



Portable on Demand Storage (PODS) Policy

The SCA Board has become aware that several residents have begun using Portable on Demand Storage Units or other similar type portable storage units on their property for various purposes.

The board has determined they are a temporary structure under the DCC&Rs and that portable storage units will be permitted upon written application to the SCA Property Manager, and approval, for a period not to exceed 72 hours. After loading or unloading, the unit must be removed to another storage location outside of the community. The following conditions and regulations also apply:

1. The resident must request written permission from the SCA Property Manager at least five days in advance of the unit's arrival. The request must state the arrival date and the removal date of the unit.
2. If the property where the unit is to be placed has a rear paved area, it must be placed so as to be not visible from the street in front of the property and to be as inconspicuous as possible from all aspects.
3. The unit must be placed on the driveway or other paved area and may not be placed on any grass or other earthen area.
4. Should the property be a corner lot or other property without a rear paved area, the unit may be placed on the driveway or other paved area on the property if, and only if, there is no paved area out of view from the street. The unit must not block public access to the sidewalk in any case.
5. Under no circumstances shall a PSU be maintained on a property for more than 6 total days in any 12-month period.
6. Non-compliance with this policy will be in accordance with the approved SCA Covenant Enforcement Policy.

The SCA has also informed the PODS franchisee serving the Louisville area of these restrictions and conditions.

Procedure for Request and Approval of Portable Storage Units

1. The resident must request written permission from the SCA property manager at least five days in advance of the unit's arrival. The request must state the arrival date and the removal date of the unit.
2. The Request for Approval for Portable Storage Units form is available from the SCA Property Manager, or on the association's website at springhurstvillages.com.

3. If the property where the unit is to be placed has a rear paved area, it must be placed so it is not visible from the street in front of the property and to be as inconspicuous as possible from all aspects.
4. The unit must be placed on the driveway or other paved area and may not be placed on any grass or other earthen area. It may never be placed on a street.
5. Should the property be a corner lot or other property without a rear paved area, the unit may be placed on the driveway or other paved area on the property if, and only if, there is no paved area out of view from the street. The unit must not block public access to the side walk in any case.
6. Requests for exceptions to time limitations due to extenuating circumstances may be requested.

NOTE- In the event of the need for a POD or PSU in an emergency situation resulting from a fire, flood or some other household emergency, residents are exempt from the prior notification rule. However, a request for approval must be submitted within three days of the POD or PSU's arrival.*

Portable on Demand Storage (PODS) Policy and Procedure

Date	Action by Board	Signature, SCA Officer
5-21-12	Approved.	
8-27-13	Reviewed.	
10-9-15	Legal review by SCA attorney, Dennis Stilger. No changes recommended.	