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| ***Online Classroom Observation Plan***  **(To be completed by the evaluatee prior to the classroom visit)**   |  |  | | --- | --- | | **Course:** | **Section:** |      |  | | --- | | **Date of visit (beginning and ending—consecutive seven-day period):** |  |  | | --- | | **Number of students enrolled:** |  |  | | --- | | **Evaluatee:** |  |  | | --- | | **Evaluator:** | |

**Please attach your course syllabus**.

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| **1. State the objective(s) of the class for this seven-day evaluation period (and indicate where this is communicated to students.)** |
|  |
| **2. How do you plan to achieve this/these objective(s)? What teaching methods/activities will you use?** |
|  |
| **3. Explain how the content of this evaluation period fits into the overall course.** |
|  |
| **4. Describe where in your online class your evaluator can observe regular and substantive interaction between the professor and students and among students, including but not limited to:**  **a. feedback to students about their work**  **b. responses to student questions**  **c. students interacting with one another**  **d. students engaging and interacting with course material** |