

APPENDIX D-2

CLASSIFICATION & STEP PLACEMENT OF PART-TIME FACULTY

Instructors, counselors, or other academic employees employed on a temporary (part-time) basis shall be assigned to one of the seven classes as follows:

CLASS I

- Condition 1: Associate of Arts Degree plus six (6) years work experience in the field of the assigned discipline (Vocational Education Only)
- Condition 2: Bachelor's Degree plus two (2) years work experience
- Condition 3: Possess a valid Community College Credential (no longer issued)
- Condition 4: Meet designated requirements for an equivalency in the assigned discipline

CLASS II

- Condition 1: Associate of Arts Degree plus 9, 10 or 11 years work experience in the field of the assigned discipline (Vocational Education Only)*
- Condition 2: Bachelor's Degree plus 15 (fifteen) approved semester units of college grade beyond the degree
- Condition VE: 15 (fifteen) approved semester units of college grade beyond a Class I placement**

CLASS III

- Condition 1: Associate of Arts Degree plus 12, 13 or 14 years work experience in the field of the assigned discipline (Vocational Education Only)*
- Condition 2: Bachelor's Degree plus 30 (thirty) approved semester units of college grade beyond the degree.
- Condition 3: Master's Degree
- Condition VE: 30 (thirty) approved semester units of college grade beyond a Class I placement**

CLASS IV

- Condition 1: Associate of Arts Degree plus 15, 16 or 17 years work experience in the field of the assigned discipline (Vocational Education Only)*
- Condition 2: Bachelor's Degree plus 45 (forty-five) approved semester units of college grade beyond the degree
- Condition 3: Master's Degree plus (15) approved semester units of college grade beyond the degree
- Condition VE: 45 (forty-five) approved semester units of college grade beyond a Class I placement**

CLASS V

- Condition 1: Associate of Arts Degree plus 18, 19 or 20 years work experience in the field of the assigned discipline (Vocational Education Only)*
- Condition 2: Bachelor's Degree plus 60 (sixty) approved semester units of college grade beyond the degree
- Condition 3: Master's Degree plus 30 (thirty) approved semester units of college grade beyond the degree
- Condition VE: 60 (sixty) approved semester units of college grade beyond a Class I placement**

CLASS VI

- Condition 1: Associate of Arts Degree plus 21, 22 or 23 years work experience in the field of the assigned discipline (Vocational Education Only)*
- Condition 2: Bachelor's Degree plus 75 (seventy-five) approved semester units of college grade beyond the degree
- Condition 3: Master's Degree plus 45 (forty-five) approved semester units of college grade beyond the degree
- Condition VE: 75 (seventy-five) approved semester units of college grade beyond a Class I placement**

CLASS VII

- Condition 1: Associate of Arts Degree plus 24 or more years work experience in the field of the assigned discipline (Vocational Education Only)*
- Condition 2: Bachelor's Degree plus 90 (ninety) approved semester units of college grade the degree
- Condition 3: Master's Degree plus 60 (sixty) approved semester units of college grade beyond the degree
- Condition 4: Doctorate
- Condition VE: 90 (ninety) approved semester units of college grade beyond a Class I placement**

*Full-time work experience used to meet minimum qualifications in a vocational discipline will not be included in salary step placement calculation. Condition 1 only applies for initial class placement at time of employment as a temporary (part-time) faculty member.

**Condition VE is only for vocational education instructors and only for moving across the salary classes after being initially employed as a temporary (part-time) faculty member.