



Packaging & Final Inspection

End-of-line packaging and release check: labels, counts, protection, and ship-hold decision.

LINE / CELL

PRODUCT / SKU

BATCH / LOT

ORDER / SHIPMENT

INSPECTOR

DATE / TIME

1. Product & pack presentation

Correct finished goods and revision

☐ Pass ☐ Fail ☐ N/A

Packaging materials correct and undamaged

☐ Pass ☐ Fail ☐ N/A

Labels / barcodes / expiry / lot printed correctly

☐ Pass ☐ Fail ☐ N/A

Barcode scan verified

☐ Yes ☐ No ☐ N/A

Protective packing / desiccant / void fill as specified

☐ Pass ☐ Fail ☐ N/A

COUNT / WEIGHT CHECK

2. Release

Final disposition

☐ Release to ship ☐ Hold ☐ Rework ☐ Scrap

HOLD REASONS / PHOTOS

QA / SHIPPING ACKNOWLEDGEMENT

Corrective / follow-up actions

FINDING / ACTION REQUIRED	OWNER	PRIORITY	DUE DATE	STATUS

Sign-off

COMPLETED BY

DATE / TIME

SIGNATURE

REVIEWED / APPROVED BY