brenda Meyers made a motion to adjourn the meeting. Motion was seconded by Jay Stone. Roll Call Vote as follows: Tom McFadden – yes, Brenda Meyers – yes, Diann Parsons – yes, Debbie Palmer – yes, Jay Stone – yes, and Christopher Spier – yes. All were in favor. The motion was approved unanimously.  
The meeting adjourned at 6:41 PM.