



Swimming Pool, Spa & Leisure Area Safety Inspection

Daily / shift inspection for water quality, plant, surrounds, rescue equipment, spa/thermal areas, and supervision controls.

HOTEL / FACILITY

AREA INSPECTED (MAIN POOL / KIDS / SPA / GYM)

INSPECTOR NAME

INSPECTION DATE

INSPECTION TIME

Bather load observed

☐ Low

☐ Moderate

☐ High

☐ Closed

1. Water quality & plant

FREE CHLORINE / BROMINE

ppm

PH

WATER TEMPERATURE

°C

Water clarity acceptable (main drain visible)

☐ Pass

☐ Fail

☐ N/A

Readings within site limits and logged

☐ Pass

☐ Fail

☐ N/A

Filtration / dosing plant running; no visible leaks or alarms ignored

☐ Pass

☐ Fail

☐ N/A

Chemical store secure, ventilated, labelled, SDS available

☐ Pass

☐ Fail

☐ N/A

PLANT / WATER QUALITY NOTES

2. Pool surrounds & access

Deck / surrounds clean, free from algae and standing water

☐ Pass

☐ Fail

☐ N/A

Surfaces provide reasonable slip resistance

☐ Pass

☐ Fail

☐ N/A

Steps, ladders, and handrails secure and clean

☐ Pass

☐ Fail

☐ N/A

Drainage channels / gullies clear

☐ Pass

☐ Fail

☐ N/A

Gates / barriers close and latch; child access controlled

☐ Pass

☐ Fail

☐ N/A

Pool cover / lane ropes stored safely when not in use

☐ Pass

☐ Fail

☐ N/A

3. Signage, rescue & emergency

Depth markings, pool rules, and no-diving signs clear

☐ Pass

☐ Fail

☐ N/A

Rescue equipment present (reach pole, throw line / buoy) and serviceable

☐ Pass

☐ Fail

☐ N/A

First aid kit stocked and location signed

☐ Pass

☐ Fail

☐ N/A

Emergency phone / radio / alarm point tested or confirmed available

☐ Pass

☐ Fail

☐ N/A

Lifeguard / supervision arrangement matches risk assessment

☐ Pass

☐ Fail

☐ N/A

4. Spa, sauna, steam & changing

Spa / hydrotherapy pools clean; jets and surrounds maintained	☐ Pass	☐ Fail	☐ N/A
Sauna / steam rooms clean, ventilated; occupancy / time guidance posted	☐ Pass	☐ Fail	☐ N/A
Changing rooms / showers hygienic; floors managed for slips	☐ Pass	☐ Fail	☐ N/A
Lockers / benches undamaged; lighting adequate	☐ Pass	☐ Fail	☐ N/A

LEISURE AREA HAZARDS / COMMENTS

5. Decision

Area status after inspection ☐ Open – normal ☐ Open – with restrictions ☐ Closed pending action

RESTRICTIONS / CLOSURES / ACTIONS BRIEFED TO TEAM

Corrective / follow-up actions

FINDING / ACTION REQUIRED	OWNER	PRIORITY	DUE DATE	STATUS

Sign-off

COMPLETED BY

DATE / TIME

SIGNATURE

REVIEWED / APPROVED BY