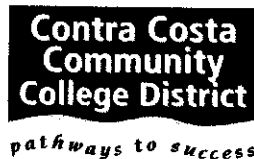


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Greg Enholm
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Chancellor
Helen Benjamin, Ph.D.

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HUMAN RESOURCES DEPARTMENT
Vice Chancellor, Human Resources/Chief Negotiator – Eugene Huff

Memorandum of Understanding – Scheduling Class Time for Certain Two-Day-A-Week Classes

The Contra Costa Community College District (District) and United Faculty (UF) have met regarding how certain classes that meet two times per week are scheduled. The classes under discussion are generally full-term, one to three-unit classes scheduled to meet twice a week. Currently, such classes are scheduled to meet for 1 hour and 20 minutes each session at CCC and LMC, and scheduled to meet for 1 hour and 15 minutes each session at DVC.

As part of an overall 2013-14 compensation agreement, the parties are considering this matter in negotiations, which are currently underway. The move to 1 hour and 20 minute sessions at DVC for these classes will produce approximately 450 additional reportable full-time-equivalent students (FTES) annually (approximately 225 FTES per semester) based on attendance accounting rules. The District acknowledges that this will generate the additional FTES without any additional costs. New revenues or savings generated by changing to 1 hour and 20 minute sessions at DVC will be factored into a Districtwide compensation formula, under discussion for 2013-14, aimed at generating a salary increase.

In order to allow fall 2013 scheduling to occur in a timely manner, the parties agree that for fall 2013 only, all colleges will schedule classes as described above to meet for two sessions of 1 hour and 20 minutes. The effect of this agreement will be no change at CCC and LMC, but a change in scheduling at DVC for certain classes. The parties further agree that this matter will be taken up as part of 2013-14 negotiations, with the intent of having it resolved as part of the agreement. If there is no agreement on this point, or no agreement overall is reached, this agreement will sunset as of the end of the fall 2013 semester. Both parties agree that if this agreement sunsets, classes will revert to their previous lengths and the parties will immediately enter into negotiations on the matter. This MOU may be extended for one semester by mutual agreement.

For the District:

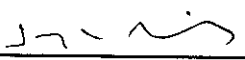


Gene Huff, Vice Chancellor

4/4/13

Date

For UF:



Jeffrey Michels, Executive Director

4/4/2013

Date