

Marshall County Regional Sewer District Board Meeting Minutes

Marshall County Building – 112 W. Jefferson Street, Room 203, Plymouth, IN 46563

The Marshall County Regional Sewer District Board met in a regular session on Wednesday, October 10, 2024, at 9:00 AM at the Marshall County Building located at 112 W. Jefferson Street, Room 203, 2nd Floor, Plymouth, IN 46563.

MEETING ATTENDANCE: The meeting was called to order at 9:00 AM by Thomas McFadden.

1. ROLL CALL:

MCRSD Board: Thomas McFadden, Brenda Meyers, Diann Parsons, Debbie Palmer via Zoom, Jay Stone, Don Ecker, Jr. and Christopher Spier

Baker Tilly:

Carson, LLP: Christopher Nusbaum, Esq.

JPR: Kenneth Jones, Jr., Alexandra Nahrwold and Jennifer Ransbottom

2. PUBLIC COMMENT:

Statement: Anyone wishing to speak needs to state their Name and Address for the record and will have 3 minutes to speak. Your comments will be made as a part of the public meeting.

NONE

Public Comments closed.

3. MEETING MINUTES:

a.) Minutes from the Monthly Board meeting September 11, 2024, were presented, and reviewed by the board members. Don Ecker made a motion to approve the meeting minutes for the Monthly Board meeting. The motion was seconded by Brenda Myers. Roll Call Vote was taken Thomas McFadden – yes, Diann Parson – yes, Brenda Meyers– yes, Christopher Spier – yes, and Jay Stone – yes, Don Ecker, Jr. – Yes, and Debbie Palmer - Yes. The motion was approved unanimously.

4. FINANCIAL REPORT and CLAIM APPROVALS:

Jennifer Ransbottom reported Jennifer Ransbottom from JPR the monthly financials for September 2024. The account balance at the end of September was \$2,691,132.79. One check to Carson LLP for \$6,574.00 and interest income of \$10,296.34. There were two Claims one from JPR and one from Baker Tilley for the total amount of claims of \$158,824.52.

Brenda Meyers made a motion to approve the Financial Report for \$2,694,132.79 and the Claims for \$158,824.52. Motion seconded by Diann Parson. Thomas McFadden – yes, Diann Parson – yes, Brenda Meyers– yes, Christopher Spier – yes, and Jay Stone – yes, Don Ecker, Jr. – Yes, and Debbie Palmer - Yes. The motion was approved unanimously.

5. LEGAL COUNSEL UPDATE:

a.) Christopher Nusbaum stated the easement packets that were attached, but after review by JPR and Carson, it was decided to pivot because there will be a lot of information about the projects, regarding the easements, some of their rights for exemptions, timeline of the

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project, etc. A good draft has been started and will be fine-tuned in the Engineering Committee and will be sent to the Board for review prior to the next meeting for approval.

6. INSURANCE COMMITTEE UPDATE:

- a. None

7. ENGINEERING COMMITTEE UPDATE

a. Meeting – September 24, 2024

Progress since the previous board meeting:

- a. JPR is working on the right of way report – anticipated completion in Fall 2024
 - i. This is now in draft form, waiting on the survey and final alignment changes
- b. Land Acquisition
 - i. Pump station site sketches have been reviewed by the engineering committee
 - ii. An introduction letter was sent to the property owners
 - 1. PS 1 site (Redwood Road and 12th Road have some traction and JPR will be meeting in late fall)
- c. Calling in utility locates
 - i. This has been an ongoing concern, several utilities have not marked underground lines
 - ii. JPR is calling in repeat design tickets until there is a response from the utilities
- d. The engineering committee discussed sewer service and alignments in the area
 - i. Hydraulic Model (initial project and anticipated infill)
 - ii. Possible Contract Breakdowns (Force main and Pump Stations, West Side and East Side of PSA 1)
- e. Easement Packets
 - i. To be approved by the board
 - 1. Anticipated sending these out later this fall, want approval so that when JPR has compiled all the information we are ready to go

Planned progress before the next board meeting

- f. Land Acquisition
 - i. Research mainlines and pump station sites that require right of way and land acquisition
 - ii. Happy Acres Trail, may wait until easement packets are sent to gain interest
- g. Design
 - i. Underground locates and Alignment Adjustments
 - ii. Hydraulic Model and Field Check
 - iii. Easement packets
- h. Engineering Committee Meeting
 - i. Alignment review

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8. PRE-DESIGN ACTIVITIES:

a. General Update

This report was included in the Board packet for the Board members to review.

b. City of Plymouth – Update

Kenny Jones reported a meeting with the City of Plymouth is to be arranged by Baker Tilley.

9. FINANCIAL CONSULTANT UPDATE:

a. No Report

10. ANY OTHER BUSINESS:

ADJOURNMENT:

Brenda Meyers made a motion to adjourn the meeting. The motion was seconded by Diann Parsons. Thomas McFadden – yes, Diann Parson – yes, Brenda Meyers– yes, Christopher Spier – yes, Jay Stone – yes, Don Ecker, Jr. – Yes, and Debbie Palmer - Yes. The motion was approved unanimously.

The meeting adjourned at 9:12 AM.

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