

ARTICLE 10

WORKING DAYS - CALENDAR

10.1 **FACULTY SERVICE OBLIGATION:**

- 10.1.1 Contract I employees shall be obligated for service a maximum of one hundred seventy-five (175) service days plus four (4) non-instructional days.
- 10.1.2 Contract II employees shall be obligated for service a maximum of one hundred seventy-five (175) service days plus two (2) non-instructional days.
- 10.1.3 Contract III and regular employees shall be obligated for service a maximum of one hundred seventy-five (175) service days.

10.2 **CALENDAR NEGOTIATIONS:** The calendar and procedures shall be reopened annually with the District submitting a proposal to the United Faculty by September 15. The United Faculty will submit a counterproposal by October 15. If no calendar is agreed to by December 15, the existing calendar will be “rolled over” and become next year’s calendar.

10.3 **STATE LAW EFFECT ON CALENDAR:** Should changes occur in state law allowing fewer than one hundred seventy-five (175) mandated instructional days for Community Colleges, the parties agree that within fifteen (15) working days of written request the contract will be reopened for negotiations as to the District number of instructional days required for unit members.

10.4 **FLEXIBLE CALENDAR:**

- 10.4.1 ‘C’ and ‘A/C’ Faculty whose semester length class days and holidays do not add up to eighteen (18) weeks will have flex responsibility.
- 10.4.2 The number of hours of flex time for members with released time or reassigned time shall be reduced by the same percentage as the members released time or reassigned time.
- 10.4.3 The number and designation (mandatory, optional, or variable) of flexible days shall be negotiated at the same time as the academic calendar. The flex days shall be included in the District calendar.
- 10.4.4 Variable flex for contract or regular faculty may be completed at any time during the current fiscal year (July 1 – June 30). Variable flex may be applied during the summer, recesses, or weekends. Variable Flex may be applied after 4pm on instructional days without LPG approval or before 4pm on instruction days for activities which are LPG approved and provided faculty meet all contractual obligations on those days. Temporary faculty must complete flex hours during the semester they are employed.
- 10.4.5 Faculty members are required to serve five (5) hours for each designated mandatory, optional, or variable flex day. Faculty members shall be given flex credit for a maximum of eight (8) hours per calendar day.
- 10.4.6 Faculty must submit a completed Flex agreement each year.