

APPENDIX L-1

Contra Costa Community College District Faculty Service Area Assignment Documentation

Name _____

Check One: ☐ New Employee

College _____
FSA _____

☐ Current Employee adding an

Bases for Determining FSA Assignment

Minimum Qualifications Discipline Satisfied Via:

Competency For Discipline Satisfied Via:

- ☐ Has taught at least one semester/quarter credit course during two different semesters/quarters at an accredited college/university in the discipline of the FSA; or has performed the duties at least twenty percent (20%) of the hours per week indicated for a full load in assignments described in Article 7 of the District/United Faculty Agreement.
- ☐ Has completed the equivalent of fifteen (15) semester units of upper division and/or graduate level course work in the discipline.
- ☐ Possesses a valid credential in a specific subject matter; i.e., is eligible to teach those subjects listed on the credential or in the "GUIDE TO SUBJECT MATTER AREAS FOR COMMUNITY COLLEGE CREDENTIALS," September 1974 (or subsequent revision), and any certificate or license required in the discipline.
- ☐ In a vocational area has the combination of degree and work experience as stipulated in the Disciplines List and submits evidence of occupational proficiency based upon at least two (2) years of recent work experience, calculated either consecutively or cumulatively, which is directly related to the occupation to be taught or upon evidence of equivalent proficiency.

FSA Assignment: _____

College Review Team:

Signature

Date

Signature

Date

Signature

Date

DISTRICT OFFICE USE

- ☐ Governing Board Approval Date: _____
- ☐ Notification to faculty Date: _____
- ☐ PFSA Screen Verified Date: _____
- ☐ Copy of PFSA Screen and 4cd-154 form to Personnel File Date: _____

4cd-154 (Rev. 2/92)